



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda June 5, 2024

1. Call to order
2. Public comment (3 minutes):
The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. Once Public Comment has closed the audience is welcome to stay for the remainder of the meeting, in observance only, in accordance with Policy BDDH. (Public Participation in Board Meetings)
3. Union report (10 minutes)—included
4. Discuss & Approve Board Meeting Minutes from 5/1/2024
5. Discuss & Approve Consent Agenda minutes:
 - 5/8/2024 – Leadership Meeting – cancelled
 - 5/13/2024 – Grant Team Meeting - cancelled
 - 5/20/2024 – Budget Committee meeting - attached
 - 5/21/2024 – FOLS – attached
 - 5/24/2024 – Site Team Meeting Minutes – attached
6. Directors Report with Curriculum Report—Shelley Lake
7. HR & Business Report—Michelle Silva
 - **ACTION ITEM: to accept the application(s) for Teacher Mentor(s) for the 2024-2025 year**
 - **ACTION ITEM: to ratify the Collective Bargaining Agreement between OSEA and TLS for the 2024-2027 period**
8. New Business:
 - **ACTION ITEM: to adopt the 2024/2025 Budget at \$3,021,014**
9. Old Business
 - board positions
 - i. Do you want to advertise for another position opening?
 - ii. Or keep the board at 10 positions?
 - Strategic Plan Update – Stephane Messerle
 - Follow up with CBSD – Regarding Playground Repairs
 - i. Need to get it done over the summer regardless of financing
10. Report from last District Board meeting –
11. Roundtable / Good of the Order-



Michelle Silva <businessservices@thelighthouseschool.org>

Updated board info

Third Grade <third@thelighthouseschool.org>

Wed, May 1, 2024 at 1:46 PM

To: Director TLS <slake@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>

OSEA and School management sat for over five hours in the last week to share perspective, discuss data, and clarify bargaining proposals and positions.

The OSEA team would like to thank the board for their generous support. We are grateful for the considerations, and we are excited to have reached a tentatively finalized agreement.

As of last month, OSEA is at 100% membership at Lighthouse—anyone who can be a member, is a member. We appreciated that the School was willing to take additional time to answer our questions this week in an additional, unscheduled bargaining session. This unscheduled bargaining session was very productive and ultimately led to a tentatively finalized agreement.

Again, many thanks to our generous and devoted Board and to our Admin team. We are grateful for your support.



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Meeting Minutes May 1, 2024

1. Call to order

- The Board of Directors met May 1, 2024
- The meeting was in person and called to order at 7:02 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, John Gibson, Jenni Schmitt, Stephanie Messerle, Stacy Courtright, George von Dassow, Maya Watts, and Lisa LaGesse. Also present were Director Shelley Lake and Business Manager Michelle Silva. A quorum was present because nine of the ten board members were in attendance. Not present was Paula Mosley. Presiding officer was Stephanie Messerle.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- None

3. Union report

- Email from Heather Kapande, Union President, provided in board packet.

4. Discuss and Approve Board Meeting Minutes

- April 3rd, 2024 board meeting minutes

5. Discuss and Approve Consent Agenda minutes:

- FOLS - 1/16/24, 3/19/24
 - Additionally, Stephanie Eaton, newly elected President of FOLS, provided verbal update. FOLS is looking to find new parent volunteers and wants to work more closely with Board and LPO to help facilitate this. Examples include mentoring new parent volunteers and providing incentives for volunteering. There is a concern many consistent parents currently volunteering will be "graduating" out in a few years and would leave few parent volunteers remaining.
- Grants Writing Team - 4/8/2024
- Budget Committee Meeting - 4/17/24
- Safety Team Meeting - 4/18/24

6. Director and Curriculum Reports — Attached. Additionally:

- TLS will have a booth at the Mayfly Festival thanks to Ms Nadine and Ms Rebeka's efforts.
- Talent Show was fantastic to watch and big kudos to volunteers who helped put it together
- Plant sale this Friday with proceeds going to FOLS, earmarked for horticulture funds
- Ms Johanson provides "Waldorf Minutes" at each staff meeting; other staff have been incorporating these into their teaching applications in the classroom
- State testing begins tomorrow

- Waldorf training ending. Staff survey overwhelmingly showed that they would like to continue training with the same instructor in future years.
 - Lots of end-of-year field trips coming up
 - Spirit week has had a lot of participation and includes a food drive for local food kitchen
 - Washington D.C. field trip has 20 kids signed up already; fundraising group is beginning to generate ideas
 - Received schematic from Marshfield H.S. for new bike rack at TLS (will be manufactured by welding class)
7. Business Report—Attached. Additionally:
- Contract negotiations are continuing
 - Only a few spots remain for Pre-K for next year
 - 100% of teachers submitted intent to renew for next year
 - Website is being updated and is looking great
8. New Business
- Draft 2024/25 academic calendar discussion and approval
 - Open Board Position
 - Anita Martins expressed interest in a position on TLS board and has attended two board meetings and submitted a letter of interest.
9. Old Business
- Strategic Plan update - only a few comments from staff but those included some really good suggestions. Listening session with parents, LPO and FOLS will be scheduled for May 20, 5:00-6:00 PM. Will also make electronic copies available and similar online feedback mechanisms as was made available for staff. Will polish and refine it over summer. Final feedback can be given at registration (near-final copies available).
10. Report from last Coos Bay District Board meeting
- None
11. Roundtable / Good of the Order
- TLS alumni still doing great things (e.g., choreographed dance; Zonta Scholarships)
 - Kindergarten field trip was fun
 - Spirit Week has been great, with lots of enthusiasm by the kids
 - This is an exciting part of the year with all the activities and field trips happening
 - Morale for staff has been high lately with lots of smiles and laughter
 - 3rd grade chicks are exciting
 - This year's Talent Show had a great showing, including attendance by families whose children weren't in the show
 - Freshman orientation at the NBHS was very welcoming for 8th grade students
 - Thanks to Shelley and her leadership in the school

Task list

- None

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the April 3, 2024 board meeting minutes. MM by John Gibson, 2nd by George von Dassow. Unanimously approved.

RESOLVED to approve the consent agenda minutes. MM by Maya Watts, 2nd by Stacy Courtright. Unanimously approved.

RESOLVED to approve the draft calendar for the 2024/25 academic year. MM by John Gibson, 2nd by McKinley Prado. Unanimously approved.

RESOLVED to approve Anita Martins as a new TLS board member. MM by Jenni Schmitt, 2nd by Lisa LaGesse. Unanimously approved.

ADJOURNMENT: The meeting adjourned at 8:35 PM. The next meeting date is scheduled for June 5, 2024.

Signature of Secretary, Jenni Schmitt _____

Date: 5/1/2024



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Budget Committee Minutes
May 20, 2024

1. Call to order – 3:40 pm

- In attendance – Board Chair Stephanie Messerle, Vice Chair John Gibson, Treasurer McKinley Prado, Secretary Jenni Schmitt, Director Shelley Lake and Business Manager Michelle Silva. A quorum was present because 6 of the 6 committee members were in attendance. Presiding Budget officer was Michelle Silva.

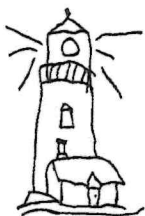
2. Public comment – None

3. Discussions

- ADM –205
- State Estimate per student - \$11,133
- SSF revenue for budgeting – $11,133 \times 205 = 2,282,265$
- Operations & Maintenance:
 - Electricity – stay at \$32,000
 - Water – increase to \$9000
 - Sewer – increase to \$9000
 - Garbage – stay at \$13,000
 - Playground resurfacing = \$55,000 – contact CBSD to see if they will help
- SIA funding = \$159,577
 - 2.0 Literacy Coordinator/Specialist
- ESSER Funding = \$48,000
 - Playground repairs
 - If the district pays for the repairs this money can also be used for
 - PE, Counselor/Behavior Specialist, Pre-K
- Early Literacy Grant = \$43,392
 - .5 Literacy Specialist
- Grants in Aide = \$158,530
 - Pe
 - Literacy
 - Roving Subs as needed
 - Library (2-3 days/wk)
 - Menstrual dignity
 - Technology
 - Horticulture
 - SEL (social & emotional learning support (counselor/behavior specialist)
- Pre-K
 - expense = \$104,500 (same as 2023/2024)
 - revenues = \$175,000
- Money Market Account Interest increased to \$36,000
- CBA financial impacts

- PDF = increase from \$5,000 to \$10,000 annually
- Salary scale= chop and roll with 3% between steps
- Insurance = 6% increase for 24/25 and 5% increase on opt out
- After school club stipend \$400 per trimester (Up to \$5,000 annually)
 - Added one additional PTO day = cost in subs est. \$7,850
 - Added one paid professional development day = cost in subs est. \$7,850
 - Overnight field trip stipend increase from \$100 per night to \$225 per night = \$1,080

4. MM by John Gibson, 2nd by Stephanie Messerle. Unanimously Approved budget at \$3,021,014 to go before the Board for adoption on 6/5/2024



Friends of Lighthouse School

"Keepers of the light."

62858 Highway 101
Coos Bay, Oregon 97420



REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on April 16, 2024 at 6:00 pm at The Lighthouse School.
- The Directors present at the meeting were: Jarret (Jake) Robinson, Stefani Eaton, Johanna Curelo, Eva Bailey, and Lisa LaGesse. The following directors were not present: Sabrina McNeely, Ed Hughes, and Julie Graber.
- A quorum was present because five of the eight Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- Guests present: no guests present

REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:05 PM.
2. Public comment: none
3. Minutes from the 03/19/2024 meeting were unanimously approved (MM by Stefani, 2nd by Jake).
4. Financial Report:
 - Cash out: \$2749.00
 - 03/21/2024 Dominos (\$127.99), Little Caesars (\$112.35)
 - 03/25/2024 Reimbursement to Stefani (\$97)
 - 04/02/2024 Check to the School for the Winter Carnival (\$2411.66)
 - Accounts Update
 - Basic Checking: \$255.73
 - Basic Business Checking: \$1277.86
 - Basic Business Checking: \$15247.05
 - Total Assets: \$16550.64

5. Old Business:

- Anita officially resigned. She gave a physical letter to Stefani and emailed a copy for the electronic record.
- The SOS updated the state registry, reflecting Stefani as the Board President. Stefani will schedule a time to make the change at Banner Bank.

6. New Business:

- Discussed giving the Treasurer access to the bank account. Vote below.
- Texting service for contacting parents:
 - Discussed the benefits of using a texting app to communicate with parents, particularly related to FOLS, LPO, and Fundraising. The school has considered something like that in the past. Stefani will follow up with Mrs. Lake to see if the school is considering this at this time. If not, FOLS will pursue this on their own.
- LPO Meetings: It would be great to schedule consistent LPO meetings with a strong FOLS presence to help support the LPO.

7. Committee Reports:

- LPO: no update
- Tech: no update
- Fundraising: Discussed planning for fundraising for the remainder of the year and next year, as well as developing FOLS policy and bylaws around fundraising.
- Policy: Jake continues to work on updating the bylaws with the goal of having them updated by June.

CORPORATE ACTIONS: The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

RESOLVED to give the Treasurer access to the bank account (MM by Stefani, 2nd by Jake). Discussed whether or not this would be read only. The Treasurer would be able to view the account and move money within the account but would not become a signer on the account. Further discussed formalizing the process around giving any level of bank access to board members.

MISCELLANEOUS DISCUSSION:

- Discussed the changing connection between the TLS Board and FOLS Board.

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 7:33 pm. The date and time of the next meeting will be May 21, 2024, at 6:00 at The Lighthouse School.

Signature of _____ Date _____
FOLS Board Officer

Approved 05/21/2024

Site Committee Team Meeting

5/24/2024 2:45-3:30

Potential Grant Team idea:

- Primary Garden space to build a Metal Pole Building with Gravel floor for horticulture space
- Barn doors for open to playground with hanging heaters/solar panels
- Ken Graber to draft a rudimentary Blueprint and/or cost estimate

Handwork room to double as gathering room or potential to use House floor (level 1) as a teacher lounge/gathering room

Cleaning in building needs upgrade to:

- Wiping down handprints from walls/doors
- Dusting, sink space, drinking fountains
- Student Desk surfaces
- Details being overlooked

Asphalt Resurfacing playground summer 2024

- Student spaces/games will be re

CBSD Bryan plans to send roof support over the summer to clean and repair the detail work in common leak areas

Maintenance to connect with Bryan for dry rot areas

Maintenance to install netting in and nesting blocks near front

Maintenance to remove the blackberries in front entry

Playground benches need sanding and repainting, kindergarten wheat needs pulled and dirt turned in spring

Timer needs set up for summer watering in potter garden areas

Student Desks in need of sanding and varnishing BEFORE students return in Fall

- First grade – Second Grade priority
- Black boards need repainting in classrooms

Remind teachers not to use scotch tape on the walls. Plan to stock blue painters tape for teachers

Director's Report: 6/5/24

Connections Log

5/2 Civil Rights Coordinator Training ODE
Admin Team Meeting
4th Grade Guest Speaker
5/8 Interview
E. Poley /K. Stauff (ESD) re: legal counsel
R. Scoville re: student incident
5/9 Resolution Meeting
Guest Speaker Nature Studies
5/10 Waldorf Training Conclusion w/WTEE
5/16 Admin Team meeting
5/20 Budget Committee Meeting
Strategic Planning Public session
5/21 Interview
5/22 Spring Festival
5/23 4th Grade Play
5/24 2nd Grade Field Trip to Palin Bee Farm
5/28 Admin Team meeting
5/29 C. Putnam CBSD re: OSAS SC training
5/30 Archery BBQ
School Tour with incoming family

Upcoming

6/5 3rd grade Play
6/6-7 8th grade Overnighter
6/6 CBSD Librarian for Summer Reading
6/7 Report Card Prep for Teachers
6/11 Field Day grades K-3
6/11 yearbook Signing Party
6/12 Field Day grade 4-8
6/12 Teacher Swap
6/13 Last Day of School
6/13 Kindergarten Promotion 10:00
6/13 8th grade Graduation 7:00pm

TLS Accolades:

Pre-K: Organization and presentation of weekly themes- Ice cream week was a hit!
Kindergarten: Fairy Week
First Grade: Dinosaur Presentations
Second Grade: Butterfly Release in Garden
Third Grade: Annual Tea Party
Fourth Grade: Norse Play
L. Johanson - Completion of Teacher Credential Program!
Fifth Grade: State Reports
Sixth Grade: Class bonding through student encouragement posters
Seventh Grade: Block Printing for Renaissance Main Lesson
Eighth Grade: Supporting Music classes with guest Guitar
Mrs. Maxwell: Spring Festival
Sr. Sopa: Puppet Show
Mr. Odysseus: Talent Show Art Fair
Coach D: Sports prep for middle school/Field Day
Michelle: Negotiations
Anita: Cooking elective hosted a Staff Luncheon on 5/31 / coordinating LPO volunteers
Michaela: Keeping us organized
Reading Team: Dibels, SST and IEP support



Director TLS <director@thelighthouseschool.org>

No Staff Meeting today

1 message

Director TLS <director@thelighthouseschool.org>

Fri, May 24, 2024 at 7:57 AM

To: Office TLS <office@thelighthouseschool.org>

Bcc: Pre Kindergarten <prek@thelighthouseschool.org>, Kindergarten Teacher <kinder@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Second Grade <second@thelighthouseschool.org>, Third Grade <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Fifth Grade <fifth@thelighthouseschool.org>, Sixth Grade <sixth@thelighthouseschool.org>, Kora Moore <seventh@thelighthouseschool.org>, Chris Seldon <eighth@thelighthouseschool.org>, Odysseus Frangopoulos <art@thelighthouseschool.org>, PE Teacher <pe@thelighthouseschool.org>, Spanish Teacher <spanish@thelighthouseschool.org>, Music Teacher <music@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Stephanie Krug <skrug@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>

Hello All,

Just a quick reminder that we do not have a staff meeting today. We will meet again NEXT FRIDAY 5/31 in the handwork room to review the end of school agenda items.

This afternoon we do have an elective meeting to begin planning for the 24-25 school year electives. Afterwards there is a site committee meeting.

If I don't bump into you today, please know I wish you all a wonderful three day weekend as we rejuvenate and prepare for the final upcoming weeks!

--

Shelley Lake

Director, The Lighthouse School

director@thelighthouseschool.org

<https://www.thelighthouseschool.org/>

(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner

Hello Team,

***A Note from Director:** I want to start by saying thank you to all those who sent me little tokens of appreciation for Mayday & Principal's Day. Each and every card, treat, and student art, was met with my delight and surprise, especially since I didn't even realize that was a day to celebrate! I truly love working with you all at our remarkable school.*

Waldorf Professional Development Postponed

Erika and Jason have asked to postpone due to a personal schedule conflict. Therefore, our final Waldorf PD with them will be next Friday 5/10 virtually through the link provided in the Staff Development's google classroom. I will send out a reminder with the link via email next Thursday PRIOR to the meeting.

Housekeeping

- All Library books should be returned to the School Library by 5/17.
- If a parent communicates that they plan for their student to be absent, please notify the office so we can confirm. This would prevent the office from having to robocall families during a planned absence and helps with ADM input.
- If you have an activity that incorporates parent volunteers, please communicate with the office so they can support communications when parents call the school.
- Please remind students that the rocks on the perimeter of the playground are part of our French drain.
 - Our youngest students in particular are removing these rocks for play purposes in the kitchen.
 - Our older students are throwing them which is also a big NO!
- If the office has not given an update about a student's health condition and you notice a new medical concern, please notify the office: i.e. injuries, crutches, walking boot, etc. Sometimes the students get past us and many of the aforementioned concerns need a doctor release and/or instructions/accommodations.
- **Easy CBM** Testing window is OPEN through the end of May

OSAS Grades 3-8

State testing has begun! Please be mindful of the testing dates and remind students to be quiet in the hallways when passing by grades 3-8 during testing times. Grades 3-8, please close classroom doors during testing sessions to minimize distractions.

- Reminder to email Director of students that are absent or needed extended time on tests for make-up testing.

Spirit Week

A great big thank you to all of our classes! What an incredible participation we had and it is always fun to see the staff get into the fun as much, if not more, than the kids! Thank you for all the effort and communication you put in to help this week be a success! TLS collected at total of: **1073 food items** and while we are all winners

The grade with the highest Spirit wear participation is: **Pre-K** earned 100% participation, And First Grade with a close second at 97% average participation for the week!

The grade with the most collected food items is:
Kindergarten with 24% of the total accumulated donation

The overall participation pizza party is awarded to: **Kindergarten** Grade FOR COMBINED PARTICIPATION, and honorable mention to 8th grade who came in second place by 3.5%!

All food donations are being kept in the office and will be donated at the beginning of next week, so students can still contribute to the donation pile, but not the overall competition. Thank you Again everyone for a VERY FUN WEEK!



Waldorf Moment

Accolades

- Staff Lunch provided by Cooking elective

Library: Student technology Return

Monday 6/3 Third Grade 8:30-9:00 *Second grade Chrome Cart to be retrieved
Fourth Grade 9:10-9:40
Fifth Grade 10:20-10:50
Tuesday 6/4 Sixth Grade 10:30-11:00 *Middle School During ELA rotation
Seventh Grade 9:00-9:30
Eighth Grade 9:45-10:15
Wednesday 6/5 Last Library day for Pre-K

6/6 Coos Bay Public Library Summer Reading Program (8th grade off campus)

Jennifer Knight will be on campus to promote summer reading with the students. Tentative schedule for presentation IN THE LIBRARY

- Pre-K & Kinder 8:30-8:45 (26 students)
- First grade 8:50-9:05 (26 students)
- Second Grade 9:10-9:20(25 students)
- Third grade 9:25-9:40 (26 students)
- Fourth Grade 9:45-10:00 (26 students)
- Fifth Grade 10:05 -10:20(26 students)
- Sixth Grade 10:25-10:45 (26 students)
- Seventh 10:50-11:15 (13 students)

Report Card PREP is Friday 6/7

- Email Office/Director when your report cards are finished. Report cards are due to office/director Monday 6/10
- Chris and Lake are off campus for the 8th grade campout. Lake to preview/review cards over the weekend.
- If there is a kid or two not complete and you need to make a change notify the office.
- Report Cards will be mailed by the end of the week 6/14

6/10 Last day for regular schedules (last day for specialties)

- Please see Last week schedule attached for important events
- Please note teacher reprieve/Prep as outlined
- Teachers should be present for field day behavior support. Parent volunteers and specialty teachers are assigned supervision roles

Field Day –NO SPECIALTIES during the last week of school

6/11 9-11:15 Grades K-3

6/12 9-11:00 Grades 4-8

(sample schedule attached)

- Teachers should be present for field day behavior support. Parent volunteers and specialty teachers are assigned supervision roles
- Fourth grade will attend Lunch with 5-8 grades.

Upcoming Dates:

6/3-4 Student Technology Due

6/4 2nd Grade Volunteer Luncheon

6/5 Fire Drill

6/5 Third Grade Play in Gym 1:00

6/5 Board meeting

6/6 Librarian visit for summer reading promotion

6/6-6/7 8th grade Field Trip (Lake off campus)

6/7 In service Day: Report Card Prep (Lake off campus)

6/10 Pre-K Field Trip

6/11 K-3 Field day 9-11am (no specialties)

6/11 Yearbook Signing 2:00-2:30

6/12 4-8 Field Day 9-11am (no specialties)

6/12 2024-25 teacher meet 1:00-1:20

6/13 Last day of School (no specialties) Please see Last day of school agenda attached

- 8th grade promotional Farewell class presentations 9:00
- Kindergarten Promotion 10:00-11:00
- Early release 1:30
- 8th grade graduation 7:00pm
 - All Staff invited

6/14 Classroom Pack-up/cleanup/check out – Michelle /Michaela/Shelley

The Lighthouse School
Pre-K Seal Pups



**Because children learn in different ways,
we teach in different ways!**

2023/2024 Pre-K Annual Report

Program make up and schedule:

Our desire is to offer families in our community a Kindergarten ready, private education based, alternative to childcare. The Lighthouse School will strive to promote each child's development to the fullest and provide a happy introduction to formal education with rich, new experiences. *Our focus* will be on Kindergarten readiness; social skills, classroom behavior, and a love of learning. We will work on letter and number recognition, color and shape identification, fine and gross motor skills, and encourage a desire to learn more. *Our goal* is to teach academics in a Waldorf inspired play rich environment that aligns with Oregon Department of Education (ODE) state standards. Teaching social and emotional norms and expectations with measurable and predictable success, so that upon completion students are kindergarten ready.

Rhythm of the day

AM schedule

7:45-8:00 Breakfast
8:00-8:15 Circle time
8:15-8:30 Writing (journals, name practice, letter of week)
8:30-8:50 Sensory/STEM
8:50-9:10 Literacy circle (theme read aloud, alphabet, library time)
9:10-9:25 Number time
9:30-9:45 Recess
9:45-10:10 Small group activities (Art/ Spanish (Tuesday 10-15 min))
10:10-10:25 Music & Movement
10:25-10:40 Kindness Circle (social emotional read aloud)
10:40-10:50 Free Play
10:50-11:00 Clean-up/Dismissal/Bus

PM schedule

11:45-12:00 Lunch
12:00-12:15 Circle time
12:15-12:30 Writing (journals, name practice, letter of week)
12:30-12:50 Sensory/STEM
12:50-1:10 Literacy circle (theme read aloud, alphabet, library time)
1:10-1:25 Number time
1:30-1:45 Recess
1:45-2:10 Small group activities (Art/ Spanish (Tuesday 10-15 min))
2:10-2:25 Music & Movement
2:25-2:40 Kindness Circle (social emotional read aloud)
2:40-2:50 Free Play
2:50-3:00 Clean-up/Dismissal/Bus

Demographics

Total Enrollment	SPED	ERDC	Bus Riders	Coos Bay Residency	North Bend Residency	Going into 24/25 Kindergarten Class
8	2	5	2	5	3	6

About the Teacher

Leah Scott has worked with children of all ages for over 19 years at her own (in home) daycare and preschool. She is a grandma and mother of three! Born and raised in Coos Bay, Leah's passion is working with children and providing a safe, welcoming, educational space. *"I want to encourage your children to believe in themselves as much as I believe in them."* Leah brings a Waldorf inspired curriculum to Lighthouse, that will be taught in a play rich environment, helping your student to become Kindergarten ready! *"I strongly believe that learning happens through play. Learning and exploring are hands-on and are facilitated throughout our weekly themes."*

Inclusion

TLS believes that children of all ability levels are entitled to the same opportunities for participation, acceptance and belonging. *"I will make every reasonable accommodation to encourage full and active participation of all children in our program based on their individual capabilities and needs."*

Adjustment Period

Our program is a fun and exciting place for children to experience and learn about their world and make new friends. But it does take time for a child to adjust to a new setting. Our program aims at making this adjustment easier by encouraging children to identify and discuss their feelings. *"I provide a family tree in the classroom that has a photo of each student with their family members, where they can go to be reassured of their family's return."* Once your child has become accustomed to their new environment of the classroom, there may be times when the excitement and newness wears off. This is expected at this age. Collaboratively, we can partner to keep your student interested in coming to class for their 3 hours. Keeping in mind that comparatively we are preparing them for Kindergarten, which is a 7-hour day.

Classroom Management

Thoughtful direction and planning ahead are used to prevent problems and encourage appropriate behavior. Communicating consistent, clear rules and involving children in problem solving, help children develop their ability to become self-disciplined. *"I encourage children to be fair, to be respectful of other people, of property, personal space and to learn to understand the results of their actions."* Children are guided to treat each other and adults with self-control and kindness. When a child becomes physically aggressive, intervention is immediate to protect all of the children. Our usual approach to helping children with challenging behaviors is to show them how to solve problems using appropriate interactions. When discipline is necessary, it is clear, consistent and understandable to the child. Physical restraint is not used or permitted for discipline.

Program Achievements:

TLS Program Goals:

The Pre-K program was designed so that upon completion students are Kindergarten ready and have met the following:

- **TLS Goal 1: 75% A-Z letter recognition**
 - The class as a whole met this goal as follows:
 - Upper Case Letters
 - 6 = 100%
 - 1 = 85%
 - 1 = 50%
 - Lower Case Letters
 - 6 = 100%
 - 1 = 80%
 - 1 = 50%

Teacher Goal 1: students can write their known letters and know the letter sounds

- **TLS Goal 2: 80% number recognition 1-10 & 70% number recognition 11-20**
 - The class as a whole met this goal as follows:
 - Numbers 1-10
 - 8 = 100%
 - Numbers 11-20
 - 7 = 100%
 - 1 = 75%

Teacher Goal 2: students can write all of their numbers

- **TLS Goal 3: Students can recognize and write their own name**
 - The class as a whole met this goal as follows:
 - Recognize their name
 - 8 = 100%
 - Write their name
 - 8 = 100%

- **TLS Goal 4: Students can sit in a chair**
 - The class as a whole met this goal as follows:
 - 7 = 100%
 - 1 = 50% of the time

- **TLS Goal 5: Students can follow (verbal) instructions**
 - The class as a whole met this goal as follows:
 - 7 = 100%
 - 1 = 50% of the time

- **TLS Goal 6: Students can hold scissors (correctly and cut)**
 - The class as a whole met this goal as follows:
 - 8 = 100%

- **TLS Goal 7: Students can raise their hand (and wait to be called on)**
 - The class as a whole met this goal as follows:
 - 7 = 100%
 - 1 = 50% of the time

- **TLS Goal 8: Students can share**
 - The class as a whole met this goal as follows:
 - 7 = 100%
 - 1 = 50% of the time

Goals and outcomes of the program designed by the Teacher:

Teacher Goal 3: (8) basic Shape recognition:

- 8 = 100%

Teacher Goal 4: (8) Shape illustration (drawing):

- 8 = 100%

Teacher Goal 5: Patterning (ABAB, AABB, AABAA, ABCABC)

- 8 = 100%

Teacher Goal 6: Color recognition:

- 8 = 100%

Teacher Goal 7: Transitioning (students go to breakfast, lunch, outdoor recess & library)

- 8 = 100%

Teacher Goal 8: Spanish incorporation into the classroom

With the leadership of Senor' Sopa - in Spanish all students can:

Count 1-10

Name 11 colors

Name 20 Body Parts

Name 7 Shapes

Understand, speak and complete the following:

Actions:

Stand up, sit down, jump, spin around, walk, run

Directional Commands:

Left, Right, Up, down, Forward, backward, slowly, quickly, big, small

HR/BUSINESS REPORT FOR THE BOARD MEETING of June 5, 2024

HUMAN RESOURCES

- Employee appreciation week was well received with food, gifts, and pickles!
- Background check follow up
 - 2023/2024 TLS had 273 parents, step parents, aunts, uncles and grandparents cleared
 - An additional 89 people either did not complete or did not pass the back ground check
- 2024/2025
 - Julie Graber's intent to retire and reduce to 2 days per week for term 1
 - Michaela Vonderohe's request to go part time
 - FILLED POSITIONS
 - 1st grade – Michelle White
 - Behavior Specialist/DOS – Kathleen Stauff
 - Administrative Secretary – Andrea Horty
 - PT Office Clerk – Michaela Vonderohe
 - OPEN POSITIONS
 - 2ND grade – still open / but offer has been made to an interviewee
 - .5 FTE Literacy – interviews getting scheduled
 - Math Specialist – remains posted
 - Mentor Applications
 - Heather Kapande
 - Linda Johanson

ACTION ITEM: to accept the applications for Teacher Mentor(s) for the 2024-2025 year

BUSINESS REPORT

- Pre-K Update:
 - 2024/2025 is 100% funded
 - 5/10/2024 – had another student sign up
 - 5/31/2024 – had another inquiry

- SSF payments for 2024/2025 = positive May adjustment of \$121,455.47
 - Estimate was
 - 200 at \$1,943,231.08
 - Actuals came in at
 - 201.64 at \$2,064,686.55

- Enrollment as of 6/1/2024 = 197
 - K = 21
 - 1st = 24
 - 2nd = 25
 - 3rd = 25
 - 4th = 26
 - 5th = 26
 - 6th = 26
 - 7th = 13
 - 8th = 11

- Field Trips: Estimated ending fund balances (pending final expenditure invoices).
 - K = 600.00
 - 1ST = 625.00
 - 2ND = 650.00
 - 3RD = 650.00
 - 4TH = 1,350.00
 - 5TH = 1,700.00
 - 6TH = 2,800.00
 - 7TH = 1,200.00
 - 8TH = remaining balance (if any) will roll into kinder for 2024/2025

- Current financial status as of 5.31.2024 – interpreting the data box:
 - Anticipated Revenues by Year End = 2,881,095.06
 - Collected year to date = 2,595,030.20
 - Left to collect = \$286,064.86 made up of:
 - SIA = 76,584.67
 - Esser 3 = 141,516.09
 - ESSA = 16,744.10
 - Early Literacy Grant = 41,690.33
 - Interest on Bank accounts = 3,000
 - Trustee Payment = 250
 - Prek Tuition = 6,279.67
 - Anticipated Expenses by Year End = 2,384,280.04
 - Paid year to date = 2,053,550.41
 - Left to expense for June payrolls and remaining bills = 330,729.63
 - Creates a positive cash flow to ending fund balance of \$496,815.02
 - (with \$121,455.47 being from the SSF May adjustment)
 - And we are anticipating coming in \$381,185.96 under budget for the 2023/2024 year

Adopted budget	\$	2,765,466.00	Adopted budget	\$	(2,765,466.00)
Expenses Year to date	\$	(2,053,550.41)	Revenues Year to date	\$	2,595,030.20
Anticipated Expenses to 6/30	\$	(330,729.63)	Anticipated Revenues to 6/30	\$	286,064.86
under budget	\$	381,185.96	anticipated revenue deficit	\$	115,629.06
			anticipated net is a positive cash flow of	\$	496,815.02

- 2024/2025 Budget:
 - **Budget Building Check List**
 - ADM –205
 - State Estimate per student - \$11,133 (an increase of 13% from 2023/2024)
 - SSF revenue for budgeting – $11,133 \times 205 = 2,282,265.00$
 - Changes from 23/24 budget:
 - Increase Water - \$9,000
 - Increase Sewer - \$9,000
 - Banking Interest from \$5,000 to \$36,000
 - Esser Funding = \$48,000
 - Budget \$55,000 toward playground resurfacing – potentially \$48,000 from remainder of ESSER 3 funds to be spent by September 30, 2024 – cost to TLS at around \$7,000
 - If CBSD pays for the repairs remaining funding can be used for PE, Counselor, Behavior Specialist, Pre-K
 - SIA Funding = 159,577
 - 2.0 Literacy Coordinator/Specialist
 - Early Literacy Grant = 43,392
 - .5 Literacy Specialist/Coach
 - Grants in Aide = 158,530
 - PE
 - Literacy
 - Roving Subs
 - Menstrual Dignity Act
 - Technology
 - Horticulture
 - SEL (social & emotional learning support (counselor / behavior specialist)
 - Budget for:
 - .5 FTE Horticulture Teacher
 - Library 2-3 days/wk
 - Counselor
 - Behavior Specialist
 - Roving subs
 - Pre-K same as 2023/2024 at \$104,500
 - **Total budget expenses for 2024/2025 increased by 8% from 2023/2024**
 - **Total SSF revenues for 2024/2025 increased by 13% from 2023/2024**

ACTION ITEM: to adopt the 2024/2025 Budget at \$3,021,014

THE LIGHTHOUSE SCHOOL BUDGET 2024/2025 APPROVED		23/24 budget total	205 students
TOTAL REVENUES		2,765,466	-3,021,014
3101 - State School Funds Income (\$11,133 x 205 students)			-2,282,265
1500 - Bank interest			-36,000
1740 - Materials Fees Income			-20,500
1741 - Yearbook Sales			-4,750
1743 - Merchant Store Income			-1,000
1747 - PRE-K REVENUES			-175,000
1790 - Field Trip REVENUE			-25,500
1920 - Trustee Payments			-3,000
1922 - OUTDOOR SCHOOL			-12,500
1923 - Other Private Donations			-1,000
1990 - Misc Revenues		place holder for GT	-50,000
2200 - Student Investment Account (SIA)			-159,577
2200 - ESSER III (must be spent by 9/30/2024)			-48,000
2200 - EARLY LITERACY GRANT			-43,392
1900 - GRANTS IN AIDE			-158,530
TOTAL EXPENDITURES			3,021,014
100	1XXX INSTRUCTION	1950031	
	1140 Pre-K		104500
	1280 ALTERNATIVE EDUCATION K-8		1056098
	1280 ALTERNATIVE EDUCATION SPECIALTIES		789433
100	2XXX SUPPORT SERVICES	1070983	
	2310 BOARD SERVICES		31591
	2320 EXECUTIVE ADMINISTRATION SERVICES		404457
	2520 FISCAL SERVICES		139270
	2540 OPERATIONS & MAINTENANCE		411065
	2540 62860 HOUSE		13850
	2550 BUSSING		20000
	2640 STAFF SERVICES		9550
	2660 TECHNOLOGY SERVICES		41200