



**The Lighthouse School**  
"Lighting the way to a brighter future."  
62858 Hwy 101  
Coos Bay, Oregon, 97420  
(541) 751-1649



**Agenda March 5, 2025**

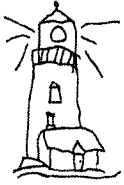
1. Call to order
2. Public comment (3 minutes):  
The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. **Public comment is limited to three minutes.** If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. Once Public Comment has closed the audience is welcome to stay for the remainder of the meeting, in observance only, in accordance with Policy BDDH. (Public Participation in Board Meetings)
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from 2/5/2025 –
5. Discuss & Approve Consent Agenda minutes:
  - 2/4/2025 – Tech Team – cancelled
  - 2/10/2025 – Grant Team
  - 2/12/2025 – Leadership Team
  - 2/18/2025 – FOLS
  - 2/24/2025 – Safety Team

**EXECUTIVE SESSION**

Executive Session under ORS 192.660 (2)

(a) to consider the employment of a public officer, employee, staff member or individual agent.

6. New Business:
  - **Action item: motion to approve the renewals and non-renewals as presented for 2025/2026**
  - **Action item: motion to approve salary increases for Non Union employees for 25/26 & 26/27**
7. Directors Report with Curriculum Report—Shelley Lake
  - **Action item: motion to approve Director Lake entering into a contract with a 3<sup>rd</sup> party host platform not to exceed \$5,000.00**
8. Business Report—Michelle Silva
9. Old Business
  - Strategic Plan Update – Stephane Messerle
10. Report from last District Board meeting –
11. Roundtable / Good of the Order-



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**Meeting Minutes February 5th, 2025**

1. Call to order

- The Board of Directors met February 5th, 2025
- The meeting was in person and called to order at 7:04 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Stephanie Messerle, John Gibson, Paula Mosley, Stacy Courtright, Maya Watts and Lisa LaGesse. Also present were Director Shelley Lake and Business Manager Michelle Silva. Not present was Anita Martins. A quorum was present because eight of the nine board members were in attendance. Presiding officer was Stephanie Messerle.

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment

- H. Koell. Really enjoy time at TLS and relationships that have been built. Started participating in leadership at school two years ago with an LPO meeting. We don't need to fight over food insecurity because that's going away and we don't need to fight over FEMA because that's going away. A lot has happened in the last few months and everything except keeping mission and charter and children's best interest is a distraction from hard work everyone is trying to accomplish. Anyone who aspires to fill Anita's shoes needs to be closely aligned with the board and have stakeholders' best interests in mind. Complaints submitted are not to diminish all the hard work that's been done. We've come so far. Hope everyone can come to an understanding.

3. Union report

- None

4. Discuss and Approve Board Meeting Minutes

- January 8th, 2025 board meeting minutes

5. Consent Agenda minutes:

- Grant Team - 1/13/2025
- FOLS Meeting - 10/24/2024
- Safety Team - 1/27/2025

6. Director and Curriculum Reports — Attached. Additionally:

- Lots of illness right now so increased cleaning of high-touch surfaces.
- Ms Stauff provided training for all staff on high risk kids, focused on how to recognize emotional irregularity and sensory skills/intervention strategies that teachers can do in real time.
- A. Pollard came into 3rd grade to speak about Antarctica and penguin research.
- Mrs Kapande is doing waffle Wednesday

- Mrs Coxon did cooking elective with culinary sweets from overseas
- Mr Seldon did a water lab (outdoors, where kids “conducted” water at him)
- Mr Sloan partnered with teachers to catch some furry critters on campus
- Thanks to Mrs Stevens for helping cover the office
- Thanks to roving sub team; they’ve been busy with all the illnesses and diligently filling in as needed. It’s great to have subs who are familiar with students and familiar with curriculum
- Mrs Peck had Maine coon kittens in the classroom
- Lots of volunteers on campus
- Great to have Mrs. Graber sub in handwork
- Completing lots of teacher and staff observations right now (including formal observations and evaluations)
- Classes are closing out winter benchmark assessments
- Helping teachers to utilize tech for their benefit to offset organization and planning - virtualize lesson plans in real time, making it more efficient, and store information for future planning; also helps for last minute sub plans; helps with scope and sequence across grades and subject areas
- Main lesson highlights - K - precipitation and water cycle; 1st - Land of Numeria; 2nd - fairytales and fables; 3rd - time and money management (running restaurant); 4th - animal reports; 5th - Egyptian Fair; 6th - physics science labs; 7th - growing silkworms and watching transformation; 8th - water lab

7. Business Report—Attached. Additionally:

- Vector Solutions offers free professional development trainings to schools. Michelle took two courses: *How Visitor Management Systems Transform School Reunification Efforts and Building a Sustainable and Adaptive School Safety Culture*
- Pre-K has three more students for current year; now at 19
- As of today we now have 39 parents interested for future pre-K enrollment; will be first come first serve when registration opens
- Have a slight sinking in new paved area near drain. Knife River came to look at it and will fix it for free.
- Enrollment decreased by one since last board meeting.

8. Old Business

- 2023/24 audit - 990 was filed; CT-12 will be filed soon, auditors contacted state and will pay the late fees
- Strategic Plan - Administration team received strategic goals work plan template to fill in; admin team added to it in January; next steps as a board were discussed. Board will have a work session March 2 from 2:00-4:00 PM to review the yearly work plan.
- Employee appreciation dinner was enjoyed by staff; included an appreciation for Julie Graber’s many years of service to the school

9. New Business

- Board needs to provide feedback for director’s evaluation by 2/11/25. Executive board will use this input to complete director’s evaluation. Board will vote on renewals at March board meeting.
- New training requirement from HB 205 for public meeting laws. Live training will be February 6, 2025 at 5:00 PM. Can also watch recording.

10. Report from last Coos Bay District Board meeting

- P. Mosley watched part of last meeting, which was very long. Only thing pertaining to us is mention of coming around to district buildings on Feb 10. Have some money for updating different things. Also looking for four new board members.

**EXECUTIVE SESSION (7:45-8:40)**

Executive session under ORS 192.660 (2)(f) To consider records exempt by law from public inspection

11. Roundtable / Good of the Order

- Thanks to teachers for allowing parent volunteers in classroom
- General appreciation for leadership/admin team
- Nice that middle school sports is not an obstacle, with transportation for TLS students to attend
- Great to go into 3rd grade restaurant days
- Thanks to M. Prado for all her volunteerism and organization for winter carnival
- Thanks to S. Lake for all she does; it's an incredible amount to oversee
- Thanks to A. Martins for all she does including her role as 7th grade room parent; we are very fortunate to have her
- Accolades to admin team for covering director work when she was gone

**Task list**

- Board should look over strategic work plan prior to March 2, 2025 work session

**Corporate Actions**

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

**RESOLVED** to approve the January 8, 2024 board meeting minutes. MM by John Gibson, 2<sup>nd</sup> by McKinley Prado. Unanimously approved.

**RESOLVED** to approve consent agenda minutes. MM by John Gibson, 2<sup>nd</sup> by Maya Watts. Unanimously approved.

**RESOLVED** to accept the public complaints and to delegate the authority to the Board Chair to retain an investigator for the purposes of investigating the complaints in preparation for holding a hearing on the complaints once the outside investigation is complete. MM by John Gibson; 2<sup>nd</sup> by McKinley Prado. Unanimously approved.

**ADJOURNMENT:** The meeting adjourned at 8:52 PM. The next meeting date is scheduled for March 5, 2025.

Signature of Secretary, Jenni Schmitt \_\_\_\_\_

Date: 2/5/2025



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BOARD OF DIRECTORS EXECUTIVE SESSION MINUTES

- ❖ The Board of Directors met on Wednesday, February 5, 2025 at 7:45 pm.
- ❖ The meeting was in-person at The Lighthouse School.
  - The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Stephanie Messerle, John Gibson, Paula Mosley, Stacy Courtright, Maya Watts and Lisa LaGessee. Also present were Director Shelley Lake and Business Manager Michelle Silva. Not present was Anita Martins. A quorum was present because eight of the nine board members were in attendance.
- ❖ The presiding officer was Chair Stephanie Messerle.

**Executive session under ORS 192.660 (2)**

(f) To consider records exempt by law from public inspection

ADJOURNMENT: There being no further business, the executive session was adjourned at 8:40 pm.

Signature of Secretary, Jenni Schmitt \_\_\_\_\_

Date \_\_\_\_\_

# CONSENT AGENDA

## Lighthouse Grant Team – Minutes

2/10/25

Attendees: Stephanie Messerle, Michelle Silva, McKinley Prado, Shelley Lake, and Jenni Schmitt

- **Welcome**
- **Overview of upcoming meeting dates**
  - Meetings will be virtual 7:00-8:00 PM on the following dates.
    - 3/10
    - 4/14
    - 5/12
- **City of Coos Bay Community Grant Program**
  - The City of Coos Bay canceled this grant program for 2025. We will keep our eyes open for this opportunity next year if it is available.
  - McKinley received a list of Community Grant Resources and Opportunities from the City of Coos Bay. This is an excellent list of grants TLS grant team can review and determine which might be appropriate.
- **Emergency preparedness items provided by the Safety Team**
  - Emergency preparedness items forwarded from the safety team include pop up tents, water filtration methods – life straws, purification tabs, water storage Tank – with CBSD permission, para chord, tarps, large first aid kits, foil blankets, water proof matches, MRE’s – for 300 people for 2 weeks. Shelley emailed Stephanie additional information with quantities and prices for these items.
  - Additional information needed if the cost for the water storage take exceeds the \$2,800 cost estimate for this line item for purchasing the tank and constructing the base and foundation for the water storage tank. Should we receive grant funding, TLS will work through CBSD for approval to install the water storage tank.
  - The Grant Team will apply for the next available grant opportunity that would be applicable for emergency supply items. Options include:
    - Three Rivers Applications due April 30<sup>th</sup>  
<https://www.threeriversfoundation.org/our-grants>
    - Ford Foundation -open solicitation
- **Oregon Department of Human Services Office of Resilience and Emergency Management – Resilience Hubs and Networks Grant**
  - Grant forwarded from the Safety Team (Maya Watts)
  - No information can be found on this website if new applications are being solicited or if they are announcing funded recipients. Stephanie emailed Maya to see if she has more information or a point of contact for the program.
  - <https://www.oregon.gov/odhs/emergency-management/pages/resilience-grants.aspx>
- **Pacific Power Foundation**
  - Education/STEM grant application due March 15  
<https://www.pacificpower.net/community/foundation.html>

- Reviewed and discussed ideas from the 1/13/25 grant team meeting which included band instrument acquisition, horticulture supplies (soil, seeds, mushrooms, compost barrel), STEM supplies (Circuit Building kits, Science equipment, & Science subscriptions,) class sets of calculators in grades 5-8, or library supplies/books. Several of these items were old requests that have either been filled, are not needed, or are within the school's budget to purchase.
  - Items to move forward for the Pacific Power grant potentially include band instrument acquisition and horticulture supplies. Shelley will work with Megan and Rebeka to firm up costs and items. Shelley will get this information back to the grant team by the end of February in order to complete the grant application.
- **Pending Grants**
    - Coos County Cultural Coalition – Pipe organ kit, submitted 10/31/24. Have not received notification.
    - Stephanie emailed contact 1/13/25, still waiting for response.
- **Review and update the Grant Team's Google Sheet of identified needs.**
    - <https://docs.google.com/spreadsheets/d/18zJUXvUvPb5Rwjmitv6W3LWb2qa3Ko8sXlUH5FVoSHU/edit#gid=0>
    - The google sheet was reformatted for better use.
      - The 'Identified Needs Tab' was renamed to 'Archive tab\_Not updated for use'. This tab was retained for records but will not be used, updated, or populated going forward.
      - A new tab named 'Items Approved for Grant Team' was added. Only items approved by the Director will be added to this tab. Once an item is added to this tab, the Grant Team can pursue funding opportunities.
- **Review to do list**
    - Done - Stephanie will revise the google sheet by our Feb 10<sup>th</sup> meeting
    - Done - Shelley will provide a list of emergency preparedness items for the Feb 10<sup>th</sup> Grant Team meeting.
    - Shelley – Transmit band instrument and horticulture supply and cost list to the grant team
    - Shelley – If necessary, send grant team updated cost estimate for purchase and installation of a water storage tank if cost will exceed \$2,800.
    - Stephanie and team - Submit application for the Pacific Power grant, March 15th



In attendance: Stephanie Krug, Linda Johanson, Chris Seldon, Shelley Lake, and Michelle Silva.

Absent: Michelle White, Ody Frangopoulos, Heather Kapande, Kathleen Stauff

**1. Science Closet**

- Is there a way for teachers in lower grades to know what is in the science closet?
  - Science Inventory catalog can't be located
  - Chris volunteered to do a tour on a Friday after school with K-4

Administration resolution: proposed just purchasing items for 3<sup>rd</sup> & 4<sup>th</sup> grade for their science units.

- Linda and Heather to get a supply list to Michelle and Shelley
- Chris will look and see if there are items not being used in the science room that could be utilized elsewhere

**2. Incorporating water colors into Main Lessons**

- Ody has time built into his schedule specifically for art labs. This is a time when any teacher can schedule the art room to conduct a lesson with or without Ody's help.
- Teachers need to reach out to Ody to schedule a day and time that works for them
- Also noted that K-2 have the Crayola water color sets in their classrooms to practice

**3. Math Closet**

- Elementary Teachers were unaware that the closet between 1<sup>st</sup> & 2<sup>nd</sup> is not for teacher storage, but rather is the math closet for grades 1-4
- This will be reorganized and cleaned out over spring break with an inventory list provided to all four grades by Admin.

**4. 4<sup>th</sup> grade is requesting some sort of student workbook for ELA**

- Conversations were had last year and Handwriting without tears and spellography were the suggested tools at that time
  - Teachers have not utilized these options yet

Administration resolution: Mrs. Lake will coordinate with Mrs. Gibson to seek out appropriate remedies for teachers to use in grade 3-5 classroom instruction



## Friends of Lighthouse School

"Keepers of the light."

62858 Highway 101  
Coos Bay, Oregon 97420



### REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on January 21, 2025 at 6:00 pm at The Lighthouse School.
- The Directors present at the meeting were: Stefani Eaton, Jarret (Jake) Robinson, Johanna Curelo, Eva Bailey, Lisa LaGesse, Ed Hughes, and Sabrina McNeely.
- A quorum was present because all seven Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- There following guests were present: Michelle Silva, Shelley Lake, Anita Martins, Heather Koell.

### REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:01 PM.
2. No public comment.
3. Minutes from the 10/15/2024 meeting were unanimously approved (MM by Lisa, 2<sup>nd</sup> by Jake) with the following corrections: correct the spelling of Shelley Lakes name and change to the language in stating that guests were present.
4. Financial Report:
  - Accounts Update
    - Basic Checking #1093 - \$1219.37
    - Basic Business Checking #1106 - \$6830.61
    - Basic Business Checking #1544 - \$14837.65
    - Total Assets: - \$22887.65
  - Earmarked Items:
    - Garden Club: 130.10
5. Old Business:
  - Wreath Sales: total wreath sales \$3300 (\$1650 each for TLS & FOLS)
  - Holiday Faire: total sales \$4381.00

- PreK \$728.00
- Kinder \$240.00
- 1<sup>st</sup> \$287.00
- 2<sup>nd</sup> \$246.00
- 3<sup>rd</sup> \$319.00
- 4<sup>th</sup> \$912.00
- 5<sup>th</sup> \$457.00
- 6<sup>th</sup> \$256.00
- 7<sup>th</sup> \$420.00
- 8<sup>th</sup> \$506.00
- Updating FOLS By-Laws: Discussed having an attorney look over the by-laws prior to bringing them back to FOLS for a vote. The by-laws were recent to the FOLS Directors for review and comments prior to moving forward. Jake will continue to research options for attorneys should that be the direction the board decides to go.

#### 6. New Business:

- Funding Request:
  - TLS requested pizza for the Science Fair & Middle School Retention Night.
- Hiring a lawyer for FOLS (in addition to the discussion about the by-laws): consider having an attorney on retainer for legal issues that might arise
- Taxes: we need additional support from a parent volunteer or to hire someone to help with the taxes.
- Winter Carnival:
  - February 8<sup>th</sup> 4pm-7pm
  - FOLS: would like FOLS volunteers for the front table

#### 7. Committee Reports:

- Fundraising: Plan to look for new members following the carnival. Will put out a sign-up sheet at the carnival for people interested. Would like to have one more event this year after the carnival before the talent show.
- Policy: see discussion above about by-laws

**CORPORATE ACTIONS:** The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

**RESOLVED** to approve pizza for the Middle School night up to \$240 and to approve \$40 for the thermos (MM Lisa, 2<sup>nd</sup> Eva).

#### **MISCELLANEOUS DISCUSSION:**

- LPO Update: Anita is scheduling meetings around events, offering times for room parents to meet if needed.
- Rental property: Things are going well.

**ADJOURNMENT:** There being no further business, the regular meeting was adjourned at 7:15 pm. The date and time of the next meeting 02/18/2025 at 6:00 PM at The Lighthouse School.

Signature of \_\_\_\_\_  
FOLS Board Officer \_\_\_\_\_ Date \_\_\_\_\_

Signature of \_\_\_\_\_  
FOLS Board Officer \_\_\_\_\_ Date \_\_\_\_\_

*Approved: 02/18/2025*

## **SAFETY TEAM MINUTES 2/24/2025**

Attendees: Director Shelley Lake, Operations and Maintenance Supervisor Dave Slone, Business Manager & Human Resources Michelle Silva, Dean of Students Kathleen Stauff, OSEA Union President Heather Kapande, Board Member/Parent Stacy Courtright

Absent: Board Member/Parent Anita Martins, Board Member/Parent Maya Watts, Parent Carmen Matthews

Team Purpose: *The purpose of the Safety Team is to promote and maintain a safe, healthful environment, not only for staff but students as well. The Safety Team ensures that safety is treated as an integral function of our school. They work on topics such as: parking safety, fire drills, tsunami drills, active shooter drills, and the like. The function of the team is to provide support during and after the occurrence of a crisis incident in the school.*

### Old Business:

- Security camera update
  - Had to call the manufacturer and now all cameras are working
- Blue sky tree service will come clear the brush and chip the fallen trees when weather permits
  - Scheduling for Spring Break
- Playground wooden entrance arches and Pegula update
  - Dave reached out to Tim Hyatt but did not receive a reply. Dave will just begin repairs himself as the weather allows
- Dying tree on the Ivy Hills side of the outdoor classroom
  - Dave has taken care of a few downed trees
- Emergency response to power outage
  - Each class has been provided a flashlight
  - Emergency lightbulbs were installed where possible
  - TLS will look into battery operated solution to lighting in the bathrooms

### New Business:

- Grant Team was provided the list of Emergency preparedness supplies requested at last meeting
- Mrs. Lake will put a reminder in school announcements that families should avoid parking in front of the school during release
- Gutter is leaking water creating a Waterfall on the playground
  - Dave and Shelley to contact CBSD

### Other:

- When students arrive late
  - Mrs. Lake will take this to the Admin Team meeting

# DIRECTOR'S REPORT

## Director's Report: 3/5/2024

### Connections Log

2/4 Tech Team Meeting  
2/6 Civil Rights Training Pt. 1  
2/6 Public Meeting Training  
2/8 Winter Carnival  
2/10 Grant Team Meeting  
2/12 Leadership Meeting  
2/14 Staff Development Day  
2/18 Pre-K registration  
2/18 FOLS meeting  
2/19 Budget team meeting  
2/20 Civil Rights Training Pt. 2  
2/21 New Family Orientation 4-6pm  
2/24 Safety Team Meeting  
2/25 New Family Orientation 6-8pm  
2/26 SRO Scoville  
3/3 Carnegie Math Preview

### Accolades:

- Linda Johanson – monthly Waldorf minutes at staff meeting
- 100<sup>th</sup> day of School – Pre-K 100th day hat parade, first Grade 100-year old first graders
- American Heart Challenge: Teresa Huff & Ray Davis
  - TLS raised \$605 in donations to support AHC
- C. Seldon local performance- RENT

### Curriculum Report:

- Dibels and EasyCBM winter benchmark assessment summary (attached)
- 2/14 Staff Professional Development included ACES training with ESD and Crisis Preparedness training with CHW.
  - Staff participated in a “Brain Game” to simulate how adverse childhood trauma experiences can impact brain development
  - Conversations with culture sensitivity
  - Potential community engagement for families interested in learning ACES (1-4 part series)
  - Potential community engagement for families interested in Emergency preparedness training



- Lake met with Carnegie Math regarding their Patterns Unit
  - Discussed potential pilot of k-5 & 6-8 math curriculum
  - Discussed potential professional development for k-8 math instruction
- 3/6/2025 End of Term 2

**Special Education Meetings Attended:**

IEP (Individualized Education plans with ESD & CBSD):	8
SST (Student Success Team Meetings):	4
MDT (Mandatory meeting for Assessment Determination):	1
IFSP (Individual Family Service Plan w/ESD for Pre-K only):	0
504 Meetings (Medical Diagnosis Plan):	1
BIP (Behavior Intervention Plan) Support:	0
Threat Assessment	1



**Housekeeping**

- Yearbook Photos ARE DUE – if you have not uploaded class yearbook photos please do so ASAP or they may not make it in the yearbook in time for the approaching deadline(s)
- FLU Season – Please be mindful to have students CLEAN DESK TOPS DAILY so custodial staff can clean desks to prevent spread of germs.
- Remind students that Hats and Hoodies are not permitted on inside the building. They are allowed to wear the outside.
- First Grade 100th Day Parade will stroll through classrooms beginning at 1:10

**WINTER Benchmark Assessments**

- Easycbm closes 2/13/24

**Winter Carnival: Saturday 2/8**

This is an LPO/FOLS event and there are no requirements for School Personnel

- Main Lesson Teachers: A room parent may contact you and request an hour of class time to create booth decor

**Spirit Week: 2/10-13 Theme: Spread Kindness Like confetti**

Monday: Tie Dye & Rainbows

Tuesday: BEE kind (Yellow/Black etc)

Wednesday: Class Color

Thursday: 100<sup>th</sup> Day

Friday- NO School Professional Development

**Kids' Heart Challenge:**

The PE program is working collaboratively with the American Heart Association beginning 2/10

Student will learn about: Healthy Living, Drinking Water, Sleep, Exercise, No Vaping/Smoking, CPR & Warning signs of a stroke (online with Finn's Challenge)

- 1.) Students are invited to Finn's virtual challenge – The class with the most participating students will get to silly string Mrs. Stauff and Mrs. Lake
- 2.) Students who complete **the Kindness Bingo Chart** (Blackout) will be entered into a drawing to win LUNCH with Mrs. Lake

**2/14 NO SCHOOL: Professional Development**

8-8:45 am Epi Pen & Life Vac training with Nurse Donna

9-11 am ACES Training with L. DeSalvio & ESD

Adverse Childhood Experiences (ACEs) and to build resilience in children, adolescents, and families.

11-12:30 Lunch Break

12:30-2:30 Emergency Preparedness Training w/CHW Cynthia Rodriguez

**Upcoming Dates:**

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2/8 Winter Carnival

2/10-2/14 SPIRIT WEEK: Kindness Week: Kick off America Heart Association (Info TBA)

2/12 OBOB grades 3-5 9-11am

2/13 100<sup>th</sup> Day of School

2/14 NO SCHOOL- Professional Learning Day

**2/17 NO School-President's Day**

2/18 5<sup>th</sup> Grade Field Trip to Fish Hatchery

2/21 New Student Orientation 4-5:30pm

2/25 New Student Orientation 6-7:30pm

2/28 End of American Heart Challenge / Kindness Bingo Charts DUE

3/2 SUNDAY: Read across America – Ocean Ridge Assisted Living

**Professional Development**

8-8:45 am Epi Pen & Life Vac training with Nurse Donna

9-11 am ACES Training with L. DeSalvio & ESD

Adverse Childhood Experiences (ACEs) and to build resilience in children, adolescents, and families.

11-12:30 Lunch Break

12:30-2:30 Emergency Preparedness Training w/CHW Cynthia Rodriguez

- Please note: City Sub notified the school that they will not be able to accommodate our Friday Lunch order as they have been heavily impacted by Influenza A. As Such, the Admin team will provide a sandwich station, fruit, chips, drinks and desserts for tomorrow's 2/14, Professional Development Lunch.

**Housekeeping**

- Yearbook Photos ARE DUE – if you have not uploaded class yearbook photos please do so ASAP or they may not make it in the yearbook in time for the approaching deadline(s)
- FLU Season – Please be mindful to have students CLEAN DESK TOPS DAILY so custodial staff can clean desks to prevent spread of germs.
- Remind students that Hats and Hoodies are not permitted on inside the building. They are allowed to wear the outside.
- Personal toys are not permitted at school: Digital games, Pokémon cards, personal balls to play with at school. The policy in the past has been to ask them to put them in their backpacks and not bring them to school again. If they are seen again, confiscate and the student can pick up their belonging(s) from the office.
- Please remind students to leave the bark in place-students are digging in the bark and kicking out pits underneath the swings
- Science Inventory: Please email Shelley and Michelle a list of science equipment that your grade level will benefit from:
  - Circuit boards
  - Magnets
  - StEM equipment
- The Grant team is updated the list of needs that our school and teachers could benefit from. If you have proposed ideas, please email the to Shelley to be discussed for grant consideration

**Art Lab:**

The Art room is available and open for Main lesson collaboration on Monday and Tuesdays from 1:20-2:00pm

Watercolor labs can be coordinated with Mr. Ody for Wednesday and Thursdays from 1:20-2:00

**WINTER Benchmark Assessments**

- Easycbm closes 2/13/24

**Winter Carnival: Saturday 2/8**

This is an LPO/FOLS event and there are no requirements for School Personnel

- Main Lesson Teachers: A room parent may contact you and request an hour of class time to create booth decor

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- 1.) Students are invited to Finn's virtual challenge – The class with the most participating students will get to silly string Mrs. Stauff and Mrs. Lake
- 2.) Students who complete **the Kindness Bingo Chart** (Blackout) will be entered into a drawing to win LUNCH with Mrs. Lake

## **Upcoming Dates:**

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**2/17 NO School-President's Day**

**2/18 Pre-K Registration**

2/18 5<sup>th</sup> Grade Field Trip to Fish Hatchery

**2/21 New Student Orientation 4-5:30pm**

2/24 Bee Happy Dentistry Presentation – Kindergarten

2/25 OBOB grades 6-8

**2/25 New Student Orientation 6-7:30pm**

2/26 NBHS Forecasting – 8<sup>th</sup> grade

2/28 End of American Heart Challenge / Kindness Bingo Charts DUE

2/28 STAFF MEETING in Art rom

3/2 SUNDAY: Read across America – Ocean Ridge Assisted Living

3/5 OBOB grades 3-5

3/6 END OF TREM 2

3/7 NO SCHOOL – Report Card/ Teacher In-service

3/10 Report cards due to Director/Office

3/11 Safety Day

3/12 4<sup>th</sup> grade field trip- Plank House

3/15 OBOB 6-8 Regionals

3/19 Middle School NIGHT

**3/24-28 SPRING BREAK**



February 5, 2025

Hello Lighthouse Community,

Kindness is in the air! The Lighthouse school prepares to celebrate friendship throughout the Month of February with special activities.

Your classroom teachers will be communicating the expectations of their classroom celebration coming up on February 13<sup>th</sup> - an early Valentine's day, as our students do not have school on Friday, February 14<sup>th</sup>. Please be aware that Valentine's day celebrations, as with other TLS holiday celebrations, may look a bit different and that is the whole point! We encourage families to avoid excessive sugar and to avoid store bought valentines, as we enjoy the holistic approach towards age appropriate friendships.

With that being said, The Lighthouse School will be celebrating Spirit week throughout from 2/10-2/14 as we encourage students to "Spread kindness like confetti!" Students will work together as a class to show their school spirit:

Monday: Tie Dye & Rainbows  
Tuesday: BEE kind (Yellow/Black etc)  
Wednesday: Class Color  
Thursday: 100<sup>th</sup> Day  
Friday- NO School Professional Development

Students will be provided with the KINDNESS BINGO chart in hopes to find avenues of friendship in their everyday lives. As a student completes a BINGO item they can put the date of completion on each activity square when they cross off the kindness challenge. Once a student completes a BINGO they can turn in their activity sheet to enter a drawing to win **LUNCH with Mrs. Lake!**

Spirit week will also kick off our **Kids Heart Challenge**. TLS is proud to partner with the American Heart Association. During their PE classes, students will learn how to have happy and healthy hearts and brains, and we encourage your family to participate in learning the lifesaving skill of **Hands-Only CPR** through **Finn's Mission!** Please be on the lookout for the promotional brochure to meet heart survivor Finn and hear how completing **Finn's Mission** gives hope to everyone, everywhere. Classes are competing for student participation in Finn's challenge. The class with the most participation will get to silly string Mrs. Lake and Mrs. Stauff in PE at the end of February!

As always, thank you for your willingness to partner in these special days, activities, and learning opportunities.

Shelley Lake  
Director, The Lighthouse School

**Accolades****Waldorf Minute****Housekeeping**

- Yearbook Photos ARE DUE – if you have not uploaded class yearbook photos please do so ASAP or they may not make it in the yearbook in time for the approaching deadline(s)
- FLU Season – Please be mindful to have students CLEAN DESK TOPS DAILY so custodial staff can clean desks to prevent spread of germs.
- Remind students that Hats and Hoodies are not permitted to be worn inside the building. They are allowed to wear them outside.
- Personal toys are not permitted at school: Digital games, Pokémon cards, personal balls to play with at school. The policy in the past has been to ask them to put them in their backpacks and not bring them to school again. If they are seen again, confiscate and the student can pick up their belonging(s) from the office.
  - Ms. Brittney is hosting a Pokémon Club in the Library for grades 4-8 during Lunch.
  - Students are not permitted to trade cards.
- Please remind students to leave the bark in place-students are digging in the bark and kicking out pits underneath the swings
- Science Inventory: Please email Shelley and Michelle you list of requests **BY MONDAY 3/3**
- The Grant team has updated the list of needs that our school and teachers could benefit from. If you have proposed ideas, please email Director Lake to be discussed for grant consideration
- When a Bus arrives late, bus students are permitted go to cafeteria for breakfast
- Joann's Fabrics is closing, as such – supply request will need to be mindful and need to be planned accordingly with 1-2 weeks' notice depending on supplies

**Art Lab:**

The Art room is available and open for Main lesson collaboration on Monday and Tuesdays from 1:20-2:00pm  
Watercolor labs can be coordinated with Mr. Ody for Wednesday and Thursdays from 1:20-2:00

**Report Cards:**

NO SCHOOL FRIDAY 3/7 – In service for Report Card Prep

- There is no office support on this day – if support is needed please email [office@thelighthousechool.org](mailto:office@thelighthousechool.org)
- Please email the office and Director Lake when your reports are finished for review
- Report Cards need to be submitted by Monday 3/10

**Upcoming Dates:**

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3/1 State Archery Tournament  
3/2 SUNDAY: Read across America – Ocean Ridge Assisted Living  
3/5 OBOB grades 3-5  
3/6 END OF TREM 2  
3/7 NO SCHOOL – Report Card/ Teacher In-service  
3/10 Report cards due to Director/Office  
3/11 Safety Day  
3/12 4<sup>th</sup> grade field trip- Plank House  
3/15 OBOB 6-8 Regionals  
3/19 Middle School NIGHT  
**3/24-28 SPRING BREAK**

TLS 2025 Winter Benchmark Report

Easy CBM Reading

Grade	At Risk	Approaching	Proficient
First	57%	17%	26%
Second	23%	32%	45%
Third	21%	38%	42%
Fourth	65%	15%	20%
Fifth	24%	12%	64%
Sixth	16%	42%	42%
Seventh	19%	24%	57%
Eighth	15%	23%	62%
<b>School Wide</b>	<b>30%</b>	<b>25%</b>	<b>45%</b>

Easy CBM Math

Grade	At Risk	Approaching	Proficient
First	19%	38%	43%
Second	35%	26%	39%
Third	23%	41%	36%
Fourth	30%	40%	30%
Fifth	36%	28%	36%
Sixth	13%	33%	54%
Seventh	33%	29%	38%
Eighth	38%	15%	47%
<b>School Wide</b>	<b>28%</b>	<b>31%</b>	<b>40%</b>

DIBELS

Grade	Intensive	Strategic	Core
Kindergarten	13%	30%	57%
First	64%	4%	32%
Second	41%	9%	50%
Third	9%	32%	59%
Fourth	48%	21%	31%
Fifth	29%	17%	54%
Sixth	26%	9%	65%
Seventh	38%	9%	53%
Eighth	0%	8%	92%
<b>School Wide</b>	<b>34%</b>	<b>17%</b>	<b>49%</b>

Hello Lighthouse Team,

Many of our teachers have met with me to discuss the political environment and the potential impacts that federal mandates may have on our school. Attached is recent correspondence from ODE addressing these concerns that I thought many of our teachers would like to read through. Please continue to bring your concerns to my attention. Together we will continue to navigate the waters of the unknown! Change is inevitable, but I am optimistic that our school vision, mission, community and impact will continue into the coming years.

Shelley Lake, TLS Director

### Leading in Times of Change & Uncertainty

The past few weeks have been a roller coaster—full of challenges, moments of uncertainty, and the constant balancing act of navigating different perspectives. In times like these, I find wisdom in the words of Elena Aguilar, who reminds us that “Resilient leaders cultivate the ability to sit with discomfort, listen deeply, and move forward with courage.” This work asks a lot of us—not just in skill, but in heart.

We are often called to lead in spaces where people see the same situation through vastly different lenses. It can be exhausting, but it is also the work of bridge-building, of staying grounded in our values while holding space for complexity. In moments of tension, clear communication, deep listening, and a commitment to understanding are the tools that keep us moving forward together.

I want to acknowledge the energy, patience, and care you’ve poured into this year so far. It hasn’t been easy, but it matters. Your ability to show up for each other, to keep asking thoughtful questions, and to remain focused on the bigger picture- high quality learning for each and every scholar - is what makes this state and its communities strong.

Let’s take a deep breath and find moments to recharge. In the wise words of Dr. Martin Luther King, Jr., “I have decided to stick with love...hate is too great a burden to bear.”

Thank you for all you do.

In Love and Justice,

Dr. W



# OREGON DEPARTMENT OF EDUCATION

**Oregon's Continued Commitment to Youth & Community - Stay Focused. Stay Strong.**

*Oregon Department of Education sent this bulletin at 02/10/2025 10:07 AM PST*

Having trouble viewing this email? [View it as a Web page.](#)



Dear Education Leaders,

**Oregon remains unwavering in its dedication to fostering opportunity, equity, and success for every student.**

As changes occur at the federal level, Governor Tina Kotek has made it clear that she stands with Oregonians and that she will not back down from a fight. She will stand firm, for all of us. We are actively working with her administration to analyze executive orders and changes at the federal level. This work is ongoing. We are in a marathon, not a sprint.

We are currently working with state and national partners, analyzing and sensemaking to ensure we provide schools and districts with the best support possible. As a result, in some instances our response has been delayed as information is rapidly changing and time is needed to truly assess impact on Oregon.

## **We are currently:**

- **Monitoring and assessing each and every executive order** and other shifts that impact the educational landscape in real time.
- Continuing to **assess the impacts of a potential federal funding freeze** for schools, districts and partners, including sharing this guidance message with schools and districts.
- **Remaining committed to transgender Oregonians** and all members of the LGBTQ2SIA+ community.

**Please keep the following in mind as we continue to navigate these stormy waters:**

- Things are changing quickly and we need to be ready, but we can best serve students and one another by remaining calm amid the chaos;



- Oregon schools and districts have the full support of the Oregon Department of Education and when we have factual information that we can present with clarity, we will share it in a timely manner;
- Be clear that this work is ongoing, we will not have all the answers at once, and the federal government won't act all at once
- While changes at the federal level mean outcomes are uncertain, we can promise that we will stand up for ALL Oregonians with the tools available to us
- There is a real need to tend to the impacts that rumors and fear-mongering can have on the well-being of staff, students, and communities; and
- **Regardless of what happens federally, Oregon, as a state with specific rights and responsibilities, must continue to serve all youth with humanity and care.**

## **To that end, Oregon education leaders have a right and a responsibility to:**

- Protect students and educators.
- Continue to center high quality learning experiences.
- Stay committed to equity and inclusion.
- Remain steadfast in our commitment to providing culturally responsive, relevant learning experiences.
- Listen to the people of Oregon - educators, community members, leaders, and advocates who know that every student deserves the opportunity to be seen in their full humanity, valued for their incredible array of gifts and talents, lifted up as their whole intersectional identity, held to high academic standards, and believed in regardless of the barriers that they may be facing.

**What has not and will not change is our tireless commitment to the safety, well-being, and success of every scholar.** Our mission is clear: to equip students with the knowledge, skills, and dispositions they need to thrive academically, socially, and emotionally—especially in times like these.

## **Resources to Support the Commitment to Students, Families, Educators, and Communities:**

- **NEW: Supporting All of Oregon's Students: *Guidance for protecting and upholding the rights of immigrant students in Oregon's K-12 public schools***
- Oregon Public Education and Immigration Enforcement FAQ
- Department of Justice: Sanctuary Promise
- Supporting Gender Expansive Students: Guidance for Schools
- Every Student Belongs Guidance
- LGBTQ2SIA+ Student Success Plan and ODE's LGBTQ2SIA+ Resources webpage

Stay focused. Stay committed. Lean on each other.

**In love & justice,**

Dr. Charlene Williams  
Director, Oregon Department of Education

# BUSINESS / HR REPORT

# BUSINESS/HR REPORT FOR THE BOARD MEETING OF March 5, 2025

## HUMAN RESOURCES

- PCP update
  - 2/17/25 – TLS was notified that an extension was granted
  - 2/18/25 – GHR entered into agreement with 3<sup>rd</sup> party EIS
  - 2/24/25 – Michelle submitted formal responses to 3<sup>rd</sup> party EIS along with contact list

## BUSINESS REPORT

- Pre-K Update – current enrollment = 19 Enrollment as of 1/31/2025 = 16
  - February
    - 2/6/25 held meet the teacher event from 3:15-4:00 pm
    - 2/11/25 held meet the teacher event from 5:30-6:15 pm
    - 2/18/25 held Prek round up in the foyer of the school. Had 11 families sign up.
    - 2/19/25 Leah Scott blasted social media
    - 2/21/25 TLS parent orientation for K-8 handed out 6 Prek Packets
    - 2/24/25 all am slots filled with a total enrollment of 12.
    - 2/25/25 had an inquiry
    - As of 2/28/25 we have 8 slots left in the PM class
  
- Current Enrollment as of 2/28/2025= 199 \* Enrollment as of 1/31/2025 = 200

○ K = 24	K = 24
○ 1 <sup>st</sup> = 22	1 <sup>st</sup> = 23
○ 2 <sup>nd</sup> = 23	2 <sup>nd</sup> = 23
○ 3 <sup>rd</sup> = 24	3 <sup>rd</sup> = 24
○ 4 <sup>th</sup> = 23	4 <sup>th</sup> = 23
○ 5 <sup>th</sup> = 25	5 <sup>th</sup> = 25
○ 6 <sup>th</sup> = 24	6 <sup>th</sup> = 24
○ 7 <sup>th</sup> = 21	7 <sup>th</sup> = 21
○ 8 <sup>th</sup> = 13	8 <sup>th</sup> = 13
  
- Field Trips:
  - OBOB: 3<sup>rd</sup>-5<sup>th</sup> grades 3/5/2025 – paid by OBOB club fees
  - 4<sup>th</sup> grade Plank House 3/12/2025 – traditional field trip as part of Indian Education (class funds used)
  
- Budget Committee Meetings:
  - Wednesday March 19 at 3:30 in the handwork room
  - Wednesday April 16 at 3:30 in the handwork room
  - Wednesday May 21 at 3:30 in the handwork room

- Current financial status as of 2.28.2025

<b>Adopted budget</b>	\$	<b>3,021,013.00</b>	<b>Adopted budget</b>	\$	<b>(3,021,013.00)</b>
Expenses Year to date	\$	(1,569,343.70)	Revenues Year to date	\$	1,476,070.53
Anticipated Expenses to 6/30	\$	(1,212,319.97)	Anticipated Revenues to 6/30	\$	1,467,603.18
under budget	\$	239,349.33	anticipated revenue deficit	\$	(77,339.29)
			anticipated net is a positive cash flow of	\$	162,010.04

- The majority of TLS funding is State with some private funding.
  - The only Federal Funding TLS is anticipated to receive in 2024/2025 is:
    - Early Literacy Grant of \$44,000.77
      - TLS will not request reimbursement from CBSD until June