

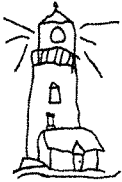


The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda AUGUST 7, 2024

1. Call to order
2. Public comment (3 minutes):
The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. Once Public Comment has closed the audience is welcome to stay for the remainder of the meeting, in observance only, in accordance with Policy BDDH. (Public Participation in Board Meetings)
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from June 5, 2024 –
5. Directors Report with Curriculum Report—Shelley Lake
6. Business Report—Michelle Silva
7. Old Business:
 - Strategic Plan Update
 - Work Session Scheduled for October 6, 2024
 - i. 1:00 – 4:30/5:00 pm
8. New Business:
 - House – John Gibson
 - Vote for New Board Officers now or wait until _____?
 - i. Chair
 - ii. Vice Chair
 - iii. Secretary
 - iv. Treasurer – filled June 2023 – McKinley Prado
9. Report from last District Board meeting –
10. Roundtable / Good of the Order-



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Meeting Minutes June 5, 2024

1. Call to order

- The Board of Directors met June 5, 2024
- The meeting was in person and called to order at 7:02 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, John Gibson, Jenni Schmitt, Stephanie Messerle, Stacy Courtright, George von Dassow, Maya Watts, Anita Martins, Paula Mosley and Lisa LaGesse. Also present were Director Shelley Lake and Business Manager Michelle Silva. A quorum was present because ten of the ten board members were in attendance. Presiding officer was Stephanie Messerle.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- None

3. Union report

- Email from Heather Kapande, Union President, provided in board packet.

4. Discuss and Approve Board Meeting Minutes

- May 1st, 2024 board meeting minutes

5. Discuss and Approve Consent Agenda minutes:

- FOLS - 5/21/24
- Budget Committee Meeting - 5/20/24
- Site Team Meeting - 5/24/24

6. Director and Curriculum Reports — Attached. Additionally:

- 3rd grade tea party came together well, kids dressed the part
- 4th grade outdoor play was great
- 6th graders each had positive thoughts written by classmates, kudos to Rita Coxon for inspiring them
- Mr Ody did an art show, adding character to school
- Field day next week, a lot of organization by a lot of staff
- Can proactively pull off test reports from website now and don't have to wait for official state reports
- Seven of nine classes have majority of students who are proficient in Dibbles testing (basic early literacy skills testing)
- CBM testing (math, reading comprehension, writing, spelling) show majority of students in four of nine classrooms proficient in math and three of nine classes proficient in early literacy.

- Oregon statewide assessment in science (5th, 8th grades) shows higher percent proficient at TLS as compared to district and state. For early literacy (grades 3-8), TLS was generally at or above proficiency percentages compared to district and state.
- Pre-K report describes kindergarten-ready curriculum; six of eight kids entering kindergarten in the fall
- New mural will be painted in lower parking lot, parking slot will be raffled off for a family each term as fundraiser for Washington D.C. field trip
- Shelley can print individual student reports from state assessments for last three years upon parent request

7. Business Report—Attached. Additionally:

- Hired a 1st grade teacher, administrative secretary and behavioral specialist for 2024/25.
- 2nd grade, 0.5 FTE literacy specialist, and math specialist positions still open.
- We are coming in under budget for the 2023/24 school year
- Action item to accept the application(s) for teacher mentor(s) for the 2024/2025 year
 - Two applicants have applied to be mentors for new teachers
- Action item to ratify the Collective Bargaining Agreement between OSEA and TLS for the 2024-2027 period

8. New Business

- Action item to adopt the 2024/2025 budget for \$3,021,014

9. Old Business

- Board positions - revisit announcement for new position at October board meeting
- Strategic Plan update - offered parent listening session and opportunities for families to provide feedback. The next step will be to incorporate comments into the draft plan as appropriate. Over summer can edit/wordsmith document then in fall the board can adopt it. Following adoption, we will solicit graphic design help by family volunteers to visually format the final document.
- Follow up with CBSD regarding playground repairs - repairs need to be done over summer but no decision will be made by CBSD until at least August (no superintendent currently).

10. Report from last Coos Bay District Board meeting

- None

11. Roundtable / Good of the Order

- Big kudos to Shelley and all the staff at the Lighthouse School for a very successful 2023/24 school year
- Huge shout out to Megan Maxwell for putting on the Spring Festival production

Task list

- None

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the May 1, 2024 board meeting minutes. MM by John Gibson, 2nd by McKinley Prado. Unanimously approved.

RESOLVED to approve the consent agenda minutes. MM by Maya Watts, 2nd by George von Dassow. Unanimously approved.

RESOLVED to accept applications for teacher mentors for the 2024/25 academic year. MM by John Gibson, 2nd by Anita Martins. Unanimously approved.

RESOLVED to ratify the Collective Bargaining Agreement between OSEA and TLS for the 2024-2027 period. MM by John Gibson, 2nd by George von Dassow. Unanimously approved.

RESOLVED to adopt the 2024/2025 budget for \$3,021,014. MM by John Gibson, 2nd by Anita Martins. Unanimously approved.

ADJOURNMENT: The meeting adjourned at 9:08 PM. The next meeting date is scheduled for August 7, 2024.

Signature of Secretary, Jenni Schmitt _____

Date: 6/5/2024

Director's Report: 8/7/2024

Connections Log

6/18 Interviews

6/19 S. Messerle re: Strategic Plan

6/20 T. Lana re: Potential Staff PD

6/20 P. Schaeffers re: Computer repairs

6/24 Securly

6/28 E. Poley Re: Due Process

6/30 J. Cuerlo re:FOLS Parking Lot Mural

7/2 E. Poley Re: Due Process

7/11 D. Cagley RE: Appt. with CBSD Superintendent

7/12 A. Helmsetter re:JumpMath curriculum order

7/15 M. Boice CBSD

7/15 E. Poley Re: Due Process

7/15 P. Peterson SCESD Superintendent

7/18 New CBSD Superintendent Justin Ainsworth

8/1 IPM training Corvallis

8/5 R. Haddock ESD SPED

Accolades:

- Dave, Anthony, Ken and Liam for putting in all the work over this summer to make our school clean, and ready for the upcoming School year
- Michelle and Leah organizing second grade classroom from incoming teacher

TLS Updates:

The Due Process complaint that was filed against The Lighthouse School in May 2024, was subsequently retracted and dropped on 7/15/2024.

Curriculum Report:

- JumpMath curriculum ordered on 7/15/24, arrived and ready for classroom distribution
- UFLI Reading Curriculum Grades K-3
- Early Literacy Grant with LTRS Goal for K-3 team

Admin/Office return to work 8/5

Back to School Registration 8/14

New Hire Orientation 8/15-16

ALL STAFF Kickoff 8/19-8/23: Theme- **Be the ONE** (story of the starfish)

Creating Lasting Change begins with **ONE** person...

ONE person to help a child perform better in school.

ONE person to help a struggling student get back on their feet.

ONE person to make a student feel welcome on campus.

It takes just **ONE** person to make a difference.

The New Dean of Students-Kathleen Stauff, will work with the director to incorporate SEL training and implementation through lesson planning and classroom management **Positive Behavioral Interventions and Supports (PBIS)** *through the incorporation of a star student board* to highlight students for being kind & helpful and building community on campus.

Certificate of Completion

IS HEREBY GRANTED TO

Shelley Lake

For completing the

OSU School IPM Coordinator Training, Corvallis, 2024

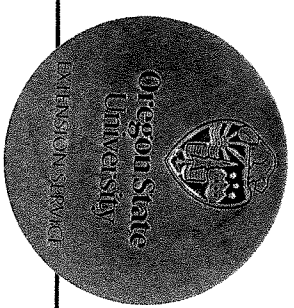
The Oregon State University School IPM Program.
This training is an OSU-approved training course that satisfies the ORS 634.720 6-hour training requirement for school IPM coordinators.



Tim Stock, OSU School IPM Program
Coordinator, OSU



**Oregon State
University**



08/01/2024

Date

BUSINESS/HR REPORT FOR THE BOARD MEETING OF August 7, 2024

HUMAN RESOURCES

- 2024/2025 FILLED POSITIONS
 - FILLED POSITIONS
 - 1st grade – Michelle White
 - Behavior Specialist/DOS – Kathleen Stauff
 - Administrative Secretary – Andrea Horty
 - PT Office Clerk – Administrative Assistant– Michaela Vonderohe
 - 2ND grade – Ian Bartels
 - .5 FTE Literacy – Madeline Richards
 - .5 FTE PE Teacher (grades 4-8) – Ray Davis
 - .5 FTE PE Teacher (grades K-3) – Theresa Huff

- This year's in-service theme will focus on the legend of the starfish:

Once upon a time there was an old man walking on the beach one morning after a storm. In the distance he could see a young child dancing across the beach. As he got closer, he saw that the beach was covered in starfish that had been washed ashore. He then noticed that the child was throwing starfish gently back into the ocean one at a time. So he approached the child and asked "child, why are you throwing the starfish back in the ocean, surely you cannot save them all. You can't begin to make a difference with the amount of starfish here." The child paused for a moment and then picked up another starfish and proudly exclaimed "Well, I made a difference for that one!"

Many times in education, we encounter students in the classroom that stand out for various reasons. In October at the start of each year, Educators all over the state meet with their Administration to identify "students of concern". It can be overwhelming in a class of 24-30 to think you can make a difference. Rather than using the traditional method of identifying "students of concern" here at TLS we're going to flip the script and have our educators identify their starfish. The theory is if we can change the educational lens, then we can change the world of education one student at a time.

- Space changes completed over the Summer
 - Spanish office
 - moved in with Speech and Resource Room
 - Dean's Office
 - Curtains made, bulletin Board fixed and decorated, self-regulation table painted and restored, chalk board decorated, self-regulation tools
 - Second Grade
 - Decluttered, cleaned and organized, bulletin board fabric installed
 - Employee Prep Room
 - Sofa moved in, student desks removed, large table set up for prep area
 - Library
 - table toppers made, final decorations installed
 - Third grade
 - bulletin board fabric installed
 - Multiple grades
 - colored walls repaired and painted

BUSINESS REPORT

- 2023/2024 closing
 - Budgeted = \$2,765,466.00
 - Revenue = \$2,836,714.79
 - Expenses = \$2,430,023.21

- 2023/2024 Audit
 - All items uploaded to Auditor's by 7/10/2024
 - Waiting on check testing Lists
 - Will deliver Audit crates in the next couple weeks
 - On site field work scheduled for October 17 & 18

- Playground resurfacing
 - From June Board Meeting: Esser 3 Funding was estimated at = \$48,000
 - Budget Committee budgeted \$55,000 toward playground resurfacing – with potentially \$48,000 from remainder of ESSER 3 funds and additional cost to TLS at around \$7,000
 - Actual ESSER 3 carry over was \$54,124.12 to be spent by September 30, 2024
 - Final quote from Knife River for Repairs of underground drainage and playground resurfacing came in at \$127,576 with CBSD agreeing to pick up the balance of \$73,451.88

- Anticipated Enrollment – 206
 - K - 24
 - 1st - 24
 - 2nd - 24
 - 3rd - 24
 - 4th - 25
 - 5th - 24
 - 6th - 24
 - 7th - 24
 - 8th - 13

- House 62860 HWY 101
 - Purchased for 119,886 2020/2021
 - Invested 62,850.06
 - 2021/2022 = 24,155.35
 - 2022/2023 = 30,183.16
 - 2023/2024 = 8,511.55
 - Siding, roof, windows, seal, prime and paint exterior, insulation, 5 new exterior doors, front porch, storage enclosure under stairs with ramp, back porch, sheet rock, mud and interior paint, window moldings, floor molding, resurface hardwood floors, vinyl kitchen floor, outlet covers, all new lighting fixtures,
 - Rebuild insured for \$300,000
 - Estimated equity \$117,263.94
 - Still needed: Kitchen, Bathroom and window treatments (curtains or blinds)