



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda October 6, 2021

1. Call to order

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment –
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please sign in. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings))
3. Union report—
4. Discuss & Approve September, 2021 Board Minutes –
5. Consent Agenda - all reports on hold. Expect some teams to possibly restart this month.
6. Directors Report—Shelley Lake
7. Curriculum Report—temporarily in Director's report
8. Business Report—Michelle Silva
ACTION ITEM –
 - Board vote for parent requested voluntary weekly Covid testing program
 - to be overseen by parent volunteer
9. Report from last District Board meeting –
10. Old Business –
 - Board open position
 - i. Board etiquette and expectations – John Gibson
 1. Position closes 10/8
 2. Candidate interest letters to be sent out to the board 10/9
 3. Board will interview and vote at November 3rd board meeting
11. New Business –
 - New Hire for 2021/2022 school year
 - Dave Slone – Custodial Maintenance Lead
 - Grant Writing Team needs to schedule a meeting date
12. Roundtable / Good of the Order-



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Meeting Minutes September 8, 2021

1. Call to order
 - ❖ The Board of Directors met September 8, 2021.
 - ❖ The meeting was held via video conference and called to order at 7:00 pm.
 - ❖ The meeting was a regularly scheduled meeting called by the Board of Directors.
 - ❖ The Directors present at the meeting were: George von Dassow, Stephanie Ospina, Jenni Schmitt, Tim Hyatt, Stephanie Messerle, Avena Singh, Lisa LaGesse, and John Gibson. Director- Shelley Lake, Curriculum Coordinator -Julie Graber, Administrative Secretary- Michaela Vonderohe, and Business Manager- Michelle Silva. A quorum was present because eight of the ten board members were in attendance. Not Present was Paula Mosely and Daniel Pruet. Presiding officer was John Gibson.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment –
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please sign in. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings)
3. Union report—No report
4. Minutes from the previous meeting 08/04/2021 were unanimously approved (MM by Jenni Schmidt/2nd by Avena Singh)
5. Consent Agenda - all reports on hold due to Covid-19.
6. Directors Report—Shelley Lake, attached
Additionally:
 - Diane has been doing lessons on citizenship and handling behavior management with students. This is helping with emotional and social learning.
 - Correction to link viewed for Coos Health and Wellness. Correct link displayed.
 - Correction: Enrollment waiver submitted 8/27/21, rather than RSSL waiver.
 - Parents are able to volunteer on campus after hours when kids are not on campus. Ongoing needs for garden weeding and maintenance.
7. Business Report—Michelle Silva, attached
8. Curriculum Report—Shelley Lake, attached
Additionally:
 - Julie is currently relieved of her curriculum duties as she is full time 1st grade teacher until position is filled. Shelley will provide curriculum report.
9. Report from last District Board meeting – Lighthouse board was not in attendance. Stephanie Ospina will resend invite for the schedule signup. Next CBSD meeting is Sept 13th.
10. Old Business – Nothing to report
11. New Business –

- New Hires for 2021/2022 school year
 - Kimberly Watham -PT swing custodian
- Lisa Lagesse made motion to open the board position. Tim Hyatt seconded motion. Unanimously approved.

12. Roundtable / Good of the Order

- Many thanks to everyone for a smooth start to the school year, especially given the challenging time with Covid case numbers.
- Show of appreciation to the teachers for everything they are doing for the students, putting kids first. Appreciate the positive attitude from teachers and staff at the school.
- Thankful to have the students back in the building full time, really makes a difference in attitude and education.
- Happy with Spanish program.
- Appreciate the Director for taking a role in behavior modification.
- Encouragement for staff's involvement with the board. The board can look for ways to increase interactions.
- Thanks for a successful parent/teacher meet and greet before school started.
- Awareness that this is a hard year for teachers and staff, looking for ways to reduce stress in a constantly shifting environment.

ADJOURNMENT: The meeting adjourned at 8:00 pm. The next meeting time and date will be Wednesday, October 6, 2021 at 7:00pm.

Signature of Secretary, Stephanie Messerle _____

Date _____

Director's Report: 10/6/21

BOARD ACTION

Grant Writing Committee –

Northwest Community Credit Union: Project Community Grant 2021- (DUE 10/18/21)

-Bike Rack? \$1500 from Marshfield High School

<https://www.nwcu.com/project-community>

ESSR III (Due 10/20)

-Sanitation Lights installed in each of the classrooms

Emergency Connectivity Fund

-Staff/Students Technology Upgrade

Coquille Tribal Community Fund (DUE 11/30) Completed

-Fence around School Property to outline trail

<https://www.grantinterface.com/Home/Logon?urlkey=coquilletribalcommunityfund>

School Shout-outs!

- Jenni Schmitt and Anita Martins-Staff Lunches for training week
- Parent Volunteers donating air purifiers in each of our main lesson classrooms and the Music Specialty room
- Dave Slone joined our Team as Day Custodian
- Megan Maxwell putting together a Virtual Fall Concert
- Jackie Chambers joining our Grant Writing Team

Security Cameras: Installed and active! WE are live on all areas of the playground once again.

COVID updates:

- Rapid Testing: Rapid tests are now available at TLS for students and Staff by request.
- Vaccines: We are currently in compliance as all TLS Staff have turned in Proof of vaccination and/or qualifying exceptions
- Screen Testing for Students Survey went out to all families on 9/27/21
- Independent Study Contracts sent out for Quarantined students to accommodate learning progression and attendance credit (See Attached)

Curriculum Report:

Students have been rostered into the online Math program and classes have begun to utilize this tool for math improvement, intervention and scaffolding

IMP 1 curriculum used for our advanced 8th grade students for Algebra 1 through google class. Math placement tests will be offered soon for grade 5-7.

Web/ASSITments for JUMPmath Testing Webinar 9/28/21
Implementation in grades 5-8th. Training for Grades 3-4 TBA

Easy CBM Fall Benchmarks in progress

ASL (grades K-1) and Spanish classes continue to provide second language opportunities

Fall Goals Conference-The Director met with each teacher to discuss progress monitoring, classroom management strategies, discuss IEP/504's and the SST process and reviewed annual evaluations expectations.

Upcoming Dates:

- Zip Line repair installation (6 weeks out)
- Response to Intervention Training/PD for all Main Lesson Teachers 10/8
- CBSD Board Meeting 10/13/21 @6pm
- Epi Pen Training for all Staff 10/15
- Parent/Teacher Conferences 10/22 & 10/29

September 8, 2021

Hello Lighthouse Families,

The Oregon Health Authority (OHA) and the Oregon Department of Education (ODE) note that students learn best when they are at school in-person and when they have access to other onsite services. Since schools are controlled settings, with layered mitigation safety protocols in place, the risk of COVID-19 transmission can be lower than in settings within our general community without such protocols in place. **To maintain the continuity of instruction during the first month of school this year, WE NEED YOUR HELP in following the OHA and ODE School Health Advisory which is in effect statewide September 7 – October 1:**

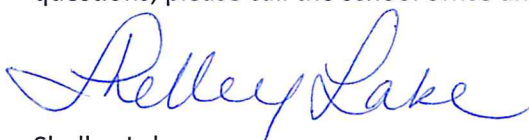
1. All eligible youth and adults who come in contact with school-age children should be vaccinated to reduce spread in the school community.
2. Families with school-age children and educators should limit gatherings and non-essential activities with people from other households to the extent possible. If you are visiting people from another household, you should wear a mask, maintain a physical distance of 6 feet, and keep activities outdoors as much as possible.
3. To the extent possible, schools and other organizations should reduce extracurricular activities and consider holding activities outdoors to maximize physical distancing. When students are participating in extracurricular activities, like sports, these events should be held outside and implement additional precautions like face coverings and physical distancing.
4. Schools should hold beginning of the year family events (parent nights, conferences, etc.) online, rather than in-person. If events are held in-person, all participants should wear masks, be held outside, and maintain physical distancing of 6 feet to the degree possible.
5. Families are encouraged to review our school's website to read through The Lighthouse School's **Safe Return to In-Person Instruction and Continuity of Services Plan**.

With these advisories in effect, we are asking that everyone wear a mask while on campus. This includes parents/guardians waiting outside of the school building during the drop-off and pick-up transition both before and after school. Although we know that the drop off time can be tedious, we do ask that everyone maintain physical distancing while waiting patiently for your students to be called from their classrooms. Please maintain the path for pickup times-up the stairwell to check in with the office, and down the ramp with your students upon exit to avoid cross-cohort exposure.

Upon high traffic transitions, we ask that families park in DESIGNATED parking stalls only, and not along the red loading zones to help expedite the school exit process. If there is not a parking stall available, Please **DO NOT EXIT** your car and do wait patiently with your car in idle until one becomes available. When exiting the School parking lot, we ask that you make a **RIGHT** turn into the flow of traffic. Left turns delay the exit process and can frustrate those behind you and will prevent others from filtering in and parking.

Students who ride the bus now have their bus passes attached to their school backpacks to expedite the boarding process and to avoid grouping of students on the stairwells. If your student's transportation needs to be changed, please notify the office BEFORE 1:00pm so students and staff can be informed accordingly.

Thank you all for doing your part to make our school community stay open and function well. If you have any additional questions, please call the school office and leave a message for the director.



Shelley Lake

Director

The Lighthouse School

9/10/21 Staff Meeting

Shout Outs and Accolades

COVID Protocol Review

- 1.) Handwashing before Lunch in the classroom, upon entering classroom (beginning of the day, after recess, etc)
- 2.) 1-8th grade Snack break outside during recess; students MUST BE 6 feet apart when mask free (eating, trail and outdoor classroom included)
- 3.) Water Bottles should be brought to school by the students. Disposable cups are available in the office by request.
- 4.) Teachers CANNOT provide any snack or consumables of any sorts. All items distributed must be individually wrapped, purchased and logged through School services.

Housekeeping

- 1.) Recess Rules
- 2.) Walkie-Talkies when to use?
- 3.) School Phones-how to use?
- 4.) Transportation bus passes, and classroom exit. Please plan to have students packed and ready to go by 2:50. Students should not be accessing lockers and cubbies after they have been called for pickup.
- 5.) Reminder to close and LOCK all classroom doors, close all window blinds, stack chairs and turn off classroom lights at the end of each day.

Picture Day 9/15/21

Parent Night Week of 9/20

- 1.) These are NOT conferences
- 2.) This is a chance to inform parents of classroom routines, expectations, syllabus review, course content, curriculum, COVID protocols, etc.
- 3.) Per OHA these are to be virtual. TLS uses Google Meets as our virtual meet platform

Review Safety Day Procedures 9/21

- 1.) Fire Drill
- 2.) Lockdown Drill

Quarantines & CDL Preparations

- 1.) Google Classroom
- 2.) Weekly Parent Newsletters – Email to director for information and communications only
- 3.) Email Communications (Schedules, assignments, Agendas for Independent Study Plans)
- 4.) Zearn and Reading Horizon's Platforms
- 5.) ASL & Spanish
- 6.) If a student is quarantined, please be consistent with parent communications for the duration of their quarantine period. If a student returns to school BEFORE their quarantine is over, notify the office immediately.

Independent Study Plan

Student Name: _____

Grade: _____

Main Lesson Teacher: _____

Duration of Independent Study Plan: _____

In the event of an extended school absence, students will be assigned an Independent Study plan. A student can redeem excused absences through daily check-ins with their teachers via their Google Classrooms and through the completion of the assignments attached. Students will need to complete and return all of the assigned materials of their Independent Study plans on the date of their return to redeem absence credit. Please connect with teachers via email should there be need for assignment clarifications, questions and assistance.

Subject Assignments	Monday:	Tuesday:	Wednesday:	Thursday	Friday	Percent of material completed (completed by teacher upon return)
JumpMath						
Reading Horizons/Literacy						
Main Lesson:						
Other:						

9/13/2021

Dear Lighthouse Families,

The Lighthouse School is now registered to Administer Rapid test to all symptomatic Students and TLS employees upon request using the BinaxNOW testing system. The BinaxNOW tests for COVID. It is a self-administered test for when a student who is already at school starts to feel ill.

Attached to this letter is a form that will allow you to opt your child into this program. This program is only for students who are currently enrolled in grades K-8 at the Lighthouse School. **If you do not want your child tested for COVID-19 at school, then you simply do not return the form to the school. No child will be tested unless the parent has returned the completed and signed form to the school office.**

Here is how the program will work: If a child who is already at school starts to feel ill and the school nurse or administrator determines the child is exhibiting what could be symptoms of COVID-19, or if your child is exposed to COVID-19 in a school group, or if a local health authority recommends testing, then we will check and see if we have the permission form signed by a parent allowing us to give the student a self-administered test. This is NOT the “tickle your brain” swab you may have heard about; this is a swab that goes inside the nose but not all the way up the nasal passage. The student will be monitored while doing the swab by either our school district nurse, or School Administrator. The swab is then placed in a container and tested for COVID-19. We should have results within 30 minutes. There is no charge to the family for this test, it is a service provided by the federal government and the state of Oregon.

Again, this test will only be administered to students who have a signed parent release form on file allowing them to opt in. Phone call authorization will not be accepted.

If you decide that you do not want to participate in this program then our current strategy remains in place: A student who starts to show signs of being ill or tells us they are not feeling well will be quarantine in the school building, and the parents will be called to come pick up their student. The parents then may choose to take their child to the doctor’s office for a test, or stay home until the student is symptom free.

A handwritten signature in black ink that reads "Shelley Lake". The signature is written in a cursive, flowing style.

Shelley Lake
Director
The Lighthouse School



Director TLS <director@thelighthouseschool.org>

Week 3

3 messages

Director TLS <director@thelighthouseschool.org>

To: Michelle Silva <businessservices@thelighthouseschool.org>, Julie Graber <igraber@thelighthouseschool.org>, TLS Office <office@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>, Kinder Aide <ewilson@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Eric Hamner <ehammer@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Kindergarten Class <kinder@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Third Grade <hkapande@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Martha Robinson <mrobinson@thelighthouseschool.org>

Fri, Sep 17, 2021 at 4:12 PM

Happy Friday Everyone,

We have made it through our third week of school and our first full week for 5 day instruction. It was not without bumps in the road but we made it. Thank you all for your extra efforts to ensure that our kids are supported and able to get off to a great start. I want to recognize and say that I understand the stress folks are under right now. It seems like those stresses come in a variety of packages. We live in a time of uncertainty and unrest. What I am certain of is that the only pathway through these difficult times is for us to come together as educators and support each other as we support our kids and our community. We can't do it any other way.

We are working hard to navigate through the recent mandates and laws. As we do, it is imperative that we all act professionally and respectfully towards others, regardless of personal convictions or opinions. We are not all going to agree or have the same opinion about any of this. We must agree to stay positive in our support for one another.

Our number one focus is our students. In order to support them during this difficult time, we must remain focused on that goal. The outside noise is loud and distracting. Please do everything you can to block that noise from penetrating our schools. I hope you have an opportunity to unplug and get some rest this weekend. Take some time to be alone with your family, friends, or yourself. Tune out the noise and allow yourself to focus on what is going well. Have a great weekend!

Shelley Lake

Director



Director TLS <director@thelighthouseschool.org>

Zearn

1 message

Director TLS <director@thelighthouseschool.org>

To: Michelle Silva <businesservices@thelighthouseschool.org>, TLS Office <office@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Third Grade <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>

Mon, Sep 20, 2021 at 12:51 PM

Hello,

I am writing to let you know that I have completed the roster setup for the Zearn Math School Accounts.

All teachers should have received an invitation link via email from Zearn. If you haven't received this email yet, please check your junk or spam folders in case the email was caught by a district email filter.

Here are a few notes on managing your School Account:

- Administrators and teachers can add students and remove students from their Zearn classrooms.
- Teachers and Administrators can see (and change) student login information

Please let me know if you have any questions. I am excited to receive your feedback on Zearn! Remember, this tool can be used in the classroom, during CDL and can also be assigned to students that participate in independent Study plans while participating in an LHA quarantine.

Best,
Shelley Lake
Director

Staff Meeting 9/24/21

Accolades

-Baked Potato Bar (Anita)

-Dessert and Coffee (Board Member Jenni Schmitt)

Safety Day Review

- YOU MADE IT! Great times for the Fire Drill.
- REMEMBER to UNLOCK and CLOSE exterior doors for Fire drills.
- Lock Down Drill. Kids did great! Be sure to LOCK and TIGHTLY CLOSE exterior doors to avoid a security breach (we had 3! OOPS!)

Housekeeping

- Counseling Services held in the Nurse's Room Monday and Tuesdays from 9-11am. Staff Bathroom unavailable during Student Sessions
- Gathering Room Carpet Squares-First session lays out carpets, last session puts carpets away (K-4th grades)
- Please welcome Ms. Mez as she will be our long term PE sub in Mr. Hamner's absence.
- Please Welcome Dave our Day Custodian if you have not met him already!
- Safe Schools Trainings DUE

Teacher Goal Setting Conferences 10/1/21 (NO Staff meeting)

- See Forms in Teacher Boxes
- Email a time that works with your schedule to meet with Shelley (approx. 30 min per staff member)
- Pre-fill forms before meeting
- Discuss Evaluations, Job Description, TSPC license, Student IEP/504 review, Professional goals for the 21-22 school years, identify 5 target students to brainstorm strategies for intervention/scaffolding/extension

Upcoming:

TLS Board Meeting: 10/6/21

CBSD Board Meeting 10/11/21

Epi Pen Training 10/15/21

Parent Conferences 10/22-10/29

SPIRIT WEEK is 10/25-28

- 10/25 Fall Colors Day
- 10/26 Woodland Creatures Day (No Masks)
- 10/27 Wacky Hair
- 10/28 Tie Dye Day
- 10/29 NO SCHOOL-Parent/Teacher Conferences



Director TLS <director@thelighthouseschool.org>

No Staff Meeting 10/1

1 message

Director TLS <director@thelighthouseschool.org>

Thu, Sep 30, 2021 at 1:29 PM

To: Kindergarten Class <kinder@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Third Grade <third@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Eric Hamner <ehamner@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>, TLS Office <office@thelighthouseschool.org>, Emily Wilson <ewilson@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Martha Robinson <mrobinson@thelighthouseschool.org>, Day Custodian <daycustodian@thelighthouseschool.org>, Swing Custodian <swingcustodian@thelighthouseschool.org>

Hello Everyone, Welcome to October!

Just a reminder that there is no staff meeting tomorrow and you should have received confirmation from me via email regarding our Goal Setting Conference Time. If you did not receive a conference time, please email me with a day and time (preferably in the afternoon) that works with your schedule.

Since we are not meeting as a group tomorrow there are just a few housekeeping items I wish to discuss:

- 1.) Please remember to have students CLEAR their desks at the end of the day so that our custodians can sanitize the student's work space.
- 2.) Please remember to return all Chromebooks to their charging stations so the technology is ready to use the following day.
- 3.) If students are pulled from their GE classroom to push into another classroom or workspace, be sure the Main Lesson Teacher is aware of their student's location at all times (i.e. medications, reading support, focus room, etc.)
- 4.) If a student is pulled from their GE classroom for intervention Support (i.e. OT/PT, speech or Val), please let the office know so as to ensure communication and services between all involved parties.

Recess: Please remind students that there should be no more than 4-5 students on the spinning donut in the playground at any time. We are seeing students bunch up on this and not honoring social distancing.

Please remind students that they must keep their mask on, over the nose and below the chin. There are some students who are removing them during recess. If students need a mask break please direct them to an area that is 6 feet or more away from their peers.

NEXT week on 10/8 we will have Georgeann, our ESD SPED Director, on campus for a Response to Intervention Training. This training is for Main Lesson Teachers (and anyone else who wishes to attend) in The Gym from 1:30-2:30pm.

On 10/15 we will have an all staff meeting in the Gym. This meeting will host our mandatory EPI pen training with Nurse Donna.

Thanks for all you do, I look forward to meeting with you individually.

Shelley Lake
Director
The Lighthouse School



Director TLS <director@thelighthouseschool.org>

TikTok Challenge

4 messages

Director TLS <director@thelighthouseschool.org> Fri, Oct 1, 2021 at 10:19 PM
 To: Fourth Grade <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Emily Wilson <ewilson@thelighthouseschool.org>, TLS Office <office@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Diane McMahan <dmcmahan@thelighthouseschool.org>

Hello Staff,

If you have not yet heard, there has been a recent viral tiktok challenge that encourages misbehavior and violence in schools.

Below is a letter that I have sent out to all of our 4-8th grade families. I am hoping that we will not be greatly affected by the tiktok challenges, however, with the recent bathroom vandalism spree in the upper grades bathroom I want to be sure I keep us all in the loop at all times. Be please on heightened alert for incidents of cell phones and misbehavior and reach out to me, Diane and all office personnel immediately if you feel the need for intervention and/or assistance.

Please also take the time to speak with your students about appropriate Internet use and safety. Here is a great link to include in your newsletters to families to promote positive and healthy student interactions with social media.

<https://smartsocial.com/search?query=tiktok>

October 1, 2021

Dear Lighthouse Families:

In September, a TikTok Challenge emerged with students across the nation engaging in various levels of vandalism on school campuses. Our school is no exception and has also experienced similar incidences vandalism.

The "Slap a Teacher" Challenge launched this month and encourages students to slap a teacher or staff member and run away, all while ensuring the action is caught on camera.

Here at The Lighthouse School, we have a zero tolerance for bullying of any form and will never condone acts of violence. The October Challenge will be viewed as an assault on staff and as such, will carry significant consequences. Participation in any form will result in expulsion from the school.

I ask that all parents and guardians talk to your student(s) about why engaging in these challenges is wrong, and discuss the consequences of participating in them.

For your reference, below is the list of monthly TikTok challenges:

- **September:** Vandalize school bathrooms
- **October:** Smack a staff member
- **November:** Kiss your friend's girlfriend at school
- **December:** Deck the halls and show your b****
- **January:** Jab a breast

- **February:** Mess up school signs
- **March:** Make a mess in the courtyard or cafeteria
- **April:** "Grab some eggz" (another stealing challenge)
- **May:** Ditch day
- **June:** Flip off in the front office
- **July:** Spray a neighbor's fence

More information about these challenges and the dangers associated with them may be found in this safety guide (smartsocial.com/search?query=tiktok)

We appreciate your partnership as we work to keep our school a safe and positive places for learning and personal growth.

Shelley Lake

Director

The Lighthouse School

BUSINESS/HR REPORT FOR THE BOARD MEETING OF October 6, 2021

HUMAN RESOURCES


- Interviews
 - Interview team had an applicant for Math Teacher, but the applicant is unlicensed in the state of Oregon and we are at our max capacity for Charter Registry's. The applicant did qualify for a TSPC reciprocal teaching license but has not applied.
 - The executive board interviewed for a FT custodian and hired
 - Dave Slone as FT Day shift Custodian/Maintenance
- **ACTION ITEM** – Parent Maya Watts went to the CBSD and asked them to sign up for the voluntary weekly testing, unknowing that we make our own independent decisions.
 - On 9/17/2021, I attended a meeting with Bryan Trendall Superintendent of CBSD, Parent Maya Watts, Grace Godfrey from the U of O and Staci Calkins from DHSOHA to learn more about the program.
 - On 9/30/2021, a letter of interest and survey was sent to all Lighthouse parents to gage their interest in the free program
 - The poll came back with 36% of our families who would be interested in a weekly Covid testing program for their students. This program is separate from the rapid testing that is administered once symptoms onset. The weekly testing program identifies positive cases BEFORE symptom onset.
 - The program would be headed up by parent volunteer Maya Watts who has already been trained. Maya's role would be to:
 - Solicit parent interest and provide information to families
 - Pass out the testing kits at morning drop off
 - Collect the tests at morning drop off
 - Track and package all of the testing for the courier
 - There is no cost to the school and no man power needed from school employees
 - Test results go directly to the parents not the volunteer or school


BUSINESS REPORT


- Bank Balances as of 10.5.2021

Current: \$1,059,720.76 ⓘ

Available(s): \$1,059,720.76 ⓘ

	⋮
Current Balance	\$514,929.93
Available Balance(s)	\$514,929.93

	⋮
Current Balance	\$11,707.04
Available Balance(s)	\$11,707.04

	⋮
Current Balance	\$533,083.79
Available Balance(s)	\$533,083.79

- Current Enrollment 209
- We have applied for the Coquille Indian Tribe Grant to finish the fencing around the playground, to detour outsiders from coming in and insiders from trying to get out.
- Pre-audit was completed in August and now the full Audit is under way.



Michelle Silva <businessservices@thelighthouseschool.org>

Response requested by September 30

1 message

TLS Office <office@thelighthouseschool.org>

Sat, Sep 25, 2021 at 9:39 AM

To: Michelle Silva <msilva@thelighthouseschool.org>

Dear TLS Families,

The Oregon Health Authority (OHA) and Oregon Department of Education (ODE), in partnership with regional medical laboratories, are providing free "opt-in" SARS-CoV-2 (Covid) weekly screening testing for K-12 students throughout Oregon.

Screening tests catch early, mild or asymptomatic cases that are still infectious.

More information on the program can be found here: <https://tinyurl.com/UOk12testing> and OHS Student Screening Tests.

The University of Oregon is one of the regional medical laboratories participating in the program and is serving all K-12 schools in Coos, Curry, Douglas, Lane, Jackson and Josephine counties.

NPR just did a 4 min. piece on it that you can view here: NPR COVID Screening

This testing program is free for schools and parents/guardians, is entirely voluntary, and will be offered to ALL students regardless of vaccination status. If your family/student didn't want to participate, you would simply not register.

Testing for those who register involves a weekly saliva sample that is collected at home by students, sealed in safety bags, returned by the student to their school, picked up by a courier, and delivered to University of Oregon for processing (PCR testing).

Results are provided within 2-3 days to parents/guardians and to local public health agencies who are responsible for following up on positive cases.

Please note, the weekly testing is different from the diagnostic test (rapid, antibody) Lighthouse currently offers for students that come down with Covid symptoms while at school.

Please click on the following link to complete the survey that will help Lighthouse determine if this is a program our parent community is interested in.

<https://www.surveymonkey.com/r/WYLK9RM>

The Lighthouse School
office@thelighthouseschool.org
Phone: 541-751-1649
Fax: 541-751-1659



The Lighthouse School
Lighting the way to a brighter future."
62858 Hwy 101 S.
Coos Bay, Oregon 97420
(541) 751-1649

Board Etiquette and Expectations

It is an honor to serve on any Board of Directors. But with this honor comes responsibility.

The Lighthouse School board is 501(c)3 legal entity. While it operates in the realm of professional, there is the added dimension of fiduciary and legal responsibilities. If you have been asked to serve on the board, it is because you exhibit professionalism and have a unique perspective to bring to the table. This level of service brings with it a formality that isn't common in other conference rooms.

Board meeting formats vary from the typical business meeting. Our Chairman or President of the Board presides over the meeting and is primarily responsible for meeting agenda preparation, for directing business, and for conducting the meeting based on a system of protocol.

Many boards, including Lighthouse, follow Robert's Rules of Order for their meetings, a guideline for order and efficiency written by General Henry M. Robert.

- Members are expected to always be prepared, punctual, and polite.
- Board meetings are structured to respect the time of those attending.
- Meetings are expected to start on time and end in a timely manner.
- Regular attendance is an expectation and requirement.
- Keep reports succinct and to the point.
- Conversations should stick to the topics on the agenda.
- Side conversations are discouraged so that discussion on current topics can be completed in a timely manner.
- Hand-raising is typically the way to be recognized or to place your name on the queue.
- Listening is a key role as a board member, so that points do not get repeated that have already been made.
- Everyone's input is important.
- Public comment is held at the beginning of each meeting and is limited to 3 minutes per person.
 - Board members should not engage the public during board meetings outside of this time frame
- Board members should educate themselves on agenda topics before the meeting is held.

- No question is a dumb question. However, timing is a key aspect of a productive board meeting.
 - If you have questions about the agenda items, phone the Chairman or President before the meeting.
 - Your preparation is a nice contribution to the efficiency and productivity of the meeting.
 - If you don't understand something being discussed during the meeting, write down your questions and wait to see if they are answered during the discussion.
 - Ask for clarification that is relevant to the topic at hand.
 - Do not ask questions on topics that can be answered outside of the general meeting.
 - **Questions and comments during a meeting should be focused and on point to agenda items.**
- Do not interrupt one another during the meeting. Be calm and patient.
- Remember that diversity of opinion is good for a board.
- Round table is
 - a time to thank others for their contributions to our organization
 - a time to share experiences related to the school or other organizations
 - it is not the time to bring up a new point
 - it is not the time to ask questions that can be answered in a different setting
- Board members should recognize that many non-board members, including employees, have been involved in the meeting preparations. All of these contributors should be treated with respect and courtesy. There is much "behind the scenes" effort provided to achieve successful board meetings.
- Board members should display high standards of conduct while also focusing on the board's objectives.
 - When attending social events, or participating in community events, board members should keep in mind that they are representatives of the school.
 - Board member conduct is a direct reflection on the organization
- Never talk about board business outside of the boardroom!
- Board members are expected to lead and to serve on school teams and committees.
- Being selected to serve on the board of directors is truly an honor. Acknowledging this honor with your efforts to make the organization you serve a better one, is your duty.
- It is unethical for board members to use their position on the board to further their private interests or investments, or to use their influence within the classroom.
- Board members should disclose any conflict of interest they have during their time on the board.