



**The Lighthouse School**  
"Lighting the way to a brighter future."  
62858 Hwy 101  
Coos Bay, Oregon, 97420  
(541) 751-1649



**Agenda November 3, 2021**

1. Call to order

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment –  
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please sign in. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings)
3. Union report—
4. Discuss & Approve October, 2021 Board Minutes –
5. New Business –
  - Resignation – Eric Hamner
  - Board Resignation – Daniel Pruet
  - Board position Interviews
    - o Blind vote
6. Consent Agenda - all reports on hold. Expect some teams to possibly restart this month.
  - FOLS report – Lisa LaGesse
7. Directors Report—Shelley Lake
8. Curriculum Report—temporarily in Director's report
9. Business Report—Michelle Silva
10. Report from last District Board meeting –
11. Old Business –
  - Grant Writing Team needs to schedule a meeting date
12. Roundtable / Good of the Order-



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**Meeting Minutes October 6, 2021**

1. Call to order
  - ❖ The Board of Directors met September 8, 2021.
  - ❖ The meeting was held via video conference and called to order at 7:00 pm.
  - ❖ The meeting was a regularly scheduled meeting called by the Board of Directors.
  - ❖ The Directors present at the meeting were: George von Dassow, Stephanie Ospina, Jenni Schmitt, Tim Hyatt, Stephanie Messerle, Avena Singh, Lisa LaGesse, Paula Mosley, and John Gibson. Director- Shelley Lake, Curriculum Coordinator -Julie Graber, Administrative Secretary- Michaela Vonderohe, and Business Manager- Michelle Silva. A quorum was present because nine of the ten board members were in attendance. Not Present was Daniel Pruettt. Presiding officer was John Gibson.

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment – Public can unmute themselves by pressing \*6  
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please sign in. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings)
3. Union report—No report
4. Minutes from the previous meeting 09/08/2021 were unanimously approved (MM by Lisa Lagesse / 2<sup>nd</sup> by Jenni Schmidt)
5. Consent Agenda - all reports on hold due to Covid-19. Expect some teams to possible restart this month.
6. Directors Report—Shelley Lake, attached  
Additionally:
  - Coos Bay School Districts Covid quarantine is not affecting Lighthouse and is confirmed by Local Health Authority that each of our cases have been individually quarantined. A robo call was sent out this evening to notify parents that Lighthouse will remain open.
  - Georgeann from ESD is coming to do RTI training on Friday
7. Business Report—Michelle Silva, attached
8. Curriculum Report—Shelley Lake, attached  
Additionally:
  - Headsets were purchased for ASL one on one lessons.
  - Spanish instructions have been adjusted to help with learning pace and information retention. .
9. Report from last District Board meeting – Lighthouse board was not in attendance. John Gibson listened to the recording. Nothing specific to report. Next CBSD meeting is October 11<sup>th</sup>.

10. Old Business –

- Board open position
  - (i) Board etiquette and expectations shared in document by John Gibson
    - 1. Position closes 10/8
    - 2. Candidate interest letters to be sent out to the board 10/9
    - 3. Board will interview and vote at November 3<sup>rd</sup> board meeting.

11. New Business –

- New Hires for 2021/2022 school year
  - Dave Sloan – Custodial Maintenance Lead
- Grant Writing team needs to schedule a meeting date.
  - Lisa requested that Michelle or Michaela set up email for a Friday meeting with the current committee, and they will then work on delegation.
- Volunteers are slowly being allowed on campus with proof of vaccination.

12. Roundtable / Good of the Order

- **Overall appreciation and job well done to the teachers, they are fully engaged and doing a great job.**
- **Pleased with in-person learning and happy kids.**
- **Thankful for the role Mrs. McMahan is filling this year at the school.**
- **Appreciation for the pro-active approach Lighthouse is taking to remain open, identify and minimize number of kids in quarantine.**
- **Continue to be in awe of all that is taking place at the school in such a difficult setting with Covid. Takes a tremendous amount of energy to run the school and how hard the teachers are working. Huge effort by Shelley!**
- **Overall excitement for the resulting experience the kids are having this year.**

**ACTION ITEMS:**

Board voted unanimously to approve the Covid weekly testing program through OSU. (MM by Lisa Lagesse/2<sup>nd</sup> by George von Dassow) The program is paid through the state and Maya Watts with another trained parent volunteer will facilitate the transfer and communication with parents.

**ADJOURNMENT:** The meeting adjourned at 8:06 pm. The next meeting time and date will be Wednesday, November 3, 2021 at 7:00pm.

Signature of Secretary, Stephanie Messerle \_\_\_\_\_

Date \_\_\_\_\_

November 1, 2021

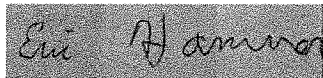
Michelle Silva, Coordinator of Financial Services  
The Lighthouse School  
62858 Highway 101  
Coos Bay, OR 97420

Dear Michelle:

I am writing to proffer advance notice of my resignation from The Lighthouse School as of January 1, 2022. As you know I have dedicated a substantial portion of my life to Lighthouse as a parent and teacher. I do not take this decision lightly.

However, on the evaluation of my physician, it is apparent that my continuing serious health condition will not make it possible for me to return to work at Lighthouse.

Sincerely,

A rectangular box containing a handwritten signature in cursive script that reads "Eric Hamner".

Eric Hamner



Michelle Silva <businessservices@thelighthouseschool.org>

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## Board applicants attached

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Daniel Pruett <dpruett@thelighthouseschool.org>

Fri, Oct 15, 2021 at 11:33 AM

To: Michelle Silva <businessservices@thelighthouseschool.org>, John Gibson <jgibson@thelighthouseschool.org>

Good morning,

I don't wish to, but due to my coaching and things with my kids I don't believe I'll be able to be as consistent of a board member as I have in the past. That being said if the board likes both applicants. You may vacate my position, post it and offer it to one of these applicants. I can send a formal resignation of necessary. I've loved working with and for Lighthouse and would love to stay but schedules just don't align and the board needs all members fully present.

Thank you,

Daniel Pruett

[Quoted text hidden]

## **Director's Report: 11/3/21**

### **Connections Log**

10/8 RTI Training with Georgeann Harty ESD  
10/8 & 10/29 OSEA COVID Bargaining for MOU  
10/11& 10/26 Millington Fire Department-Annual assembly  
10/11 Robyn Brown potential Waldorf PD day(s)  
10/12 & 10/18 ESSR Grant ODE webinar  
10/13 & 10/14 Erin Pesznecker SMARTtechnology  
10/12 Kairos referral  
10/13 Wade Lester BMP referral  
10/15 Jim Troung OETC  
10/15 Donna ESD Epi Pen Training  
10/15 MaHaffy Ranch –First Grade Field Trip  
10/15 504 Meeting-Lisa Desalvio  
10/16 ESSR Meeting  
10/20 Sarah Prince, Shelly McKnight, Lisa DeSalvio  
10/22& 10/29 Parent Conferences  
10/26 Desiree Gairan Acting Out for Teens and Kids  
10/28 M. Small CHW

### **School Shout-outs!**

#### **Board Member:**

Lisa, John collaborating ESSR Grant  
Jenni-Taking the Lead on Grant for Bike Rack

John-Taking the Lead on the technology Grant

#### **Volunteers:**

Maya Watts for taking the lead on the weekly Covid Testing Program.  
Leah Hughes for assisting in the distribution of the COVID testing kits.

#### **TLS Employees**

Julie Graber-First Grade Castle  
Heather Kapande-Third grade memorizing the states and Presidents through song  
Megan Maxwell-Fall Concert  
Michelle-Taking the Lead on the Coquille Tribal Grant, SIA and ESSR III  
Linda Johanson-Outdoor Trail/Classroom with 4<sup>th</sup> grade  
Rita Coxen-Connecting us with potentials for Future Waldorf Training/PDs  
Chris Seldon- Our “Resident School of Rock instructor” playing electric guitar with students during Science discussion of acoustics

#### **TLS RSSL Plan Update:**

We began the weekly COVID testing program for participating students on 10/27/21. Students that have opted in, pick-up weekly tests on Wednesday and return them the following day.

### **Curriculum Report:**

I have completed the Goal setting conferences and have begun informal observations for all K-8 main lesson teachers.

We have started a 6/7 compressed math program. Placement is based on parent support and eligibility is determined by previous report cards, placement activities, challenge assignments and easyCBM scores. Students partake in 6<sup>th</sup> grade lectures for spiral review, and complete 7<sup>th</sup> grade lessons independently for extended challenge. Curriculum utilized: Engage NY Mathematics. Engage NY is a free online curriculum based on Common Core and aligned with state standards.

<https://www.engageny.org/>

We have completed the Fall EasyCBM Benchmarks-I have reviewed progress for all grades 1-8 in reading and Math.

Angie and Martha are pulling out reading groups for intervention per the dibels assessments

First Grade has participated in TLS's first field trip of the year. We took students to the Mahaffy Pumpkin Patch. It was a great day!

TLS participated in the Great Oregon Shake-out with Fire and Tsunami Drill.  
TLS has completed both the hearing and vision screening.

Staff are current in PACE program for all mandatory trainings through Safe schools

10/14/21

Hello All,

Just a reminder that tomorrow, Friday 10/15/21, we have EPI pen training with Nurse Donna in the Gym. This training should be very brief, and will only take 15-20 min. The rest of the afternoon is allotted for you to prep for parent conferences.

Parent conferences are Next Friday 10/22 and the following Friday 10/29. These days are non-student days, and we will NOT have any staff meeting on these days. If you would like me to attend any of your parent conferences, or if you believe that you have a student that may benefit from an SST meeting, please connect with me by the end of the day tomorrow so I can plan to collaborate and attend.

We have another safety day scheduled for Thursday 10/21. This safety will have an Earthquake and Tsunami drill in the morning.

In the event of a REAL earthquake, the students would assemble under their desks due to environmental hazards of falling debris (see attached.) In the event of a drill, the office will announce the Earthquake over the classroom intercom. Students will need to stay in their position under their desk until the drill evacuation is announced on the loud speaker.

Every Earthquake Drill is followed by a Tsunami Drill. At which point, all students will EVACUATE the building as they would for a fire drill with the exception that ALL Staff and STUDENTS will evacuate and assemble on the back field with their corresponding grade numbers. K-2nd GRADES WILL EXIT THE BUILDING as they do for recess. Again, please wait for the evacuation announcement from the office.

Lastly, I will stay in the gym to answer any questions you may have regarding Earthquake and Tsunami Drill. I will also be available to answer and assist in any questions or concerns pertaining to next week's parent conferences.

I hope you all know how much you are appreciated!

Shelley Lake  
Director  
The Lighthouse School





Director TLS &lt;director@thelighthouseschool.org&gt;

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## Parent Conferences

1 message

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**Director TLS** <director@thelighthouseschool.org>

Thu, Oct 21, 2021 at 7:59 PM

To: TLS Office <office@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Julie Graber <jgrab@thelighthouseschool.org>, Kindergarten Class <kinder@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Third Grade <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>

Hello Lighthouse Team,

Happy Parent Conference Day! I hope that you have great conversations with your parents today. Remember that the parent to school connection is essential for the student's success. Our job is to reinforce what parents have begun at home, educate their precious students while in our care, and support the parents in the learning environment. Today **YOU ARE THE PROFESSIONALS!** and **THEREFORE YOU** know a lot about what make their children smile, frown, rejoice and frustrate.

Some points to keep in mind:

- 1.) Focus on the positive! Parents want to know that you see their child in their best interest
- 2.) Address what the student looks like on a typical day.
- 3.) Use Data to show off student's best work, and to bring up areas of academic concerns
- 4.) Collaborate **WITH** the parents for tips and tricks.

If at any point in your conferences you feel the conversation is leading into a director that makes you feel uncomfortable, or you would rather not continue without Administrative support you are welcome and encouraged to **PAUSE** the meeting and let the parent know you think it is a good idea to continue this conversation with the Director.

I am working off campus today, however, I am available throughout the day. Feel free to reach out at any time via text or email. If I am free I can pop into a conference with you or answer some quick questions via text/email.

Overall, I am so honored to work with you all. Thank you for your continuous dedication to our students and school. Your hard work, effort and creativity are what make this school the amazing place that it is!

Shelley Lake  
Director  
The Lighthouse School



Director TLS &lt;director@thelighthouseschool.org&gt;

## No Staff meeting

2 messages

Director TLS <director@thelighthouseschool.org>

Thu, Oct 28, 2021 at 2:47 PM

To: TLS Office <office@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>, Emily Wilson <ewilson@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Martha Robinson <mrobinson@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Mezdulene Reed <mezdulene@mezdulene.com>, Day Custodian <daycustodian@thelighthouseschool.org>, Swing Custodian <swingcustodian@thelighthouseschool.org>, Kindergarten Class <kinder@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Third Grade <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>

Hello TLS Essentials (that's all of you!),

Tomorrow is our last day for parent conferences. I will be on campus if you need me, and I still plan to see those of you that have asked me to attend, at our appointed times.

As a reflection of this past month, it seems as though many of us are setting into a healthy routine with our students, the halls are fun to listen to as I overhear the variety of fun and creative activities you are doing:

Kindergarten has blessed us with the leaf dinosaur and Pete the Pug!

First grade has built an extraordinary castle.

Second grade has watched the lifecycle of the clug (eggs and all!)

Third grade has educated us with interactive pumpkin art!

Fourth grade has studied maps, and map making

Fifth grade has explored botany with some fascinating mushrooms!

Sixth grade has experienced European Geography including painting a class set of Russian dolls, also if you haven't see Mrs. Coxon's chalk art you need to!

Seventh grade has enrolled a new student-Bob, please say hello to this skeletal figure when you pass by.

And eighth grade has embraced the school of rock as he delights the halls with guitars and synthesizers through the middle school scientific explorations!

This is just a small portion of all the excitement and I applaud you!

Main Lesson teachers, please continue to work with Mrs. Maxwell for your fall concert debut.

You are all invited to attend Next week's board meeting on Wednesday 11/3

Last but not least, We will have a staff meeting next Friday from 1:30-2:30 in the Gym.

I have begun our first round of informal observations, so if you see me pop into your classroom with a computer please continue as usual. I will follow up each observation with an email of running notes and feedback.

Micheal will be sending you copies of your report cards to look over, because believe it or not, we will be wrapping up our first trimester in just a few short weeks! We will certainly discuss report cards in detail at next Friday's Staff meeting.

Thanks again everyone-you are spooktacular! Have a great day of parent conferences tomorrow.

Shelley Lake

Director

The Lighthouse School

Third Grade <third@thelighthouseschool.org>

Thu, Oct 28, 2021 at 3:24 PM

To: Director TLS <director@thelighthouseschool.org>

## BUSINESS/HR REPORT FOR THE BOARD MEETING OF November 3, 2021

### HUMAN RESOURCES

- Shout out to Shelley - On Thursday 10/28/2021 staff were greeted by being “Booed” complete with spider webs, a giant chocolate bar and a skeleton hand pen - to end the month!



### BUSINESS REPORT

- Bank Balances as of 11.2.2021

Current: \$1,059,720.76 ⓘ

Available(s): \$1,059,720.76 ⓘ

	⋮		⋮
Current Balance	\$514,929.93	Current Balance	\$11,707.04
Available Balance(s)	\$514,929.93	Available Balance(s)	\$11,707.04
	⋮		
Current Balance	\$533,083.79		
Available Balance(s)	\$533,083.79		

- Current Enrollment 204