



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649
Agenda February 5, 2025



1. Call to order
2. Public comment (3 minutes):

The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. **Public comment is limited to three minutes.** If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. Once Public Comment has closed the audience is welcome to stay for the remainder of the meeting, in observance only, in accordance with Policy BDDH.
(Public Participation in Board Meetings)
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from January 8, 2025 –
5. Discuss & Approve Consent Agenda minutes:
 - 1/13/2025 = Grant Team
 - 1/15/2025 = Leadership Team meeting cancelled due to no agenda items
 - 1/21/2025 = FOLS meeting
 - 1/27/2025 = Safety Team meeting
6. Directors Report with Curriculum Report—Shelley Lake
7. Business Report—Michelle Silva
8. Old Business:
 - 23/24 Audit
 - i. 990 was filed on 1/29/2025
 - ii. CT-12 will be filed soon and they are paying the late fees
 - Strategic Plan Goals
 - i. TLS Administration received the goals template on 12/17/24 from Board Chair Stephanie Messerle
 - ii. Admin team met on 1/16/2025 to discuss internal protocols already in place
 - iii. TLS Board needs to determine next steps
 - Employee Appreciation Dinner on 1/10/2025
 - i. Julie Graber was honored for her years of dedication and service with the formal dedication of Graber's Garden and the sign made from Ivan Hawker Boys who were past alumni of TLS.
 - ii. Shelley Lake and Lisa LaGessee both gave a speech in Julie's honor
 - iii. Staff had only positive things to say about the evening
 1. Everyone enjoyed the food and atmosphere
 2. Thank you to TLS Board for recognizing all of the TLS employees – it was greatly appreciated!

9. New Business:

- Staff and Board feedback of the Director went out 2/1/25, please check your email and respond by the due date. The Executive Board uses this input to complete the Director's evaluation process each year.

10. Report from last District Board meeting –

EXECUTIVE SESSION

Executive Session under ORS 192.660 (2)

(f) To consider records exempt by law from public inspection.

11. Roundtable / Good of the Order-

CONSENT AGENDA

Lighthouse Grant Team – Minutes

1/13/25

Attendees: Stephanie Messerle, McKinley Prado, Jackie Chambers, Shelley Lake, Michelle Silva, Heather Koell

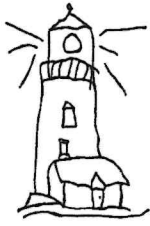
- **Welcome**
- **Overview of upcoming meeting dates**
 - Meetings will be virtual 7:00-8:00 PM on the following dates.
 - 2/10
 - 3/10
 - 4/14
 - 5/12
- **Review Grant Team role**
 - The Grant Team role is included in the list of committees and can be found on TLS website <https://www.thelighthouseschool.org/docs/board/2024-2025-committee-team-members.pdf> *“This team is responsible for completing the application process for private financial grants provided by an institution such as a corporation, foundation, or trust. They will identify grants that the school may be eligible for, coordinate grant opportunities with the school's needs, write grant proposals and submit them for additional funding. This team is not responsible for Federal or State school funding, due to the legalities of their appropriations.”*
 - Grant requests are generated by the Director or TLS employees with Director approval. The Grant Team is not an idea or needs list generating team.
 - Needs are approved by the Director before adding them to the grant team identified needs google sheet and before the Grant Team begins seeking potential grants or submits a grant application.
 - The most efficient way for the Grant Team to operate is to wait until a need is approved by the Director and added to the list of needs before searching for grant opportunities or talking to potential granting entities. Occasionally a Grant Team member will come across a grant opportunity and may float that to the Director or team for consideration.
- **Review City of Coos Bay Community Grant Program**
 - McKinley received information from the City of Coos Bay for their Community Grant Application program. Applications are due 2/28/25, funding would be announced late spring of 2025 and available for the 25.26 school year. Stephanie forwarded the City of Coos Bay grant information and application to the Grant Team on 1/10/25.
 - The Safety Team has been exploring options for FEMA funding, but the City of Coos Bay Community Grant might be a good opportunity to target.
 - The emergency preparedness needs identified through the Safety Team will be discussed at the Feb 10th Grant Team meeting with the potential to apply for the City of Coos Bay Community Grant by the Feb 28 due date.
- **Pacific Power Foundation**
 - Education/STEM grant application due March 15
<https://www.pacificpower.net/community/foundation.html>

- Potential ideas include band instrument acquisition, horticulture supplies (soil, seeds, mushrooms, compost barrel), STEM supplies (Circuit Building kits, Science equipment, & Science subscriptions,) class sets of calculators in grades 5-8, or library supplies/books.
- The Grant Team will review status of needs at the Feb 10th meeting and make a plan for submitting an application for the March 15th due date.

- **Pending grants:**
 - Coos County Cultural Coalition – Pipe organ kit, submitted 10/31/24. Have not received notification.
 - Stephanie emailed contact 1/13/25, waiting for response.

- **Review and update the Grant Team's Google Sheet which lists status of identified needs.**
<https://docs.google.com/spreadsheets/d/18zJUXvUvPb5Rwjmitv6W3LWb2qa3Ko8sXluh5FVoSHU/edit#gid=0>
 - The mounted project for the music room was removed from the needs list because TLS purchased it last December.
 - Stephanie will work on reformatting the Google Sheet to make it more obvious which needs are ready for the Grant Team to seek grant opportunities. The goal is to have a reformatted Google Sheet by the Feb 10th meeting to review.

- **Review to do list**
 - Stephanie will revise the google sheet by our Feb 10th meeting
 - Shelley will provide a list of emergency preparedness items for the Feb 10th Grant Team meeting.



Friends of Lighthouse School

"Keepers of the light."

62858 Highway 101
Coos Bay, Oregon 97420



REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on October 15, 2024 at 6:00 pm at The Lighthouse School.
- The Directors present at the meeting were: Stefani Eaton, Jarret (Jake) Robinson, Johanna Curelo, Eva Bailey, Lisa LaGessee, and Sabrina McNeely. The following directors were not present: Ed Hughes.
- A quorum was present because six of the seven Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- There following guests were present: Michelle Silva, McKinley Prado, Shelley Lake.

REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:02 PM.
2. No public comment.
3. Minutes from the 09/17/2024 meeting were unanimously approved (MM by Lisa, 2nd by Eva).
4. Financial Report:
 - Account Additions
 - 09/15/2024 Square: \$20.00 Fee \$0.62 Deposit: \$19.38
 - 09/15/2024 Paypal: \$20.00 Fee \$1.07 Deposit: \$18.93
 - 09/27/2024 Paypal: \$2100.00 Fees \$61.18 Deposit: \$2038.82*
 - Cash Out: \$0
 - Accounts Update
 - Basic Checking #1093 - \$1129.75
 - Basic Business Checking #1106 - \$3350.69
 - Basic Business Checking #1544 - \$10,417.05
 - Total Assets: - \$14,897.49
 - Earmarked Items:
 - *Rental House: \$2083.82

5. Old Business:

- Recent Funding Decision Updates: no new updates
- Wreath Sales
 - The order form was sent to the school-hopefully it will go out in this week's announcements
 - FOLS will purchase extra wreathes & garlands
 - Discussed options for community sales of wreathes, including a pick-up location for community members who preorder and the possibility of FOLS selling extra wreathes in the community after the Holiday Faire.
- Holiday Faire
 - The LPO has sent information to room parents about responsibilities for the Holiday Faire
 - Discussed ideas about what to do with items that don't sell at the faire
- Parking Spot Raffle: raised \$183.31 at the first raffle. There will be two more raffles this school year.

6. New Business:

- Funding Request: no new requests
- 2025 FOLS Meeting Calendar: Stefani created a calendar with timeframes for when certain standing, annual topics need to be discussed and identifying months when FOLS will not meet unless there is a specific need.

7. Committee Reports:

- Fundraising: The Fundraising Committee is looking for new membership. Johanna and Stefani are going to schedule a time for anyone interested in joining to meet, learn about the committee, and ask questions
 - Gnome Felting: currently working on organizing a gnome felting event for November that will be open to the community
 - Winter Carnival: Plinko needs to be rebuilt-Jake plans to take care of this
- Policy: no update
- Rental: Things seem to be going well

CORPORATE ACTIONS: There were no corporate actions.

MISCELLANEOUS DISCUSSION:

- Volunteerism continues to be a challenge. Discussed ways to encourage parent involvement, promote opportunities, and recognize those that are volunteering. Discussed the idea of a volunteer newsletter.

- Storage has been an issue for FOLS over the years due to FOLS not having a physical location. The school has been able to provide some limited storage space for certain items but does not have the space needed to offer more within the school building. Jake suggested the possibility of using space in the basement of the rental house, which is being used for storage at this time.

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 6:52 pm. The date and time of the next meeting 01/21/2025 at 6:00 PM at The Lighthouse School.

Signature of
FOLS Board Officer _____ Date _____

Signature of
FOLS Board Officer _____ Date _____

Approved: January 21, 2025

SAFETY TEAM MINUTES 1.27.25

Attendees: OSEA Union President Heather Kapande, Operations and Maintenance Supervisor Dave Slone, Dean of Students Kathleen Stauff
Director Shelley Lake, Business Manager & Human Resources Michelle Silva
Parent Carmen Matthews, Board Member/Parent Maya Watts, Board Member/Parent Stacy Courtright
Absent: LPO Coordinator/Employee/Parent Anita Martins

Team Purpose: *The purpose of the Safety Team is to promote and maintain a safe, healthful environment, not only for staff but students as well. The Safety Team ensures that safety is treated as an integral function of our school. They work on topics such as: parking safety, fire drills, tsunami drills, active shooter drills, and the like. The function of the team is to provide support during and after the occurrence of a crisis incident in the school.*

On the heels of the live Tsunami evacuation on 12/5/2024 today's meeting is dedicated to recap TLS's Tsunami Preparedness. We will resume previous agenda items at our next meeting.

1. Handouts for today's meeting:
 - a. Director's letter from 12/6/2024
 - b. The Lighthouse School – drill protocol
 - c. The Lighthouse School – Emergency Drills – Staff Information Sheet
 - d. Schoolsafety.gov June 2024 publication of Inclusive Emergency Planning Strategies and Resources for K-12 Schools and School Districts
2. Discussed the schools use of "Do the Drill" A School Resource Guide for Safety Planning
3. Discussed how schools do not post the entirety of their safety plans online because this would leave them vulnerable. What TLS puts in meeting minutes is minimal so that we're not giving out too many details of plans and or locations of supplies, etc.
4. Staff Feedback from Leadership Team meeting 12/11/2024 & Staff Meeting 12/13/2024
 - a. Was positive
 - b. Appreciated Mrs. Lake connecting one on one with each employee with information in real time
 - c. Appreciated hearing HR on the walkies asking Director Lake to find relief personnel for ML teachers so they could check on their own families
 - d. Appreciated all of Admins calm demeanor and response to the developing situation
 - e. Students weren't alarmed
 - i. Suggestions:
 1. Asked if emergency backpacks could contain more items (water bottles, snacks, etc.)
 2. A way to have 'things to do' for students if it's going to be a long wait or allow classes to return to the building once all students are with their Main Lesson Teachers
5. Parent & Board Feed Back (collected 12/6 – 1/10/2025)
 - a. Upset that the school didn't release students sooner
 - b. Parents wanted autonomy over decision to stay or take their student during the evacuation
 - c. "Impressed with TLS communication through this"
 - d. "Why did Lighthouse only get one bus for 200 students?"
 - e. "Great job Lighthouse! Thanks for always making our kids your first priority!"
 - f. Students came home and were unfazed by the experience
 - g. "It was nice to be able to see my student even if I couldn't be with them"
 - h. Thank you for letting parents take their children home early that wanted to
 - i. understanding the whys would have helped with parent compliance
 - j. Providing blankets to the adults waiting was a nice gesture
 - k. "kids were relaxed and having fun waiting for next instructions"
 - l. Thank you for resuming the day as normal after the evacuation
 - m. Appreciated the discussions middle school teachers had with students after the evacuation to debrief
 - n. Kudos to Mrs. Lake Jumping into action, thinking on one's toes, and helping everyone else keep their selves together is not a strength everyone has.
 - i. Suggestions:
 1. A multi-color coded 4 tier badge system for volunteer hierarchy in the office could be used in emergency situations
 2. Tsunami Safety meeting where parents can participate and ask questions
 3. Q & A card to inform parents of what to expect

6. Safety Team Discussions

- a. Feedback & suggestions
 - i. Separation of Parents from public
 1. Public would go in the garden
 2. Background cleared Parents would go to the playground to assist once identified
 - ii. Having something for TLS background cleared parents to do while they wait would help ease anxiety and stress of situation
 1. Assemble pop tents
 2. Put batteries in flashlights
 3. Retrieve Jackets from classrooms
 4. Other needs as arise
- b. Provide a 'what to expect' card/brochure when adults arrive on campus
 - i. This gives parents and community members something to read/focus on while waiting
 - ii. It would also keep parents/adults occupied and gives them time to collect their own thoughts
- c. There is no local FEMA but CB Fire department could possibly get us connected
- d. CB Fire Department has a new fire chief so the department is currently transferring control. Suggestion made to reach out to them in a few weeks to discuss our site and site needs for a tsunami event
- e. TLS is not in city limits so we might need to reach out to the County – Millington Fire Department is typically our contact
- f. Asked Millington Fire Department about acquiring a coms radio and Captain did not think they could provide one for non-emergency use.
- g. Maya will ask questions of the City of CB in her next meeting and report back with any info that could pertain to TLS
- h. Maya will also forward a grant opportunity for emergency preparedness for TLS's grant team to research
 - i. Safety Team made a list of items that TLS could ask for in a grant request:
 1. Pop up tents
 2. Water filtration methods – life straws, purification tabs
 3. Water storage Tank – with CBSD permission
 4. Para chord
 5. Tarps
 6. Large First aid kits
 7. Foil blankets
 8. Water proof matches
 9. MRE's – for 300 people for 2 weeks
 - ii. TLS has storage container, buckets, 30 small first aid kits, solar rechargeable lights and lighting, propane generator, propane tanks, fire pits, propane cooking stoves, 2 weeks of MRE's for 200 – currently expired, Family supply kits (Prek-8 grades), Stretcher, Tourniquets, One time use CPR face coverings, 2 Radiant Heaters, extra jackets (sizes K-12) bottled waters, and blankets
- i. Carmen asked what does release look like after the after math? This will ultimately be determined by the situation and devastation surrounding TLS. Hard to make a one size fits all plan when every situation will be unique.

New Business:

- 801 accident claim with SAIF was filed on 12/2/2024
 - First claim in over 6 years
 - Employee slipping on the ice and fell on the corner of a wooden rolling ball bin
 - Dave will de-ice parking lots and playground before staff arrive

DIRECTOR REPORT

Director's Report: 2/5/2024

Connections Log

1/6 Kairos
1/7 Admin Meeting- Tsunami Debrief
1/7 P. Schaeffers – Website
1/8 CBSD Admin – Re: Parent square & Stakeholder communication
1/8 Board meeting
1/9 S. Messerle
1/10 Staff Collaboration
1/10 I. Hawker
1/10 Staff Dinner
1/13 Consultation with Legal
1/13 Grant Team meeting
1/14 Book Blast
1/15 S. Messerle –Admin Mid-Year Check in/Goals review
1/15 SafeSchools training – Medication
1/15 P. Schaeffers – website
1/16 A. Pollard
1/17 Kinder Pizza Party – 12 days of giving highest donations
1/22 CBSD Admin – 504 office hours
1/22 OBOB
1/22 American Heart Association
1/22 Consultation with Legal
1/22 FOLs Meeting
1/23 Admin Team meeting
1/24 L. Lagesse
1/24 Staff Party
1/27 Consultation with Legal
1/27 Safety Team meeting

Accolades:

- All Staff- sickness is rampant! Increased communication for illness coverage, flexibility, hygiene education and overall patience
- K. Stauff ongoing support, and All staff Professional Development (1/17/25): Classroom regulation strategies
- 3rd grade guest speaker/presentation Anne Pollard re: experience as a field scientist who lived in Antarctica and studied Penguins. Students have been reading the novel Mr. Popper's penguin's in ELA
- H. Kapande – Waffle Wednesday
- R. Coxon Cooking elective support
- C. Seldon Water Lab – Students blast their teacher with water using conductors
- D. Sloan Integrated Pest management
- A. Stevens – Office support
- B. Amling, L. Johanson, L. Williams – SUB COVERAGE!
- A. Peck – cuddly visitors during show and tell
- Parent volunteers: S. Goette, M. Prado, J. Krikeby, S. Courtright, J. Doze, D. Marlow, I. Hornstuen, M. Moody, C. Matthews, L. Schreiber, K. Blake, A. Petris, J. Smith, B. Mauk, K. Spencer, H. Hunt
- J. Graber – Sub coverage in Handwork

Curriculum Report:

- Lake is meeting with All Staff for pre-observation conference, formal observation(s), post-observation conference & evaluation through January and February (Final due 2/28)
- Dibels and EasyCBM winter benchmark assessments to be completed by 2/13
- **Digital Education Coaching** – Teachers are able to submit lesson plans through G-suite share to avoid additional submission for weekly review. This provides Director availability for review/input/suggestions, relevant sub plans when emergency demands, decreases planning time through increased organization for year-to-year reference, as well as lesson transfer from non-returning teachers to new hires.
 - This option is currently being utilized for grades 1-7, and PE
 - Some teachers have preferred other avenues for lesson submission.
 - Supports Scope/Sequence discussion, development, publication and fidelity within main lessons across grade levels
- **Main lesson continues to develop as teachers dive into lessons over experience and studies**

Kindergarten: Rain Clouds and water cycle exploration(s)

1st grade: Land of Numeria –study of addition and subtraction operations – building fluency through Jumpmath application extended into Main Lesson application

2nd grade: Fairytales/Fables – extends into ELA and grammar

3rd Grade: Time & Money Management: PBL (project based learning) Student restaurant: student led (teacher supervised) cooking in the classroom

4th Grade: Zoology & Animal Projects incorporates Research, essays and presentations

5th Grade: Egyptian Fair - Research, essays and presentations

6th Grade: Science Labs- Physics – overlaps into science fair application (lab set up, vocabulary, tangible and observable experiments with student led discussions & inquiry based lessons)

7th grade: Silk worm and isopod studies

8th grade: Transfer of energy (water lab!)

Special Education Meetings Attended:

IEP (Individualized Education plans with ESD & CBSD):	2
SST (Student Success Team Meetings):	5
MDT (Mandatory meeting for Assessment Determination):	0
IFSP (Individual Family Service Plan w/ESD for Pre-K only):	0
504 Meetings (Medical Diagnosis Plan):	1
BIP (Behavior Intervention Plan) Support:	4

Differentiated Instruction At TLS we fully support differentiated instruction, but it's important to clarify . . . it is the teaching methods not the expectations for students—that should be differentiated. Students should collaboratively establish the essential standards for their grade level as proficiency is a shared expectation for ALL students.

Grouping students to help them achieve grade level standards can be effective, but too often, what is labeled as differentiation is actually tracking. Students placed in “low groups” are frequently given modified curricula, which are essentially remedial programs with watered-down expectations.

If our mission is for ALL students to learn at high levels, we must teach ALL students at high levels and provide them access to grade level curriculum and standards.

Question 3: How will we respond when students haven't learned it? embrace systemic and responsive approaches to meet student needs using student data to inform instructional decisions that move beyond traditional practices:

Examples:

- From individual teachers' determination of the appropriate response . . . to a systemic response that ensures support for every student.
- From fixed time and support for learning . . . to flexibility in time and place.
- From remediation . . . to real-time intervention embedded during the school day.
- From invitational support occurring outside the school day . . . to directed, required interventions within the school day.
- From one opportunity to demonstrate learning . . . to multiple opportunities to ensure mastery.

Safety day Recap:

- Fire Drill: Staff and students should NEVER re-enter the building once the fire drill has begun.
- Exterior Doors should be locked at ALL times. Doors should be closed when students/teacher are NOT in the classroom

Evaluations

Formal Observations/Evaluations begin January –February

- Please use the google form to sign up for your Pre-Observation Conference
 - Please bring your Formal Lesson plan and Pre-observation form (attached) to the Pre-observation Conference

Easycbm WINTER Benchmark Assessments

- Easycbm NOW OPEN through 2/13/24
 - Reading Basic Grade 1-2
 - Reading Basic & Proficient Grade 3-8
 - Math Basic Grade 1-2
 - Math Basic & Proficient 3-8
 - Vocabulary

Upcoming Dates:

1/10 Staff Appreciation Dinner 999 building 6-8pm

1/17 PL: Sensory Circuits w: Stauff

1/20 NO SCHOOL MLK Jr.

1/22 OBOB competition (6-8) 9-11am

1/24 ALL STAFF MEETING

1/30 3-5 OBOB 9-11am

1/31 LAKE off Campus (NO STAFF MEETING-Prep and Collaboration)

Employee Name:		
Title:	Subject:	Grade Level:
Date of Pre-Observation Conference:	Date of Formal Observation:	Date of Post-Observation Conference: Date of Evaluation Review:

Set Focus:

- 1.) a. What Content Standards are you addressing:
 - b. What Specifically do you want students to be able to know or do by the end of the lesson?

- 2.) a. How will you assess student learning toward this standard? (Describe culminating activities or performance task to demonstrate student learning.) Attached rubrics or scoring guides as appropriate.
 - b. What evidence will gather to show student learning toward the standard in this lesson?

- 3.) Share your step-by-step vision of the activities for this lesson with estimated times for each step. (Attach lesson sequence.)

- 4.) What prior knowledge are students bringing to this lesson?

- 5.) How will you differentiate for special needs students? (at-risk, English Learner, GATE)

- 6.) What challenges do you anticipate?

Focus Standard/Element Professional Development Plan:

Evaluations

Formal Observations/Evaluations begin January –February

- Please use the google form to sign up for your Pre-Observation Conference
 - Please bring your Formal Lesson plan and Pre-observation form (attached) to the Pre-Observation Conference

WINTER Benchmark Assessments

- The Reading Team will begin **Dibels** Testing NEXT WEEK 1/21. Please contact A. Gibson know if you have any conflicts and with the testing schedule.
- Easycbm NOW OPEN through Thursday 2/13/24
 - Reading Basic Grade 1-2
 - Reading Basic & Proficient Grade 3-8
 - Math Basic Grade 1-2
 - Math Basic & Proficient 3-8
 - Vocabulary

Spirit Week: 2/10-13 Theme: Spread Kindness Like confetti

Monday: Tie Dye & Rainbows

Tuesday: BEE kind

Wednesday: Class Color

Thursday: 100th Day

Friday- NO School Professional Development

Kids' Heart Challenge:

The PE program is working collaboratively with the American Heart Association beginning 2/10

Students will learn Healthy Living, physical activity and Teamwork

- 1.) Students are invited to Finn's virtual challenge
- 2.) More information to come at next week's Staff meeting

Upcoming Dates:

1/20 NO SCHOOL MLK Jr.

1/22 OBOB competition (6-8) 9-11am

1/24 ALL STAFF MEETING

1/30 3-5 OBOB 9-11am

1/31 LAKE off Campus (NO STAFF MEETING-Prep and Collaboration)

2/3 LAKE off campus

2/7 OBOB grade 6-8 9-11am

2/8 Winter Carnival

2/10-2/14 SPIRIT WEEK: Kindness Week: Kick off America Heart Association (Info TBA)

2/12 OBOB grades 3-5 9-11am

2/13 100th Day of School

2/14 NO SCHOOL- Professional Learning Day

2/17 NO School-President's Day

2/21 New Student Orientation 4-5:30pm

2/25 New Student Orientation 6-7:30pm

Accolades**Housekeeping**

- Yearbook Photos ARE DUE – if you have not uploaded class yearbook photos please do so ASAP or they may not make it in the yearbook in time for the approaching deadline(s)
- Starfish Trait: Taking Pride in your surroundings
 - Hallways-lockers should close and not be left open
 - Chromebooks (middle School) should be with the person assigned or in class chromecarts and not left on top of or inside lockers
 - Papers left on and around lockers MAY be thrown away
 - Food should not be located in lockers (other than daily lunch/snacks)
 - Walkways in classrooms should be clear
 - Desk tops should be free of clutter/debris
- FLU Season – Please be mindful to have students CLEAN DESK TOPS DAILY so custodial staff can clean desks to prevent spread of germs.
 - Please notify office/Director if common areas in classroom do not appear clean and need attention
 - Increase Handwashing and personal hygiene reminders, time especially before eating!
 - If a student is sick, they should stay home until symptom free for 24 hours – when in doubt communicate with the office!

Evaluations

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- Please use the google form to sign up for your Pre-Observation Conference
 - Please bring your Formal Lesson plan and Pre-observation form (attached) to the Pre-Observation Conference

WINTER Benchmark Assessments

- Easycbm NOW OPEN through Thursday 2/13/24
 - Reading Basic Grade 1-2
 - Reading Basic & Proficient Grade 3-8
 - Math Basic Grade 1-2
 - Math Basic & Proficient 3-8
 - Vocabulary

Winter Carnival: Saturday 2/8

This is an LPO/FOLS event and there are no requirements for School Personnel

- Main Lesson Teachers: A room parent may contact you and request an hour of class time to create booth decor

Spirit Week: 2/10-13 Theme: Spread Kindness Like confetti

Monday: Tie Dye & Rainbows

Tuesday: BEE kind (Yellow/Black etc)

Wednesday: Class Color

Thursday: 100th Day

Friday- NO School Professional Development

Kids' Heart Challenge:

The PE program is working collaboratively with the American Heart Association beginning 2/10

Student will learn about:

- a.) Healthy Living
 - b.) Drinking Water
 - c.) Sleep
 - d.) Exercise
 - e.) No Vaping/Smoking
 - f.) CPR & Warning signs of a stroke (online with Finn's Challenge)
-
- 1.) Students are invited to Finn's virtual challenge – The class with the most participating students will get to silly string Mrs. Stauff and Mrs. Lake
 - 2.) Students who complete the Kindness Bingo Chart (Blackout) will be entered into a drawing to win LUNCH with Mrs. Lake

2/14 NO SCHOOL: Professional Development

8-8:45 am Epi Pen & Life Vac training with Nurse Donna

9-11 am ACES Training with L. DeSalvio & ESD

Adverse Childhood Experiences (ACEs) and to build resilience in children, adolescents, and families.

11-12:30 Lunch Break

12:30-2:30 Emergency Preparedness Training w/CHW Cynthia Rodriguez

Upcoming Dates:

1/30 3-5 OBOB 9-11am

1/31 LAKE off Campus (NO STAFF MEETING-Prep and Collaboration)

2/3 LAKE off campus

2/4 4th Grade field Trip to Coos History Museum

2/7 OBOB grade 6-8 9-11am

2/8 Winter Carnival

2/10-2/14 SPIRIT WEEK: Kindness Week: Kick off America Heart Association (Info TBA)

2/12 OBOB grades 3-5 9-11am

2/13 100th Day of School

2/14 NO SCHOOL- Professional Learning Day

2/17 NO School-President's Day

2/18 5th Grade Field Trip to Fish Hatchery

2/21 New Student Orientation 4-5:30pm

2/25 New Student Orientation 6-7:30pm

2/28 End of American Heart Challenge / Kindness Bingo Charts DUE

BUSINESS

HR

REPORT

BUSINESS/HR REPORT FOR THE BOARD MEETING OF February 5, 2025

HUMAN RESOURCES

- Consultations with Legal
 - 12/11/2024, 12/12/2024, 12/13/2024, 12/15/2024, 12/16/2024, 12/17/2024, 12/18/2024, 12/20/2024, 1/7/2025, 1/9/2025, 1/10/2025, 1/11/2025, 1/12/2025, 1/13/2025, 1/14/2025, 1/15/2025, 1/17/2025, 1/18/2025, 1/21/2025, 1/22/2025, 1/23/2025, 1/24/2025, 1/25/2025, 1/26/2025, 1/27/2025, 1/28/2025, 1/31/2025
- 12/20/2024 Professional Development Webinar *How Visitor Management Systems Transform School Reunification Efforts*
- 1/22/2025 Professional Development Webinar *Building a Sustainable and Adaptive School Safety Culture*

BUSINESS REPORT

- Pre-K Update
 - New tab on the website went live 1/13/2025, it has made it super easy for the office and Prek Teacher to lead parents to information regarding the program
 - Had 6 families contact TLS because they found the PreK information on our website in a google search
 - 2024/2025
 - Had 3 new enrollments for the current school year bringing our current enrollment up to 19 total
 - 2025/2026
 - 1/10/2025 held first meet the teacher event from 1:45-2:30pm
 - 1/13/2025 held second meet the teacher event from 3:30-4:00pm
 - 1/29/2025 emails were sent to 29 interested families
 - 1/30/2025 2 additional families were emailed information
 - Open enrollment begins 2/18/2025
 - Because of the number of interested families, deposits to secure a student slot will need to be made in person via cash or check to the office
 - Could get more interested families once TLS's intent to renew letters return
 - Two more meet the teacher nights planned before February 18th
- Field Trips:
 - OBOB:
 - 3rd-5th grades = 1/30, 2/12, 2/25 – paid by OBOB club fees
 - 6th – 8th grades = 1/15, 1/22, 2/7 – paid by OBOB club fees
 - 4th grade Coos History Museum 2/4 – traditional field trip as part of Indian Education (reimbursable)
 - 5th grade Fish Hatchery 2/18 – traditional field trip (class funds used)

- Current Enrollment as of 1/31/2025= 200

- K = 24
- 1st = 23
- 2nd = 23
- 3rd = 24
- 4th = 23
- 5th = 25
- 6th = 24
- 7th = 21
- 8th = 13

- * Enrollment as of 12/31/2024 = 201

- K = 24
- 1st = 23
- 2nd = 23
- 3rd = 24
- 4th = 24
- 5th = 25
- 6th = 24
- 7th = 21
- 8th = 13

- Current financial status as of 1.31.2025

Adopted budget	\$ 3,021,013.00	Adopted budget	\$ (3,021,013.00)
Expenses Year to date	\$ (1,341,772.61)	Revenues Year to date	\$ 1,269,176.09
Anticipated Expenses to 6/30	\$ (1,385,003.09)	Anticipated Revenues to 6/30	\$ 1,696,956.17
under budget	\$ 294,237.30	anticipated revenue deficit	\$ (54,880.74)
		anticipated net is a positive cash flow of	\$ 239,356.56