

**The Lighthouse School**  
"Lighting the way to a brighter future."  
62858 Hwy 101  
Coos Bay, Oregon, 97420  
(541) 751-1649



**Agenda November 6, 2024**

1. Call to order
2. Public comment (3 minutes):  
The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. Once Public Comment has closed the audience is welcome to stay for the remainder of the meeting, in observance only, in accordance with Policy BDDH. (Public Participation in Board Meetings)
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from October 2, 2024 –
5. Discuss & Approve Consent Agenda minutes:
  - 10/1/2024 = Tech Team
  - 10/7/2024 = Grant Team
  - 10/9/2024 = Leadership Team
  - 10/15/2024 = FOLS
    - i. 9/17/2024 minutes
  - 10/28/2024 = Safety Team
6. Directors Report with Curriculum Report—Shelley Lake
7. Business Report—Michelle Silva
  - Brown House on Woodstock – for sale
8. Old Business;
  - Strategic Plan
9. New Business:
  - Employee Appreciation Dinner
  - Board Member Resignation
10. Report from last District Board meeting –
11. Roundtable / Good of the Order-



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**Meeting Minutes October 2nd, 2024**

1. Call to order

- The Board of Directors met October 2, 2024
- The meeting was in person and called to order at 7:00 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, John Gibson, Jenni Schmitt, Stephanie Messerle, Stacy Courtright, George von Dassow, Anita Martins, Lisa LaGessee, Maya Watts and Paula Mosley. Also present were Director Shelley Lake and Business Manager Michelle Silva. A quorum was present because ten of the ten board members were in attendance. Presiding officer was Stephanie Messerle.

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment

- Heather Kohl, 3rd grade and pre-K parent stated that they have watched and learned about how parents participate in the classroom. With Covid it was disrupted and Anita Martins thankfully filled that role for a lot of parents. Ms. Kohl feels it is very crucial and important that Anita Martins is on the TLS school board now. Additionally, Ms. Kohl feels that Mrs. Lake has done an incredible job in the past few years and does an amazing job navigating parents, the board and "red tape" and appreciates the strength that that takes. They commend her hiring Mrs. Stauff this year to support behavioral management. Ms. Kohl encourages the board to support Mrs. Lake any way possible, especially if there are budgetary needs. She emphasizes need for continued behavioral support for 3rd grade class and continued mental health support, especially for those still struggling from effects of Covid disruption. She encourages the school to find a way to get even more support, resources and teacher aids for elementary school grades. To that end, she asks that the board supports any need requests from Mrs. Lake. Ms. Kohl feels that if changes aren't made parents in lower grades will begin to remove kids from the school. Many services (e.g., ESD) aren't working well enough to support the school, so she encourages the school to find alternative ways to support children in need. She finally wants to thank Ms. Silva for the start-up of the Prek program, even though Ms. Kohl was on the Prek committee in 22/23 she did not understand the impact a PreK class would have on TLS and now having a child in that class she understands and sees the importance and wants to commend Miss Leah, the pre-K teacher for her expertise in classroom management and encourages the Board to provide any support needed for pre-K class.
- Kendall Blake, parent of kindergarten and 4th grade students stated that he hears about behavior issues in the classroom from his student and understands there are policies for removing children with behavior issues but wants it known that those children are affecting the mental well being of other kids in the classroom. Both his kids love the school.

3. Union report
  - None
4. Discuss and Approve Board Meeting Minutes
  - September 4th, 2024 board meeting minutes
5. Consent Agenda minutes:
  - FOLS June 2024 board meeting
6. Director and Curriculum Reports — Attached. Additionally:
  - Continue to do initial assessments and 504s, with Coos Bay School District and ESD prior to IEP meetings.
  - Jake Mauck is the new Speech and Language Pathologist, with regular schedule at TLS for 2024-25
  - Thanks to all those who helped with rental renovations
  - Wants to acknowledge behavior support by Mrs. Stauff for 1st, 2nd, 3rd, and 5th grade, as well as weekly citizenship goals to recognize students who are exhibiting good behavior traits. Having Mrs. Stauff has allowed Mrs. Lake to get into the classrooms for other things.
  - Praise to S. Rigney for annual Holi Celebration, R. Coxon for surviving 6th grade outdoor school, K. Moore for growing, harvesting and spinning flax, and C. Seldon for cow eye dissection.
  - Accolades to A. Gibson, S. Krug, and D. Vierya for reading support
  - Professional goals have been set for Mrs. Lake for 2024-25 school year - increase parent volunteerism, boost public involvement in greater community, increasing communication between director and families
  - School report card from 2023-24 school year was reviewed and compared to Oregon at-large and to TLS 2022-23 school report card. Report card will be published soon.
  - Finished Dibbles and Easy CBM testing last week and this week.
  - Met with most teachers for professional goal setting, and to help meet those goals.
  - Mrs. Lake has been meeting weekly with new hires (informal and scheduled check ins)
  - Mrs. Lake has been doing goal-setting with 4th grade readers
  - Mrs. Lake is teaching honors math again
7. Business Report—Attached. Additionally:
  - Closed family background checks with 328 checked.
  - Handicap parking space needs new paint, and would like to add new parking bumpers
  - 62860 house is now rented out with new tenant
  - Field trips are underway
8. Old Business
  - 63693 Woodstock Rd house is for sale - evidence of squatter in the vacant house recently. Discussion around current status of house, assessed value of bare lot, and investing in it as an asset. Discussion around future potential uses of house (e.g., community meeting room). Would want to develop a realistic plan for use of house, funding (potentially request grant funds), and contracting renovations. Action item to place a bid for TLS to purchase the house.
  - Strategic plan adoption - feedback by George and McKinley have been mostly incorporated into the document. Board members should spend some more time looking it

over. Discussion over lengthening strategic plan goals, objectives and strategies to provide more context versus maintaining a condensed shortened version. Michelle will send latest version to OSBA person who is training the board on Sunday, October 6th, who also has strategic plan development experience.

- Reminder that there is a board work session scheduled for October 6th, 2024 from 1:00-4:30 PM

9. New Business

- Request to purchase new auto-scrubber (machine to clean floors), compact, smaller version to extend life of old one and more easily use it more frequently. Action item to approve purchase of this equipment.

10. Report from last Coos Bay District Board meeting

- None

11. Roundtable / Good of the Order

- Mrs. Coxon is a rockstar for the 6th grade field trip; lots of great comments by Outdoor School staff for how great class was
- Commend Mrs. Stauff and Mrs. Lake for how much time they've spent working with children

**Task list**

- Safe schools program trainings due October 11, 2024 for board members to complete

**Corporate Actions**

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

**RESOLVED** to approve the September 4, 2024 board meeting minutes. MM by John Gibson, 2<sup>nd</sup> by Maya Watts. Unanimously approved.

**RESOLVED** to approve consent agenda minutes. MM by McKinley Prado, 2<sup>nd</sup> by Anita Martins. Unanimously approved.

**RESOLVED** to put in a bid for the 63693 Woodstock Rd house for \$115,000. MM by Anita Martins; 2<sup>nd</sup> by McKinley Prado. Nine of ten board members approved, George von Dassow abstained.

**RESOLVED** to approve up to \$3000 for purchase of new auto scrubber for cleaning floors. MM by George von Dassow, 2<sup>nd</sup> by Stacy Courtright. Unanimously approved.

**ADJOURNMENT:** The meeting adjourned at 8:55 PM. The next meeting date is scheduled for November 6, 2024.

Signature of Secretary, Jenni Schmitt \_\_\_\_\_

Date: 10/2/2024

## **Technology Committee Meeting 10/1/2024 1:30-1:45pm**

Attendance: Shelley Lake, Michaela Vonderohe, Anthony Cordova, Megan Maxwell

### **Student Devices:**

- Lake has purchased new devices for Grades 3-4 Chrome Books
- Chromebooks in grades 3-4 need to be check out to students/inventoried through Library
- Chrome Tablets in grades 3-4 are being stored in Archery Room for now
- Pete updated OS Log, all Chromebook in grades 3-8 should be compliant with OS through 2031

### **Teacher Devices:**

### **Technology concerns/updates:**

#### **Old Business:**

- Music room request for mounted Projector
- Ghost Teacher and Ghost Student accounts were created and are available for sub use
- School Doorbell concerns: Ring for communications are broken, the audible click is NOT consistent so people needing in do not know when access is permitted – Possible option for Grant Committee to purchase replacement

### **Resolved:**

- TLS Website is updated for public use

### **Other:**

## Lighthouse Grant Team – Minutes

10/7/24

Attendees: Stephanie Messerle, Shelley Lake, Jenni Schmitt, Linda Johanson, Jackie Chambers

- Welcome
- Overview of upcoming meeting dates
  - Meetings will be virtual at 7:00 on the following dates. Calendar invites will be sent by Stephanie
    - November no meeting because the 2<sup>nd</sup> Monday falls on a holiday. If there is pressing business to discuss Stephanie will reach out to schedule a meeting or send information out via email.
    - 12/9
    - 1/13
    - 2/10
    - 3/10
    - 4/14
    - 5/12
- Status of spending on awarded grants and awarded grant reports
  - All awarded grant funds have been spent. Currently there are no remaining grant funds to spend.
  - All grant reports have been submitted. No outstanding reports.
- Upcoming grants for consideration, discuss needs and if TLS will submit a request
  - Coos County Cultural Coalition Grant proposal <https://www.ccculturalcoalition.org/grants>
  - Megan Maxwell has a request that would rent pipe organ kits for the students to assemble for multiple grade levels. Incorporate the history of the organ, learning a few songs, potentially a field trip to the Egyptian Theatre for a tour of their Wurlitzer organ.
  - Stephanie will work with Megan to get additional information to submit grant
  - A draft grant application will be sent to grant team for review before it's submitted
  - October 31<sup>st</sup> deadline
- Reviewed and updated the Grant Team's Google Sheet which lists status of identified needs.  
<https://docs.google.com/spreadsheets/d/18zJUXvUvPb5Rwjmitv6W3LWb2qa3Ko8sXlUH5FVoSHU/edit#gid=0>
- Grants on the horizon
  - Coos County Cultural Coalition, due date 10/31/24
- To do
  - Stephanie will send calendar invites for the Grant Team meetings
  - Stephanie will reach out to Megan for Coos County Cultural Coalition grant.
  - Stephanie will send Linda CTCLUSI contact information to send a thank you note for the grant that funded the outdoor classroom covering and picnic tables.

In attendance: Michelle White, Stephanie Krug, Linda Johanson, Chris Seldon, Ody Frangopoulos, Kathleen Stauff, Shelley Lake, and Michelle Silva.

**1. Main Lesson Schedules**

- 7<sup>th</sup> grade states that Main Lesson schedule is difficult to maintain rhythm as short days are too short to cover topics, long days are used to recap and catch up. Understands that it is too late in the year to make changes this year, but hoping we can find a solution for next year.

**2. Field Trip Planning Procedures**

- 6<sup>th</sup> Grade MLT requests the following for outdoor school:
  - to choose the accessible lesson options – this year planning took place over the summer when the teacher was not accessible.
  - Attend Wednesday – Friday if this is an option provided in the future.
- 4<sup>th</sup> grade brought up a partnership with OTHER Waldorf schools to attend at the same time.
- Teachers request date options in advance – currently teachers are notified 30 days advance or more
  - Main concern was if someone had an absence scheduled that got double booked and they'd have to miss an appointment.
    - Frontline is always checked first before confirming any field trip.
    - Employees are asked to enter absences in Frontline as soon as they make appointments so that planning doesn't interfere.

**3. Curriculum books for grades needed**

- 3<sup>rd</sup> and 4<sup>th</sup> grades need class dictionaries. Currently they have the "Children's dictionaries" and they state these do not have the vocabulary needed.
  - Request rotates the current dictionaries to grades 1-2 and a class set of Student dictionaries are purchased for grades 3-4
    - Lake collaborated with Mrs. Gibson for options.
    - 2 options were presented to Mrs. Johanson on 10/28 for preview
  - 3<sup>rd</sup> and 4<sup>th</sup> grade agreed to share one class set
- Teachers will email director for class sets of reading books.
  - If located on school building a discussion of grade level will be had, if not a discussion towards purchase with curriculum alignment will take place
  - 3<sup>rd</sup> grade requests a class set of Charlotte's Web

**4. Equipment needed for storage and cabinet bins**

- 4<sup>th</sup> grade requested curriculum tubs to create/organize main lesson thematic units like Prek
  - Prek brought with her all of the tubbed themed units of curriculum she uses
  - Michelle will collaborate with 4<sup>th</sup> grade on this request

**5. Indoor recess rules and activities**

- Additional Supervision support requested during lunch recess
  - Coach Ray Davis has been assigned to support PE recess supervision effective 10/22/24 from 11:30-12:30 each day.

- Recess duty teachers are unsure the rules per grade level for indoor recess in the classroom.
  - Teachers will create an indoor recess “menu” for their class and post them in their classroom. On days that call for indoor recess this will give supporting teachers something to follow in each class. Teachers will also keep a copy in their sub binders.

#### **6. Reporting to CPS /FERPA/HIPPA question**

- Question was asked how do teachers determine when they should make a DHS report:
  - Employees should notify Director of any potential DHS reports.
  - Director collaborates with a teacher when a DHS report has been made for their student to discuss concerns.

#### **7. Costume Closet**

- Parents have requested keys to the costume closet.
  - Parents can access the costume closet when Teachers have made prior arrangements.
  - Teachers must make prior arrangement with office.

#### **8. Labyrinth on playground**

- Teachers asked if TLS would consider new creative artistic vision to be discussed/determined in the former labyrinth space.
  - Administration will welcome ideas to present to the site committee and Board

#### **9. Coquille Tribe and Guest speakers**

- Parent Volunteer has requested to do some presentations on campus regarding Indigenous People.
  - Collaboration of main lesson ideas:
    - 1<sup>st</sup>: Families
    - 2<sup>nd</sup>: Thanksgiving
    - 3<sup>rd</sup>: Indigenous Shelters
    - 4<sup>th</sup>: Ko-Kwell Tribal connections
    - 5<sup>th</sup>: Native Plants
    - 6<sup>th</sup>: Science Bill 13
    - 7<sup>th</sup>: Braiding Sweet Grass
    - 8<sup>th</sup>: American History
  - Director spoke with parent Volunteer (Jaice) about potential Indigenous Peoples Awareness Assembly for November 1<sup>st</sup>
    - Tribe determined that the suggested date of 11/1 was not suitable for their calendar.
    - Meeting Date is still TBD

#### **10. What are the Appropriate Roles of Parent Volunteers in the classroom?**

- Parents should be supporting the teacher, not burdening teacher.
- If a parent volunteer becomes a concern, connect with Director for Support.
- Parents should not be permitted to discipline or provide behavior intervention management/support for students that our not theirs.
- Parents should not be providing wish list/supplies.
  - Supply request should go through Michelle for director approval





## Friends of Lighthouse School

"Keepers of the light."

62858 Highway 101  
Coos Bay, Oregon 97420



### REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on September 17, 2024 at 7:30 pm at The Lighthouse School.
- The Directors present at the meeting were: Stefani Eaton, Jarret (Jake) Robinson, Johanna Curelo, Eva Bailey, Lisa LaGesse, Ed Hughes, and Sabrina McNeely. The following directors were not present: Julie Graber.
- A quorum was present because seven of the eight Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- The following guests were present: Michelle Silva, McKinley Prado, Shelly Lake.

### REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 7:39 PM.
2. Public comment:
  - McKinley supported the idea of moving the date of the Winter Carnival to February from January
  - TLS presented the MOU for the rental agreement
3. Minutes from the 06/17/2024 meeting were unanimously approved (MM by Stefani, 2<sup>nd</sup> by Jake).
4. Financial Report:
  - There were no additions to the accounts
  - Cash Out
    - 09/03/2024 Music Program Purchase: \$3598.00
    - 08/30/2024 Amazon Purchase: \$47.98
  - Accounts Update
    - Basic Checking #1093 - \$1,129.75
    - Basic Business Checking #1106 - \$1273.56
    - Basic Business Checking #1154 - \$10,417.05
    - Total Assets: - \$12, 820.36

5. Old Business:

- Recent Funding Decision Updates:
  - Purchase of music equipment, congratulations to our music program

6. New Business:

- Funding Request: no new requests
- Approve dates for Holiday Wreath Sales, Holiday Faire and Winter Carnival
  - Wreath Sales: Order forms need to be turned in by 11/15/2024
  - Holiday Faire: 12/07/2024
  - Winter Carnival: 02/08/2025
- MOU with TLS about rental property: The MOU was drafted by TLS and an attorney. TLS would maintain all legal responsibilities for the home; FOLS would operate as property manager. The monthly percentage that FOLS keeps can be used at FOLS discretion. There are details that will need to be worked out over the first several months of this arraignment. Financially, this seems beneficial for FOLS.

7. Committee Reports:

- Fundraising: no update
- Policy: Jake is updating the policies and will bring updates to the next meeting

**CORPORATE ACTIONS:** The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

**RESOLVED** to accept the MOU that the school has presented regarding the property with the requested change to the wording on the last bullet point. (MM by Stefani, 2<sup>nd</sup> by Eva).

**MISCELLANEOUS DISCUSSION:**

- Discussed the use of the debit card and need to make some changes to the policy around how this is used.
- Board Membership:
  - Julie Graber emailed her resignation from the FOLS Board earlier today.
  - Jake is in contact with Angie Cowan regarding possibly joining the FOLS Board and taking on the role of Treasurer when Eva steps down.
  - Eva plans to continue on the FOLS Board as the liaison between FOLS & the LPO.

**ADJOURNMENT:** There being no further business, the regular meeting was adjourned at 8:26 pm. The date and time of the next meeting 10/15/2024 at 6:00 PM at The Lighthouse School.

Signature of  
FOLS Board Officer \_\_\_\_\_ Date \_\_\_\_\_

Signature of  
FOLS Board Officer \_\_\_\_\_ Date \_\_\_\_\_

*Approved: 10/16/2024*

# SAFETY TEAM MINUTES 10/28/2024

Introductions of attendees: Operations and Maintenance Supervisor Dave Slone, Director Shelley Lake, Business Manager & Human Resources Michelle Silva, Dean of Students Kathleen Stauff, Board Member/Parent Anita Martins, Board Member/Parent Stacy Courtright, OSEA Union President Heather Kapande.

Absent: Board Member/Parent Maya Watts, Parent Carmen Matthews

Team Purpose: *The purpose of the Safety Team is to promote and maintain a safe, healthful environment, not only for staff but students as well. The Safety Team ensures that safety is treated as an integral function of our school. They work on topics such as: parking safety, fire drills, tsunami drills, active shooter drills, and the like. The function of the team is to provide support during and after the occurrence of a crisis incident in the school.*

## Old Business from 23/24 Recap:

- No Update at this time on security cameras at the end of the lower hall
  - Security System is outdated and cannot hold another camera
  - Tech team is looking into a new system – John has been looking at different solutions
  - Playground is now back online
  - Hoping to get a newer system with auto focus
- Posts were installed in the outdoor classroom to provide a safety handrail with rope
- Emergency Water Tank
  - Anita looked into FEMA Earthquake Mitigation Grant
    - Information was given to Shelley to pass along to the grant team
    - Discussion at October's Grant Team meeting
      - TLS should have been equipped by FEMA since we are a recorded disaster relief site
  - Quadel Industries also makes the water tanks
    - Could inquire about a possible donation
  - Need CBSD to ok the placement before acquiring the tank – Shelley will reach out
- Secure entry system is out dated at front door
  - Last year it was malfunctioning, allowing entrance through the front door without being let in by an office member – CBSD came and fixed the door sensitivity – this problem seems to be resolved
  - The electronic shock has also been corrected – it started when the panic button was installed and once the two 'buttons' were separated this corrected the issue
    - The current system is a 3 part system with an external door bell and two camera boxes with communication capability. If the system begins to fail again, Shelley will look into a new system

## New Business:

- Trees on the corner of Woodstock parking lot have been removed – thank you Dave!
  - Will call blue sky tree service to see if they can come clear the brush and chip the fallen trees
- Saw horses have been placed at the upper parking lot entrance by the gate for safety to keep incoming traffic out of the drop off and release area for Pre – 2<sup>nd</sup> grades

## Other:

- Fridays: there has become a traffic issue with overflow parking. Parents are parking in places that are not designated parking areas and blocking the traffic flow for parents exiting.
  - Mrs. Lake will begin policing the parking lot this week
- Storage container outside of the fence perimeter was broken into during the power outage.
  - Red totes will be relocated within the perimeter fencing.
  - Dave will look into the replacement of the generator and 2 radiant heaters that were stolen
  - 2 tarps and a red survival back pack were also stolen and need replaced
  - Trail cam was attached to the bleachers to be able to better monitor the red box in the future
  - Dave will check the MRE's expiration date to make sure they are still edible
- The wooden entrance arches to the playground are rotting, as is the pergola in the small garden.
  - Tim Hyatt was the original creator of them both
  - Dave will reach out to see if he is willing to come and repair them
- Alice Training scheduled for 11/8
- Dying tree on the Ivy Hills side of the outdoor classroom needs tended to
  - Not sure if this is our property or the counties

## **Director's Report: 11/6/2024**

### **Connections Log**

9/30 CHW IISBT  
10/1 Curriculum Preview with Dynamic Learning  
10/2 Goal Setting with S. Messerle  
10/2 Civil Rights Training w/ODE  
10/3 Admin Team Meeting  
10/6 OSBA Board Work Session  
10/7 C. Putnam for CSI/TSI collaboration  
10/9 Bus Evacuation Drill  
10/11 ODE Title IX Training  
10/11 504 Training @CBSD  
10/14 School Reset due to Power Outage  
10/17 Ropes Course w/8<sup>th</sup> grade @OSU  
10/18 Parent/Teacher Conferences  
10/21 Parent/Teacher Conferences  
10/22 Earthquake/Tsunami Drill  
10/24 Admin Team Meeting  
10/24 SIA report meeting with ODE  
10/25 6-8 Middle School Dance  
10/31 Sheriff's Department/SRO Scoville Re: Shelter in Place

### **Accolades:**

H. Kapande & S. Rigney Student support plans and implementation  
K. Moore and R. Scholan leading Flax harvest and drop spindles during 7<sup>th</sup> grade Main Lesson  
K. Moore Flax demonstration in grade 3 for agriculture unit  
N. Trapold Handwork Support  
K. Stauff Star of the week  
Officer Scoville and CBPD for prompt response and trespass of individual from school property on 10/31

### **Curriculum Report:**

10/4 Fire Safety Assembly with Millington Fire Department Grade K-2

### **Clubs**

***Monday-*** Chess 2-8 grades

***Tuesday-*** Band 6-8 grades

***Wednesday-*** OBOB (begins after Fall Break) 3-8 grades

***Thursday-*** Archery (Begins November 7th) 6-8 grades

***Friday*** – Hero Kids Club

**November News** –Dean of Students' Monthly Flyer: Building Character & Community

**Accolades**

Mrs. Stauff-For always being on call to help with our starfish!

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 5<sup>th</sup> – Behavior intervention planning, collaboration and support –YOU ROCK!

Mrs. Johanson – Waldorf Minutes

Mrs. Coxon – Surviving OUTDOOR SCHOOL!

Mrs. Moore – Flax Harvest and Processing with Grades 7

Mr. Seldon – Cow Eye Dissection EW and COOL at the same time!

**Housekeeping**

- Easycbm Fall Benchmark Assessments (closes) October 11
- Safe-Schools Trainings **DUE 10/11**
- Don't forget to Nominate weekly star students to Mrs. Stauff
- Classroom supplies **SHOULD NOT** be requested to purchase from Families or Room parents. TLS requests a Supply fee from all families to support the purchase of items needed in the classroom. Please direct supply request to Michelle.

**Fire Assembly**

The assembly will take place outside near the back of the Gym building. In the event of rain, the assembly would be outside underneath the covered awning (labyrinth)

Kindergarten, Ms. Audra: 8:30-8:45

First Grade, Mrs. White: 9:00-9:15

Second Grade, Mr. Bartels: 9:20-9:35

Pre-K am class, will have an opportunity to meet the fire personnel after the last presentation during their morning recess.

**Yearbook**

Michaela has begun to collect pictures for the 2024-25 school yearbook.

Entourage app is a tool used to upload pictures directly to yearbook

**Conferences:**

- Begin Sign-up with Parents through virtual submission
  - The office will email out virtual signups to include in your weekly newsletter
- Preview 24-25 Report cards for standards – office support
- Notify Lake and/or Stauff for any conference you wish Admin attendance & support
- Coordinate with Reading support for Dibels Data
- Coordinate with Specialties for grades and input
- Progress monitoring

**Upcoming Dates:****Field Trips**

10/8 Vision Screening

10/9 Bus Evacuation Drill 8:30

10/10 Picture Retakes

10/11 Conference Prep- No Staff Meeting

10/14 No School- Indigenous Peoples Day

10/18 Conference (NO SCHOOL)

10/21 Conference (No SCHOOL)

10/22 Safety Day – Earthquake and Tsunami Drill

10/23-31 CHS sponsoring (DARE) week – Theme “Life is a Movie (Live Drug Free!)”

10/25 Staff Meeting

*10/10 3<sup>rd</sup> Grade Valley Flora Farm (Stauff off campus)*

*10/17 8<sup>th</sup> grade ropes course (Lake off campus)*

*10/22 Kindergarten Pumpkin patch (Stauff Off campus)*

*10/24 4<sup>th</sup> Grade Tsalia Festival (Stauff off campus)*

**Housekeeping**

- When making medical (Doctor/Dental) appointments please enter them into Aesop as no sub needed when the appointment is made

**Waldorf Inspired Education**

Please remember that a goal of the founders and participating families is to maximize educational information while minimizing the overuse of technology

- Movies should be limited to content & curriculum enhancement, movies for the sake of movies is highly frowned upon
- Learning ally is optional for SST, IEP and 504 accommodations
- Grade Pre-K through Grades 2
  - Students should not be utilizing individual devices. Exceptions should be addressed with the Director
  - UFLI is a long period of technology that utilizes direct instruction, please refrain from continued reliance on projected instruction in other content areas
  - Minimize streaming outlets (youtube, videos, etc) for instructional purpose. Focus on tangible and kinesthetic learning avenues (hands on exploration)
- Grades 3-5
  - Students begin keyboarding opportunities
  - Zearn & prodigy are math enhancements/incentives & intervention tools and should not replace instructional
  - Internet Research should be restricted, as many students are not explicitly taught to scan sources for qualitative and unbiased) information.
  - Coordinate with the School Library and families for Text evidence support when utilizing research and/or limit research sources (3 texts, 2 pre-approved internet sources)
  - Limit youtube (most securely flags are in grades 3-5 for youtube content)
  - Google Classroom is included and taught strategically
- Grade 6-8
  - Technology is explicitly taught as a tool for educational enhancement
  - Formal Writings (reports and essays) should be typed and submitted
  - Google Classroom grading is optional for progress monitoring

**Supply Requests:**

Teachers should not be asking parents for classroom supplies. TLS collects a materials fee for all students and classroom supplies are purchased from those funds. The only thing staff should request from parents are party supplies/food items and volunteers. If you get any requests that do not fit in these categories, please let me know and I can follow up with the staff member or administration as necessary.

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**Upcoming Dates:**

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10/11 Conference Prep- No Staff Meeting

10/14 No School- Indigenous Peoples Day

**10/17 8<sup>th</sup> grade ropes course (Lake off campus)**

10/18 Conference (NO SCHOOL)

10/21 Conference (No SCHOOL)

10/22 Safety Day – Earthquake and Tsunami Drill

**10/22 Kindergarten Pumpkin patch (Stauff Off campus)**

10/23-31 CHS sponsoring (DARE) week – Theme “Life is a Movie (Live Drug Free!)”

**10/24 4<sup>th</sup> Grade Tsalia Festival (Stauff off campus)**

10/25 Staff Meeting

11/1 Collaboration Meal





Director TLS &lt;director@thelighthouseschool.org&gt;

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## Holidays at Lighthouse

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Director TLS &lt;director@thelighthouseschool.org&gt;

Mon, Oct 21, 2024 at 3:06 PM

To: Office TLS &lt;office@thelighthouseschool.org&gt;

Bcc: Leah Scott <prek@thelighthouseschool.org>, Audra Ashcraft <kinder@thelighthouseschool.org>, Amanda Peck <kinderaide@thelighthouseschool.org>, Second Grade <ibartels@thelighthouseschool.org>, First Grade <mwhite@thelighthouseschool.org>, Third Grade <third@thelighthouseschool.org>, Linda Johanson <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxon <sixth@thelighthouseschool.org>, Seventh Grade <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Art Teacher <art@thelighthouseschool.org>, PE Teacher <pe@thelighthouseschool.org>, Teresa Huff <thuff@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Stephanie Krug <skrug@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Music Teacher <music@thelighthouseschool.org>, Spanish Teacher Senor Sopa Mike Campbell <spanish@thelighthouseschool.org>, Darla Vieyra <dvieyra@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, Librarian <librarian@thelighthouseschool.org>, Kathleen Stauff <deanofstudents@thelighthouseschool.org>, Michaela Vonderohe <mvonderohe@thelighthouseschool.org>, Maintenance TLS <dslone@thelighthouseschool.org>

Hello TLS team,

There has been much discussion about the approaching holidays and Lighthouse traditions (to include classroom traditions.)

To honor our Waldorf inspiration, class parties should be holistic, improve student learning and emphasize seasonal transitions. For example, lighthouse school would not celebrate in a traditional Halloween party of goblins, ghouls, costumes and witchery: rather, classes could emulate learning through the exploration of cultures and main lessons. For example:

teachers could create centers that include reading, a handmade craft and lesson exploring bats, spiders, harvests, vegetation, pumpkins, autumn...etc.

I spoke with one teacher who plans to watch a movie of the class book they recently finished & eat popcorn

Another teacher is doing a pumpkin lab to include math & science standards

Another teacher plans to explore the cultural holidays of Latin America such as the as Dia de Los muertos. While another is learning about Transylvania and the superstitious history associated with the Middle Ages.

We know that many if not most students will celebrate Halloween at home and within the community so candy will be abundant, therefore families & teachers are discouraged from sharing and spreading sugar currency. As we know sugar -as tasty as it is, has many adverse effects on our youngest students.

In the event that parents desire to bring in treats for the students please request that they minimize sugary items and provide wholesome eating such as: Making pumpkin fluff as a class, fall fruit & vegetables boards, "Indian" flatbreads, etc.

Waldorf education stimulates ingenuity and encourages creativity so please limit traditional Halloween and holiday decor in the classroom. Likewise, Waldorf inspired education requests the minimizing of commercialism and emphasizes the quality of materials. Please discourage the purchase and exchange of plastic trinkets that will collect in the garbage after single use. Rather, pencils and stickers may be more appropriate.

I understand this is not the standard expectation of the world in which we live. However, school should Be an inclusive place for all cultures, without prioritizes and glamorizing some.

We will have this conversation again throughout the year as Christmas celebrations are replaced with winter celebrations- an annual event that highlights cultures from around the world! And Valentine's Day becomes a day to celebrate friendships & kindness!

I appreciate all of your daily efforts to make your classrooms inclusive. I have heard from many families this past week at conferences as they note the many ways Lighthouse is "different" in all the best sort of ways. They understand that their teachers care about their students, their students learn in safe environments full of exploration and opportunities. So together I remind us to keep the Waldorf spirit alive, thriving and permeate the beauty that trickles into all teachable moments!

Shelley Lake

Director, The Lighthouse School

[director@thelighthouseschool.org](mailto:director@thelighthouseschool.org)

<https://www.thelighthouseschool.org/>

(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner



Director TLS &lt;director@thelighthouseschool.org&gt;

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## Earthquake & Tsunami Drill

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Director TLS &lt;director@thelighthouseschool.org&gt;

Mon, Oct 21, 2024 at 10:35 PM

To: Office TLS &lt;office@thelighthouseschool.org&gt;

Bcc: Pre Kindergarten <prek@thelighthouseschool.org>, Kindergarten Teacher <kinder@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Second Grade <second@thelighthouseschool.org>, Heather Kaparicic <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Fifth Grade <fifth@thelighthouseschool.org>, Sixth Grade <sixth@thelighthouseschool.org>, Kora Moore <seventh@thelighthouseschool.org>, Chris Seldon <eighth@thelighthouseschool.org>, Spanish Teacher <spanish@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Odysseus Frangopoulos <art@thelighthouseschool.org>, PE Teacher <pe@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Megan Maxwell <music@thelighthouseschool.org>, Stephanie Krug <skrug@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Darla Vieyra <dvieyra@thelighthouseschool.org>, Dave Slone <dslone@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, Andrea Horthy <ahorthy@thelighthouseschool.org>, Anita Martins <amartins@thelighthouseschool.org>, Librarian TLS <librarian@thelighthouseschool.org>, Lynda Johnson <ljohnson@thelighthouseschool.org>, Custodian TLS <custodian@thelighthouseschool.org>

Hello All,

Just a reminder that we have a planned earthquake & Tsunami Drill Tuesday 10/22. The drill will take place this afternoon around 200pm.

We will wait until Kindergarten PE has returned to their classroom, please arrive promptly to receive your students. **FIRST GRADE DO NOT** go to PE until the Drill has concluded.

The drill should last approximately 10 min. The office will notify classrooms via school intercom and walkie talkies. Once students are notified they should take cover and wait for the evacuation notice. **REMINDER: ALL grade will evacuate to the back field and line up near their grade level placard on the back fence.**

If you have not already discussed the earthquake and Tsunami Drill with your students, please do so **PRIOR** to the drill taking place. If you need support, please do not hesitate to connect with me and/or the office.

[Quoted text hidden]



10/23/2024

Hello Lighthouse Families,

The 2024-25 school year is in full swing!

I would like to personally thank all of our families that were able to attend Parent Teacher conferences this past week. A strong communication link between home and school is the basis of our school's very foundation. Indeed, it is this aspect of parental partnership on our campus that The Lighthouse School believes is vital towards our students' success in all areas of life: academic, social and emotional. Over the course of this school year, I have been pleased to see an increase in our parent volunteers in the classroom and school. Whether it is a parent sitting in the prep room working on laminating and cutting crafts, pushing into the handwork room to support new knitters, attending field trips as chaperones, listening in on student presentations or supporting individual students with small group and one to one support- your efforts are seen, appreciated and invaluable!

I believe The Lighthouse School stands apart due to the inclusion of our army of parent participation. Studies show that students with involved families are more adaptable in the areas of confidence, achievement and skill development. As such, there is also a direct correlation between student attendance and their individual academic gains. It is with your help and support that our students are trending upwards, not only in the area of attendance, but in all academic categories as evident in our annual look at a glance through ODE (below).

### OREGON AT-A-GLANCE SCHOOL PROFILE Lighthouse Charter School

PRINCIPAL: Shelly Lake | GRADES: K-8 | 62858 HWY 101, Coos Bay 97420 | 541-751-1649



#### School Environment

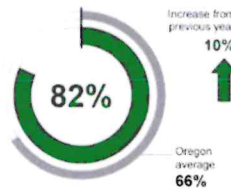
##### CLASS SIZE

Median class size



##### REGULAR ATTENDERS

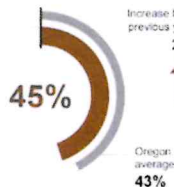
Students who attended more than 90% of their enrolled school days



#### Academic Success

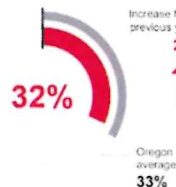
##### ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations



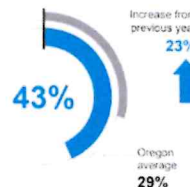
##### MATHEMATICS

Students meeting state grade-level expectations



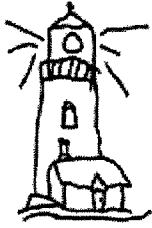
##### SCIENCE

Students meeting state grade-level expectations



We still have a way to go, as we strive to support students individually. You too can support your student's growth by continuing the partnership at home, communicating the needs of your student to the school and classroom teachers, and building confidence as your student's number one advocate!

Shelley Lake  
Director, The Lighthouse School



10/24/24

Hello Lighthouse Families,

I regret to inform you that the school's storage container was vandalized during last week's power outage. Upon investigation it appears that the storage container was broken into by force and contents within the container were stolen.

The school can quickly replace the material items that were stolen to include the school's backup generator, but I am writing to inform you that among the stolen property, many of the student emergency kits were also taken. The grades effected by this vandalism include: all of 6<sup>th</sup> grade emergency kits, and several kits from 1<sup>st</sup> and 5<sup>th</sup> grade students. The school is working with law enforcement, but it is important that you know these item(s) are gone as the contents of these kits are not likely to be returned. This could include: A personalized letter to your child, family photos, and other personal comfort belongings.

Identifiable content might include: student name, grade and phone numbers for the listed emergency contacts. To prevent further incidents of this nature, the school has identified a new, more secure location to store these important items.

If your family wishes to replace the emergency kit, for the school to utilize in the event of a natural catastrophic event, you may complete the attached form and return the replacement kit to the school office. Emergency kits will be collected through November 14<sup>th</sup> at the annual Fall Festival.

If you have additional questions or concerns, please do not hesitate to connect with me.

A handwritten signature in cursive script that reads "Shelley Lake".

Shelley Lake

Director, The Lighthouse School

[Director@thelighthouseschool.org](mailto:Director@thelighthouseschool.org)

(541) 751-1649

- Accolades

**Housekeeping**

- ***Dispelling Rumors:*** A rumor has been brought to my attention that “The Lighthouse School is closing due to a state audit” **THIS IS NOT TRUE!** Schools are required to participate in state AUDITS annually, to ensure that our financials are transparent and accurate. Typically, Michelle meets with the Auditors annually off campus, this year we utilized a new Auditor that requested to complete the audit on campus.
- The Red Storage container was vandalized during the 10/14 power outage. Known items stolen include: the school’s back-up generator and student emergency kits (grades 1, 5, & 6)
- Entourage – Yearbook Pictures upload regularly. The office has a camera to check out if you would prefer to check this out for pictures
- Reminder for All teachers to enter/exit building through Main Office Entry so the office knows who is on campus in the event of an emergency
- Life is a journey Travel Drug Free SWAG is in the office, please pick up and send home if you have not done so already

**Approaching Holidays**

- Halloween “Parties”
  - Jr. High Party 10/25 TONIGHT!
  - Class Parties
- Fall Festival 11/14 6pm – Megan
  - Staff Needs to be present BY 5:30 to receive students
- Holiday Faire & Wreath Sales 12/7
  - Holiday Faire is open to all school Families & Friends
  - Wreath orders are DUE 11/15
- Winter Celebrations 12/20
  - Sing ups in the Copy Room
  - Returning Teachers Please sign up for Rotation Ideas, New Teacher will be assigned as Tour Guides

**CLUBS**

Chess Club – Monday 2-8 grades (Currently occurring, closed enrollment)

Band Club - Tuesday 6-8 grades (currently occurring, closed enrollment)

OBOB - Wednesday 3-8 grades (open enrollment)

Archery – Thursdays 6-8 grades (open enrollment)

Heroes Club –Friday 3-5 grades (open enrollment – caps at 20 students)

The TLS annual OBOB kickoff assembly is scheduled for Friday 11/1

Grades 6-8 will meet in the gym during 7/8 PE from 8:10-9:00am.

Grades 3-5 will meet from 10-10:45

Grade 3 will leave the assembly and head to music slightly late

Grade 4 will lose PE in lieu of the assembly

Grade 5 will miss ART in order to attend

When the assembly is over, classroom teachers have been provided with signup sheets for students interested in joining OBOB club for the 24-25 school year. OBOB club is set to begin after Fall Break.

**Upcoming Dates:**

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10/26 North Bend Candy Crawl 11am-1pm

10/31 Halloween

11/1 OBOB Assembly

11/1 Collaboration Meal

11/4 Safety Day (Fire + Lock Down)

11/8 Professional Learning 2-3pm

11/11 NO SCHOOL-Veterans Day

11/14 Fall Festival

11/15 Staff Meeting 2-3pm

11/22 NO SCHOOL – END OF TERM 1/ Teacher Report Card Prep DAY

11/25-11/29 No School FALL BREAK

12/2 REPORT CARDS DUE



Director TLS &lt;director@thelighthouseschool.org&gt;

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## Shelter in Place

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**Director TLS** <director@thelighthouseschool.org>

Thu, Oct 31, 2024 at 1:33 PM

To: Office TLS &lt;office@thelighthouseschool.org&gt;

Bcc: Michelle Silva <businessservices@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Art Teacher <art@thelighthouseschool.org>, Spanish Teacher <spanish@thelighthouseschool.org>, Megan Maxwell <music@thelighthouseschool.org>, PE Teacher <pe@thelighthouseschool.org>, Teresa Huff <thuff@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Darla Vieyra <dvieyra@thelighthouseschool.org>, Stephanie Krug <skrug@thelighthouseschool.org>, Dave Slone <dslone@thelighthouseschool.org>, Custodian TLS <custodian@thelighthouseschool.org>, Pre Kindergarten <prek@thelighthouseschool.org>, Kindergarten Teacher <kinder@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Second Grade <second@thelighthouseschool.org>, Heather Kapande <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Fifth Grade <fifth@thelighthouseschool.org>, Sixth Grade <sixth@thelighthouseschool.org>, Kora Moore <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Valerie Eiselein <ValerieE@coos-bay.k12.or.us>, Kathleen Stauff <kstauff@thelighthouseschool.org>, TLS Office <mvonderohe@thelighthouseschool.org>, Anita Martins <amartins@thelighthouseschool.org>, Stephanie Messerle <smesserle@thelighthouseschool.org>

Hello All,

The office received reports of a transient located in the upper parking lot around 1pm. When approached by the Admin team it was clear that the individual was hostile and under the influence of substance.

When the individual attempted to approach the school with a large stick, The Director enacted a Shelter in Place and the Sheriff Department was notified.

The Shelter in place was retracted after the individual left school property and it was clear that he was not returning.

Please remember that a Shelter in place IS NOT a lockdown drill. RATHER, a shelter in place is called when a safety concern is located outside the building and student transport should be limited.

IN the event that a Shelter in place is called, Teachers should lock all classroom doors (pull tight interior doors) and close classroom windows and blinds. Class instruction can resume as normal with lights on and regular classroom noise.

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Shelley Lake  
Director, The Lighthouse School  
director@thelighthouseschool.org  
<https://www.thelighthouseschool.org/>  
(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner



# November News

## Building Character and Community

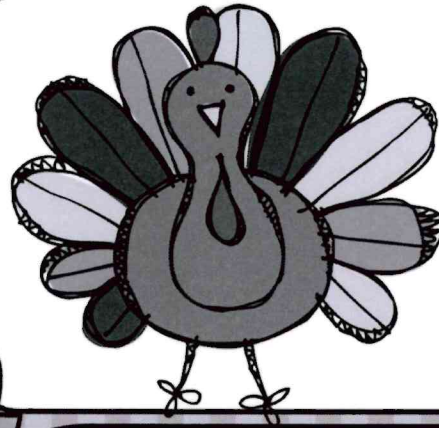


### Starfish Trait of the Week

**Week of Nov. 4-8: Not interrupting others when they are talking / Interrupting appropriately**

**Week of Nov. 12-15: If you win, don't brag; if you lose, don't show anger**

**Week of Nov. 18-21: Seek to uplift others**



### Four Basic Shifts in Perspectives

**Planned Communication:** scheduling time to discuss problems rather than in the heat of the moment.

**Objective Understanding:** understanding your emotions so that you can see the problems clearly and objectively.

**Active Acceptance:** is the choice you make to accept the child for who they are.

**Effective Discipline:** the more structure and planning you can put in place, the less punishment will be needed.

**International Stress Awareness Day occurs on the first Wednesday in November every year. This day aims to raise awareness about stress, including but not limited to the prevalence of stress and the impacts of stress. To honor this day, consider participating in a stress-relief activity, such as creating a DIY stress ball or writing in a journal.**





# BUSINESS/HR REPORT FOR THE BOARD MEETING OF November 6, 2024

## HUMAN RESOURCES

- Background checks closed on 9/30
  - 339 out of 396 Background checks were ran – that is 86% of our population

## BUSINESS REPORT

- Enrollment K-8 = 203
  - K = 24
  - 1<sup>st</sup> = 24
  - 2<sup>nd</sup> = 24
  - 3<sup>rd</sup> = 24
  - 4<sup>th</sup> = 25
  - 5<sup>th</sup> = 24
  - 6<sup>th</sup> = 24
  - 7<sup>th</sup> = 21
  - 8<sup>th</sup> = 13
  
  - Pre-K = 16
  
- Audit update:
  - When the audit team arrived on campus on 10/17, we had a talk about all of the hiccups TLS has experienced thus far with the audit.
    - Their team consisted of the new owners: Ash and Faiez Farishta, and their employees, Jean Larson and Marc Rogers.
  - The new owners were able to clear up all of the misinformation that TLS has been provided over the last few months.
    - Ash has worked for the auditing firm for the last 3 years.
    - Ash is an Oregon certified CPA.
    - Ash and Faiez are husband and wife and do live in Texas as well as Oregon.
  - Once the air was cleared the interaction went much better for all
  - Auditors were complimentary of the clean and accurate records and expect to have the audit completed without delay or need of an extension.

### Current financial status as of 10.31.2024

Adopted budget	\$	3,021,013.00	Adopted budget	\$	(3,021,013.00)
Expenses Year to date	\$	(588,391.60)	Revenues Year to date	\$	662,915.69
Anticipated Expenses to 6/30	\$	(1,723,839.40)	Anticipated Revenues to 6/30	\$	2,027,054.68
under budget	\$	708,782.00	anticipated revenue deficit	\$	(331,042.63)
			anticipated net is a positive cash flow of	\$	377,739.37

- Brown house was \$184,900
  - TLS offered at 115,000
  - Bank countered at \$172,000
  - The property has been transferred to a new real-estate agency and is currently listed at \$170,000



Michelle Silva <businessservices@thelighthouseschool.org>

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## email

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**George von Dassow** <gvondassow@gmail.com>

Sun, Nov 3, 2024 at 10:32 PM

To: Michelle Silva <businessservices@thelighthouseschool.org>

I'll write a resignation letter to Stephanie if I get a chance. I won't be able to attend this month's meeting, likely not next month's either... and winter is going to be really busy for me, so it's clearly time to quit. I hoped to stay on until this strategic planning process was done but haven't even been able to put enough time into that to make a difference.

- G.

[Quoted text hidden]