



**The Lighthouse School**  
"Lighting the way to a brighter future."  
62858 Hwy 101  
Coos Bay, Oregon, 97420  
(541) 751-1649



**Agenda January 12, 2022**

1. Call to order

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment –  
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please sign in. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings)
3. Union report—
4. Discuss & Approve December, 2021 Board Minutes –
5. New Business –
  - Set next board work session for SSA Summer School Program
6. Consent Agenda - all reports on hold.
  - Report from Grant Writing Team – Stephanie Messerle
7. Directors Report—Shelley Lake
8. Curriculum Report—temporarily in Director's report
9. Business Report—Michelle Silva
10. Report from last District Board meeting –
11. Old Business –
12. Roundtable / Good of the Order-



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**Meeting Minutes December 1, 2021**

1. Call to order
  - ❖ The Board of Directors met December 1, 2021.
  - ❖ The meeting was held via video conference and called to order at 7:00 pm.
  - ❖ The meeting was a regularly scheduled meeting called by the Board of Directors.
  - ❖ The Directors present at the meeting were: George von Dassow, Stephanie Ospina, Jenni Schmitt, Tim Hyatt, Stephanie Messerle, Avena Singh, Lisa LaGessee, Maya Watts, and Bruce Steel. Also present - Michelle Silva and Michaela Vonderhoe. A quorum was present because nine of the eleven board members were in attendance. Not Present was John Gibson and Paula Mosley. Presiding officer was Lisa LaGessee.

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment – No public comment
3. Union report—No report. The union recently voted on officers.
4. Minutes from the previous meeting 11/03/2021 were unanimously approved (MM by Jenni/ 2<sup>nd</sup> by Avena)
5. New Business -
  - Appreciation/Holiday Celebration, scheduled for Saturday, December 11<sup>th</sup> at 6:00 at the Coos History Museum. Catered by the North Bend High School Culinary Program.
6. Consent Agenda - all reports on hold due to Covid-19. Some teams are regrouping and meeting again.
7. Directors Report - Attached. Additionally:
  - Shelley was at a training and unable to attend the December 24, 2021 Board meeting.
  - A waiver request was submitted to ODE to remove preference for in District enrollment. CBSD included this in TLS Charter, but requires ODE approval. Will change process of drawing no longer with Coos Bay preference, but maintain 65% Coos Bay residents and 35% out of District or until filled.
  - The board asked for interpretation of testing results included in the director's report. Will discuss at a later meeting when Shelley is present.
8. Curriculum Report – Temporarily included in director's report, attached.
9. Business Report - Michelle Silva, attached. Additionally:
  - Recent vandalism occurred at the school. The window to Shelley's office was broken and a car was vandalized. Person caught on video and police have been notified.
  - The vaccine clinic in partnership with the Waterfall clinic has been rescheduled and will be a private event for TLS staff and families.
  - SSA grant – TLS will receive \$64,000 each year for two years. The school will be soliciting ideas for how to spend the funding. Discussed options to offer a summer program. Funding ideas included bussing meals, staff. The grant requires at least 3 weeks or 60 hours. North Bend School District offered summer programs in 2021. Good discussion for a work session to brainstorm ideas.
10. Report from last Coos Bay School District Board meeting –

- The CBSD is currently recruiting for the superintendent position. Soliciting volunteers for a search committee. Encourage TLS Board members to participate.

11. Old Business –

- Grant Writing Team – Stephanie Messerle volunteered to chair this team. The team will meet the 3<sup>rd</sup> Mondays of the month. First meeting scheduled for December 20<sup>th</sup>
- FOLS – The wreath sales are going great, do not have a final total yet.

12. Roundtable / Good of the Order

- Appreciate Shelley's leadership and extra measures of safety for Covid-19, specifically masks and the vaccine clinic.
- Excited about the virtual fall festival and thanks to Mrs. Maxwell for putting it together. The fall festival was great.
- Reminder to check out TLS merchant store, good for gift ideas.

**ACTION ITEMS:**

- **Brainstorm ideas for how best to utilize SSA grant.**

**ADJOURNMENT:** The meeting adjourned at 7:30 pm. The next meeting time and date will be Wednesday, January 5th, 2021 at 7:00pm.

Signature of Secretary, Stephanie Messerle \_\_\_\_\_

Date \_\_\_\_\_

## **Director's Report: 1/12/2022**

### **Connections Log**

12/1-3 COSA Administrator's Conference Eugene, OR  
12/7 Boardworks Curriculum Preview  
12/9 State Board Waiver Review  
12/9 5<sup>th</sup> Grade Show & Tell  
12/10 Staff Appreciation T. Huff  
12/11 TLS Winter Gathering  
12/13 504  
12/14 6-8 Progress Reports  
12/15 O. Frangopoulos  
12/16 First Grade Science Demo  
12/16 Drama Elective Presentation  
12/16 8<sup>th</sup> Grade Prank  
12/17 Vaccination Clinic-Waterfall  
12/20 Fence Installed  
12/26 Snowman Contest Emails  
1/4 Kompan Zipline repair  
1/5 CBSD Emergency Response Training  
1/6 Steph Brown –geo Morgan (  
1/6 IEP  
1/7 IEP  
1/7 Winter Tree Video

### **TLS Updates:**

A great big thank you to all the volunteers that collaborated for the TLS winter party at the Coos Museum. The décor, food and atmosphere was welcoming and festive!

Ongoing Thank you to Jenni and Anita for thier work with our parent volunteers, and a thank you again to Ms. Huff for spoiling the staff at the December Staff meeting.

I want to acknowledge Ms. Coxon and her flexibility in being pulled to sub morning classes with little to no prior notice. She has filled in for Art, Music, PE and ELA classes across the grade spectrum. She is truly a team player!

Ongoing thanks to Ms. Mez for her work in our PE class while we look to fill this position long term.

Michelle for her ongoing dedication to TLS. Always volunteering to show up on the weekends as needed. She let Fence builders on campus and Tech crew over break!

Micheala is working in Tandem with Mrs. Williams towards the production of the 2021-22 Yearbook.

Diane Led a truly incredible performance with the 6-8 middle School Drama Elective. You can view the performance here: [https://youtu.be/DJhtHXCB3\\_Q](https://youtu.be/DJhtHXCB3_Q)

Snowman contest winners! It was hard to choose but the kids did great! Submissions will be included in the 2021-22 Yearbook

**RSSL Update:**

Omicron Variant is surging, and we have taken a hit on attendance since returning to break. Students that are quarantined but not sick are offered ISP (independent study plans) for the duration of their quarantine. Staff and students are reminded of the protocol and the office sent home quarantine practice and procedure guidance for parents. Michelle is in continual communication with the LHA to avoid further contact tracing on campus.

Protocol continues: Mask on campus (3 feet while masked, 6 feet unmasked while eating), frequent handwashing, Air filters in classrooms, mask requirements while on campus. (see Director's Letter to families for additional information).

Dave, our Day custodian cleaned and/or replaced filters in classrooms.

**Curriculum Report:**

- Take Lessons
  - Spanish Teacher for grades 4& 6 have been secured
  - We have extended contract for K&1 (Ms. Ashworth) ASL and 2-8 Spanish (Mr. Felipe) through the rest of this year
- Mr. Ody is Back from leave! Everyone is excited to have him back on campus.
- Easy CBM winter Tests begin Late January through February
- Julie and Micheala are coordinating the New Student Orientation
- Anita, Shelley & Michelle are Brainstorming avenues for School Advertisement to boost 2022-23 enrollment.

**Old Business:**

State Testing Reports have been received, please see attached comparison.

- **Snowman Contest:** Thank you to everyone who was able to participate in the snowman contest. They were all amazing and will be all be featured in our yearbook. The winners were:

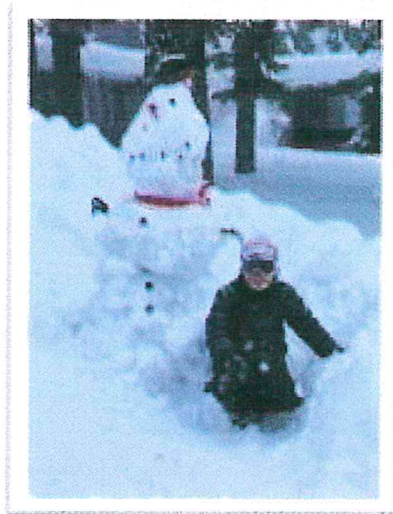
- 1<sup>st</sup> Place -Clementine Yeates (1<sup>st</sup> grade)
- 2<sup>nd</sup> Place -Drake Nelson (6<sup>th</sup> grade)
- 3<sup>rd</sup> Place - Callan Durgan (4<sup>th</sup> grade)



*Clementine Yeates - 1<sup>st</sup> Place*



*Drake Nelson -2<sup>nd</sup> Place*



*Callan Durgan -3<sup>rd</sup> Place*



Director TLS &lt;director@thelighthouseschool.org&gt;

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**Fire Drill**

1 message

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**Director TLS** <director@thelighthouseschool.org>

Wed, Dec 8, 2021 at 1:07 PM

To: TLS Office <office@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>, Martha Robinson <mrobinson@thelighthouseschool.org>, Emily Wilson <ewilson@thelighthouseschool.org>, Day Custodian <daycustodian@thelighthouseschool.org>, Swing Custodian <swingcustodian@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Mezdulene Reed <mezdulene@mezdulene.com>, Kindergarten Class <kinder@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Third Grade <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Diane McMahan <dmcghan@thelighthouseschool.org>, Valerie Eiselein <ValerieE@coos-bay.k12.or.us>

Hello Lighthouse Team,

I want to give you all a heads up that Tomorrow, Thursday 12/9/21 is our safety Day of the month. Tomorrow afternoon we will have a fire drill. We will NOT be having a LockDown drill tomorrow.

Please remember that during a fire drill, your exterior door should be unlocked and closed. You are encouraged to use the LOCKBLOCK instead of unlocking with your key. K-2 grades will exit to the front parking lot, 3-8th grade will exit to the back field. If you have any questions please let me know.

Also, I want to remind everyone that we have a Staff Meeting in the GYM on Friday whereupon, one of our parent volunteers will be providing a special treat of gratitude for each of you.

Thank you for all for what you do to make this school magical, educational and inspiring for our students! Hang in there- the countdown to winter break is on!

Shelley Lake  
Director  
The Lighthouse School

## Staff Meeting 12/10/2021

### Praise and Accolades

#### Housekeeping

- **Attendance:** Michaela Presents change in Synergy
- **Recess:** Please encourage students to return equipment BEFORE lining up and entering the classroom. Talk to students about only taking out equipment they plan to use (not dumping out the whole bin of balls!) and returning the equipment when they are finished.
- **Writing utensils:** pencil and eraser. They are provided with utensils at the beginning of the year. Please encourage student accountability and organization.
- **Supplies:** If you need supplies for an activity that is not readily available on campus please connect with Michelle prior to the need. One day's notice is not a realistic notice.

**Food and Drinks** in the classroom prohibited. Students MUST MAINTAIN 6 feet of Social Distancing at all times when they are eating and/or mask free.

- Water is allowed in the classroom. Colored/flavored drinks are not. Drink containers should be closed lid to avoid spills. And Water spills need to be cleaned up immediately to avoid the warping of the floor's wax seal. Flavored drinks tend to leave behind a sticky residue.
- ALL reusable drinking should be plastic in nature. Glass can shatter. Metal clangs loudly upon falls.

#### Parties in the classroom

- **Birthday Parties**
  - Birthday celebrations should not include food or drink, should not be "celebrated" with a class party.
- **Food Must be individually packaged and traceable.** Students cannot eat in the classroom therefore students that are eating are encouraged to move outside. If you are planning to incorporate food and drinks into your lessons and/or parties, please connect with Shelley or Michelle BEFORE announcing to the class. **PARENTS SHOULD NOT BE PROVIDING FOOD DONATIONS**
  - **Drinks** Our School philosophy does not encourage sugary treats of any kind, this includes sugared drinks.
  - **Classes are permitted a PIZZA PARTY.** Please see Michelle for funding details
- **Christmas & other religious holidays:** Avoid specific religious celebrations that are outside of the curriculum content for inclusivity of students that may not celebrate.

#### Spirit Week

Monday 12/13 Pajamas Day

Tuesday 12/14 Grinch and Who Hair

Wednesday 12/15 Do you want to be a snowman?

Thursday 12/16 Ugly Sweaters

Friday 12/17 Winter White OUT



### Holiday Tree

Optional Activity for Class participation: Students create an edible ornament to hang in on a Tree in the outdoor classroom. Mrs. Lake will set up the Trail Cam to document our woodland neighbors feasting on the student's living art. Mrs. Lake will then compile the footage into a brief video montage for students to enjoy when they return to school in January. Please Connect with Anita for ideas and class support.

### Yearbook

Yearbook Needs your pictures! Please connect with Michaela if you have not already established access to the entourage app or website to begin uploading your images.

### Vaccination Clinic

On-Site 9am-12pm available to All staff, Students and TLS community

- Flu & COVID Vaccine and Boosters available

### Upcoming Dates:

12/11 The Lighthouse School Winter Break Celebration

12/17 Vaccination Clinic

12/17 LAST DAY BEFORE BREAK-NO STAFF MEETING

12/17-12/31 WINTER BREAK (GET SOME WELL DESERVED REST!)



Director TLS &lt;director@thelighthouseschool.org&gt;

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## Return to School

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Director TLS &lt;director@thelighthouseschool.org&gt;

Wed, Dec 29, 2021 at 3:39 PM

To: Angela Gibson <agibson@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Martha Robinson <mrobinson@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Mezdulene Reed <mezdulene@mezdulene.com>, TLS Office <office@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>, Emily Wilson <ewilson@thelighthouseschool.org>, Kindergarten Class <kinder@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Third Grade <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Day Custodian <daycustodian@thelighthouseschool.org>, Swing Custodian <swingcustodian@thelighthouseschool.org>, Diane McMahan <dmcghan@thelighthouseschool.org>

Dear Lighthouse Team,

Thank you for your ongoing efforts to keep students in school and learning safely through the global pandemic. As the Omicron variant travels through Oregon, Governor Brown and health officials held a press conference reminding Oregonians to both get the COVID-19 booster shot and double down on the proven practices that limit Omicron's reach. OHSU shows that Oregon will likely experience a significant COVID-19 surge, driven by the omicron variant, beginning in January and continuing through February.

This omicron variant surge is likely to be much steeper than the delta variant surge we have been experiencing. Hospitals will likely be impacted in even more significant ways than they were in the fall.

Our Goals of keeping students at school for in-person instruction, remains. Keeping students in school is critical for the educational and social emotional health of our students, but we know that the omicron variant is more transmissible than the delta variant. Therefore, to maintain in-person instruction we need to take every possible step to reduce spread so that our students *and* staff remain healthy and at school.

When school resumes in January, please take every possible action to double-down on layered mitigation efforts. **Plan to re-teach appropriate use of face coverings, reestablish physical distancing practice, incorporate frequent handwashing, and recheck the ventilation systems in each of your classrooms.**

There are no immediate steps you need to take. We will continue to partner with public health clinics for quarantine recommendations as they deem necessary. I hope you have had an opportunity to enjoy some time off over the past week to recharge and connect with family and friends. I will continue to keep you updated and informed as we receive new information.

Thank you for doing your part to ensure our students have consistent access to in-person learning. If you have any questions, please do not hesitate to connect with Michelle or I.

See you Soon, but until then, enjoy the rest of your break!

Shelley Lake

Director

The Lighthouse School



Director TLS <director@thelighthouseschool.org>

Re: Happy Holidays!

~~Third Grade <third@thelighthouseschool.org>~~ Fri, Dec 17, 2021 at 5:44 PM

~~To: Director TLS <director@thelighthouseschool.org>~~  
~~Co: Anita Martine <anitammartins1@gmail.com>, Day Custodian <daycustodian@thelighthouseschool.org>, Diane McMeahan <dmmcmeahan@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Emily Wilson <ewilson@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Julie Graber <jgrab@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Kindergarten Class <kinder@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Martha Robinson <mrobinson@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Mozdulone Reed <mozdulone@mozdulone.com>, Michelle Silva <businessservices@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Rebekah Scholan <rscholan@thelighthouseschool.org>, Rita Coxen <sixth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Swing Custodian <swingcustodian@thelighthouseschool.org>, TLS Office <office@thelighthouseschool.org>~~

~~Thank you! Big thanks to you and everyone on the team! So grateful for you all!~~

~~THR~~

On Fri, Dec 17, 2021 at 1:38 PM Director TLS <director@thelighthouseschool.org> wrote:

Hello TLS team,

Here we are at the long awaited Holiday break. I truly appreciate all the hard work and dedication you all put into your profession. Above all that you do on a daily basis, the most important thing is that you make a positive impact on our kids and each other. Relationships are key! This past year has certainly been a rocky road, with many unknowns and we don't know what the future holds. BUt we certainly know that together we can get through it all. I hope each of you take care of yourself during this time, and get some well earned rest and my hope for everyone is that you get a chance to enjoy some quality time with your families, friends, or colleagues. Happy Holidays everyone! and see you when we return after the break.

Shelley Lake  
Director  
The Lighthouse School



Director TLS &lt;director@thelighthouseschool.org&gt;

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## No School 1/3-1/5/2022

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Director TLS &lt;director@thelighthouseschool.org&gt;

Mon, Jan 3, 2022 at 11:22 AM

To: Angela Gibson <agibson@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>, Chris Seldon <eighth@thelighthouseschool.org>, Day Custodian <daycustodian@thelighthouseschool.org>, Diane McMahan <dmcMahon@thelighthouseschool.org>, Emily Wilson <ewilson@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Heather Kapande <third@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Kindergarten Class <kinder@thelighthouseschool.org>, LaSaundra Williams <seventh@thelighthouseschool.org>, Linda Johanson <fourth@thelighthouseschool.org>, Marie Small <Marie.Small@chw.coos.or.us>, Martha Robinson <mrobinson@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Mezdulene Reed <mezdulene@mezdulene.com>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Sixth Grade <sixth@thelighthouseschool.org>, Stephanie Krugg <second@thelighthouseschool.org>, Swing Custodian <swingcustodian@thelighthouseschool.org>, TLS Office <office@thelighthouseschool.org>

Hello Lighthouse families

I hope this email finds you safe and healthy after the holiday break. 2022 is starting off with a culmination of the perfect storm, no pun intended. Due to the extreme weather today on 1/3 and after hearing from families who have encountered canceled flights along with the number of students and staff impacted by covid exposures and quarantine school is canceled on Tuesday 1/4 and Wednesday 1/5 this week as well.

We will resume our regular schedule on Thursday 1/6. With that being said, The Lighthouse School needs your help to maintain in-person instruction for our students. When community spread increases, more COVID-19 is introduced in our schools and causes disruption of in-person learning due to quarantine and isolation. You can help us by:

- If your child has COVID-19 symptoms, DO NOT send them to school. Seek a COVID-19 test. COVID-19 symptoms can be found on page 9 of the Planning for COVID-19 Scenarios in Schools A Toolkit for School Leaders and Local Public Health Authorities.
- Get vaccinated now if you're not. Vaccination remains the best protection against serious illness from COVID-19 and reduces spread of the disease. Get Vaccinated Oregon.
- Get boosted! If you are eligible for a booster, make your appointment today. Boosters provide an extra layer of protection needed to slow spread of the omicron variant.
- Families with school-age children and educators should limit gatherings and non-essential activities with people from other households to the extent possible throughout January and February. Before getting together with family, friends and

loved ones, ask if attendees have received their COVID-19 vaccinations, including boosters, and consider postponing visits if many attendees are not up to date with recommended doses. If you are visiting people from another household, you should wear a mask, maintain a physical distance of at least 6 feet, and keep activities outdoors as much as possible.

Stay warm, stay safe and see you all Thursday morning!!

Shelley Lake  
Director  
The Lighthouse School

**Accolades****COVID protocol Review**

- If you are exposed to someone with COVID and/or present symptoms, please contact BOTH Michelle and Shelley for Next steps.
- When you email us, please include the date of your exposure, the date of your positive test, and the names & location (county) of exposure.
- ISP-Michaela will walk you through the ISP process for students who are quarantined. Students must return the ISP completed upon their return to receive credit for their absence.
- We need to continue to reinforce our school protocols (mask etiquette, hand washing, social distancing) and assume that students have not been practicing them over the break.
- Classroom air filters are getting cleaned/replaced as needed –please continue to turn them on daily, and remind subs to turn them on in your sub plans should you be absent.
- **CDL (comprehensive Distance Learning): \*Emergency Circumstance ONLY!\***
  - Our Primary focus is to Keep kids in school, but in the event of staffing shortages or Student spread, I have developed a Lesson plan template for teachers to review to assist in the event that you need to plan your CDL schedules. In all likelihood, you would be provided time to physically prepare for this transition and for the distribution of student chrome devices

**Housekeeping**

- NEW Speech Language Pathologist starts on 1/10/22. Sarah Holmes
- Spanish Schedule-New Spanish Teacher is contracted with us for the duration of the school year. Felipe is unable to accommodate 4<sup>th</sup> and 6<sup>th</sup> grade into the M/W Schedule. Mrs. Lake is currently teaching 4<sup>th</sup> & 6<sup>th</sup> until new schedule can be arranged.
- Ms. Mez will be out for the next two weeks and we have a Pre-arranged sub on campus for PE
- Please remind students to wear shoes appropriate for PE. Students can leave these in their locker for days and change their shoes in the PE room.

**Round 2 of Informal observations start on Monday 1/10/22**

- It's time to schedule the Pre-evaluation conference with you
- Please email The Director a date/time that works with your schedule to meet (this can be before school, after school, or during a prep period)
- Formal Evaluations will be in the month January or February on a time/date of your choice. We will schedule the evaluation date at your Pre-Evaluation meeting.
- All Formal evaluations will be completed no later than 2/28/22

**Active Shooter Training**

- Slideshow review of current Safety Protocols including intro to ALICE training
- Assigned SafeSchools Training Due on 2/28/22

**Upcoming:**

1/10 CBSD Board Meeting 6:00-8:00

1/12 TLS Board Meeting 7:00-9:00 pm

1/17 NO SCHOOL-Martin Luther King Jr.

1/18 Safety Day Fire Drill (AM) & Lockdown Drill (PM)

1/28 Pre-Evaluation Conference

2/18 Waldorf Teacher Training 1:30-3:30pm

Date

Dear \_\_\_\_\_ Grade Families,

The schedule listed below will be what our school days look like during CDL during our class's quarantine from \_\_\_\_\_ to \_\_\_\_\_. If you have any questions, please feel free to contact me through our school office at 541-751-1649, or send me an email directly.

**The Google Meet is accessed through the Meet Link in our Google Classroom** If your student is unable to login to the Google classroom, please contact the school ASAP for assistance and guidance.

**CDL SCHEDULE**

**8:00-8:20 AM** This is normally our breakfast time. I will have the google meet open, and students may join and chat with friends and myself for a few minutes until class begins. (this time is optional, but it's always nice to have a few minutes to check in and see how everyone is doing.)

**8:30-9:30 AM Math Instruction** and Practice together as a class.

**9:30-10:00 AM** Students time to work on Zearn for math comprehension and fluency, and Jump Math pages. They do NOT need to be in google meet while working, but may pop in at any time to get help and assistance from me.

**10:00-10:20 AM- RECESS.** I encourage the students to get outside to move around a bit.

**10:20-11:00 AM** –Students will join me in Google Meets for our lesson in Writing, Grammar, and Reading Horizons on Google. We will practice our Vocabulary and skills!

**11:00-11:30 AM** Silent Reading (20 min)

11:30-12:15 Lunch and Lunch Recess

12:15-1:00 Specialties Spanish/Art/PE activity

1:00-2:00 Main Lesson on Google Meets

2:00-2:30 Read Aloud and Conclusion

During this Week we will be working on the following Assignments:

Math	Writing	Reading

Please reach out to me with any questions you may have. Thank you for all of your support during this difficult time.

### Lock-Down (Imminent Danger): ALICE

1. When initiating a lockdown, the following announcement will be given over the intercom: **STAFF, THIS IS A LOCKDOWN. "LOCKS, LIGHTS, OUT OF SIGHT."**
2. Check the immediate area outside of your teaching area and bring in any students, staff, parents or volunteers who might be close.
3. Lock classroom doors, windows, close blinds and shut off lights. Maintain a calm, quiet environment. **ALICE**
4. Account for all students, making note of missing or extra students, and hold for communication from the office.
5. Do not unlock your doors or leave the room until you have received direction or authorization from police or building administrator. **ALICE**

### Lockout (Secure The Perimeter, Secure Your Room) (Potentially Dangerous Situation or Medical Emergency Existing Outside of Your Classroom): (Shelter in Place)

1. Staff, when initiating a Lockout/Secure The Perimeter, Secure Your Room, the following announcement will be given over the intercom: **"TEACHERS, LOCKOUT, SECURE THE PERIMETER, SECURE YOUR CLASSROOMS.**
2. Check the immediate area outside of your teaching area and bring in any students, staff, parents or volunteers who might be close. Playground supervision, recover students from outside the building. Take Roll.
3. Lock classroom doors, windows and close blinds.
4. There will be no outside activity and no individual movement around campus.
5. Restroom use may be done in groups, only after permission is given from the main office.
6. Continue to teach and/or house students within your classroom.
7. Normal school activities will resume upon notification from Administration or Emergency Officials.

### Medical Emergencies:

1. Assess and secure the area.
2. Secure additional adult help.
3. Contact office and or 911 if applicable, advise of the situation (who, what, when and where).
4. Render assistance (per your skill level) until further advised.
5. Move students as directed by Administration or Emergency Officials.

### Evacuation: (Fire, Tsunami)

1. Evacuate: **"GIVE LOCATION"** move in an orderly fashion following the evacuation route.
2. Doors need to be closed but not locked.
3. Leave lights as is.
4. Take your class (no less than 50') from the building to a designated area.
5. Keep your class together.
6. After arriving at the designated site, account for all students, making note of missing or extra students, and hold for communication from the office.
7. Wait for further instructions from either Administration and/or Emergency Officials.

### Earthquake: (Tsunami Evacuation)

1. **"DROP, COVER AND HOLD ON"**
2. If students are not in a classroom they need to stand by a load bearing wall.
3. After the earthquake stops, be prepared to evacuate quickly and efficiently. Be prepared for aftershocks.
4. If you are outside, find an open area away from power lines, power poles, buildings, trees etc.

### Emergencies during Class Transition or Lunch:

1. Lockdown/Lockout: If you are in or near your classroom: Immediately gather as many students as possible from the hallway and bring them into your room. Secure the room. If you are away from your room gather as many students as possible from the hallway and get into a room. Staff: It is important that in a Lockdown/Lockout situation that we **take roll** of the students that are in our care at that time.
2. Evacuation: Gather as many students as possible from the hallway and escort them to the nearest evacuation area. Once at the evacuation site, students need to report to their homeroom or 1<sup>st</sup> period teacher. Finally, **take roll** of the students that are in your care.





**The Lighthouse School**  
"Lighting the way to a brighter future."

1/11/2022

Hello Lighthouse Families,

Welcome back from what I hope was a restful and relaxing winter break. I want to wish you all a Happy New Year! Seeing the kids back on campus is very exciting, even with the few hiccups we had last week. I was also very delighted to see the pictures of the kids out and about playing in the snow. Congratulations to our student winners! I will be contacting the winners this week to arrange our special lunch.

With the return to School, I am saddened to relay that after six years of dedication to the Lighthouse School, Mr. Hamner has officially resigned. We are very grateful for Ms. Mez and her ongoing dedication to the students, providing them with PE during this time of transition. We want to encourage all students to wear appropriate closed toed running shoes to school on their PE days to avoid ankle injuries and tripping hazards. Older students are welcome to keep an extra pair of shoes in their lockers to change into if they prefer. We hate to see students sitting out and losing participation credit on days that they cannot run and join in on class activities due to the lack of appropriate footwear.

As we get back into our school routine, I want to continue to reiterate our commitment to keeping our school open and our student in class. While we may be tired of the COVID-19 protocols, it is imperative to keep practicing our school's safety procedures to avoid unnecessary quarantines and sickness. The Oregon Department of Education (ODE) and Oregon Health Authority (OHA) have been using the term "layered" approach and we are committed to following these guidelines when possible:

- Wear properly fitting face coverings that cover the nose and mouth while on school campus
- Maintain Physical distancing. 3 feet while wearing a face covering, 6 feet without
- Utilizing Classroom Air filters (donated by our AMAZING families) and cleaning/replacing the filters are needed.
- Sanitizing frequently touched surfaces

Families, I wish to remind you to keep your students home if they are not feeling well. Testing is encouraged and we will connect with the Local Health Authority for guidance as we adopt the newly released 5-day isolation protocol for COVID positive and exposed individuals. I am so proud of all our staff and educators with their ongoing dedication to teach and support our kids. With the rise of the Omicron Variant, we are preparing for possible impact that we may experience including Comprehensive Distance Learning (CDL) should an emergency call for this action.

Thank you everyone for your ongoing dedication to your students and our school community.

Stay Safe, Stay Healthy.

Shelley Lake  
Director, The Lighthouse School

Grade Level State Testing Report 2020-21

[https://www.oregon.gov/ode/schools-and-districts/reportcards/Pages/Statewide-Annual-Report-Card.aspx?utm\\_medium=email&utm\\_source=govdelivery](https://www.oregon.gov/ode/schools-and-districts/reportcards/Pages/Statewide-Annual-Report-Card.aspx?utm_medium=email&utm_source=govdelivery)

**Grades Required to Test in the 2020-21 School Year**

Grade	English Language Arts	Mathematics	Science
3	Required	Optional	n/a
4	Optional	Required	n/a
5	Optional	Optional	Required
6	Required	Optional	n/a
7	Required	Required	n/a
8	Optional	Required	Required
11	Required	Required	Optional

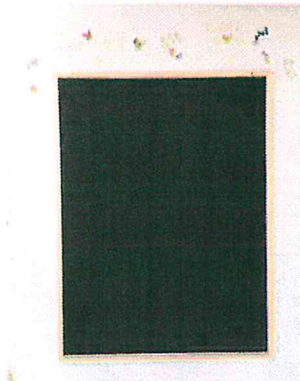
Third Grade	<b>ELA</b> Level 1            36% Level 2            27% Level 3            27% Level 4            10%	State Proficiency: 42.5%
Fourth Grade	<b>Math</b> Level 1            6% Level 2            44% Level 3            44% Level 4            6%	State Proficiency: 32.7%
Fifth Grade	<b>Science</b> Level 1            25% Level 2            38% Level 3            26% Level 4            9%	State Proficiency: 31.5%
Sixth Grade	<b>ELA</b> Level 1            36% Level 2            32% Level 3            18% Level 4            14%	State Proficiency: 44.6%
Seventh Grade	<b>ELA</b> Level 1            20% Level 2            32% Level 3            32% Level 4            4% State Proficiency: 46.9%	<b>Math</b> Level 1            15% Level 2            63% Level 3            11% Level 4            11% State Proficiency: 29.4%
Eighth Grade	<b>Math</b> Level 1            11% Level 2            45%	<b>Science</b> Level 1            9% Level 2            27%

	Level 3	22%	Level 3	64%
	Level 4	22%	Level 4	0%
	State Proficiency: 25.3%		State Proficiency: 29.3%	

# BUSINESS/HR REPORT FOR THE BOARD MEETING OF January 12, 2022

## HUMAN RESOURCES

- Negotiations with the union for Covid related matters has concluded and we have a signed MOU
- Anita and I got to teach art a few times while Ody was out!!
- Anita decorated sugar cookies with all 9 grades and I made snowman with the 5<sup>th</sup> graders!  
It was great to get to be back in the classroom and be creative!
- In an effort to stop the graffiti in the girl's restroom, we gave the students a free speech wall.




- Safety Team meeting scheduled for Thursday 1/13/2022.
- We will be sending out a google survey for feedback from staff on the year so far

## BUSINESS REPORT

- Bank Balances as of 1.11.2022

Current: \$1,067,067.80 ⓘ

Available(s): \$1,067,067.80 ⓘ

	⋮		⋮
Current Balance	\$521,385.29	Current Balance	\$12,504.66
Available Balance(s)	\$521,385.29	Available Balance(s)	\$12,504.66
	⋮		
Current Balance	\$533,177.85		
Available Balance(s)	\$533,177.85		

- SSA summer grant award has been received and accepted.
  - Next steps is to schedule a board work session to discuss ideas for a summer school program
- Coquille Indian Tribe grant came in at \$9,725.00
- Current Enrollment 203



# Oregon

Kate Brown, Governor



OREGON  
DEPARTMENT OF  
EDUCATION

*Oregon achieves . . . together!*

**Colt Gill**

Director of the Department of Education

**DATE:** December 3rd, 2021

**RE:** SSA Summer Program Intent to Award Notification & Next Steps

Dear Director Lake,

We are pleased to inform you that Lighthouse Charter School is eligible for funding through the Student Success Act (SSA) for the SSA Summer Program grant. The purpose of this grant program is to provide high-quality summer programming for students in grades K-8, including incoming Kindergarteners and 8<sup>th</sup> graders going into 9<sup>th</sup> grade, with a specific goal to meet the strengths and needs of students who are underserved and/or marginalized by the system.

Lighthouse Charter School's estimated grant award for the SSA Summer Program is \$64,710 per year. Schools will receive two consecutive years of funding for summers 2022 and 2023.

**More information on the SSA Summer Programs Grant:**

The Student Success Act provides \$8.258 million in support of Summer Programs for eligible Title I schools for the 2021-2023 biennium. Districts and schools can learn more about eligibility and the requirements for Summer Programs through the OARs for SSA Summer Programs.

**What are the next steps?**

- To accept funds, districts or schools must submit a Program Verification Form by **Friday, January 14, 2022**. The purpose of this form is to confirm the acceptance of funds and to provide updated contact information. School(s) will remain eligible for funding for 2022 and 2023 with the intention to continue eligibility through the following 2023–2025 biennium.
- To decline funds, districts or schools must submit a Program Verification Form by **Friday, January 14, 2022**
  - Declined funds will be redistributed. The school will not be eligible for funding for 2022 or 2023.

**Save the Date!**

ODE staff will host office hours on **Wednesday, December 8<sup>th</sup>, 10-11am** and **Friday, January 7<sup>th</sup>, 10-11am**, to present information and answer any questions around the SSA Summer Program grant. Additionally, the ODE Summer Learning team is hosting monthly webinars around best practices in summer learning. You can sign up for these webinars and find more information on our Summer Learning Webpage.

We look forward to hearing from you and partnering to support Oregon students in summer learning opportunities. Thank you for your continued commitment to fostering equity and excellence for every learner.

If you have any questions or concerns, please contact Sophie Hilton at sophie.hilton@ode.state.or.us.

Sincerely,



Elizabeth Ross, Director  
Federal Systems Team  
Office of Teaching, Learning and Assessment  
503-400-5793 | [liz.ross@ode.state.or.us](mailto:liz.ross@ode.state.or.us)

(Title I School Grants)

**327.341 Grants to provide instructional time during summer; rules.** (1) In addition to those moneys distributed through the State School Fund, the Department of Education shall make grants to improve student achievement in schools that:

(a) Are considered high poverty under Title I of the federal Elementary and Secondary Education Act of 1965;

(b) The department has identified as having a significant achievement gap between historically underserved students groups and other student groups pursuant to standards adopted by the State Board of Education; and

(c) The department has identified as needing additional supports and interventions based on:

(A) Criteria used by the Department of Education to measure the performance of the schools; and

(B) The schools' performance ranking compared to similar schools.

(2) The department shall identify schools to receive grants as provided in this section and shall notify the identified schools of the schools' eligibility to receive grants as provided in this section.

(3) Moneys received by a school under this section must be used to provide instructional time during a summer program. The summer program must provide at least 60 hours of direct academic instruction by a teacher licensed under ORS 342.125 or by an instructional assistant, as defined in ORS 342.120.

(4) The State Board of Education may adopt any rules necessary for the administration of this section. [2019 c.122 §43]

From <[https://www.oregonlegislature.gov/bills\\_laws/ors/ors327.html](https://www.oregonlegislature.gov/bills_laws/ors/ors327.html)>



Michelle Silva <businessservices@thelighthouseschool.org>

## Confirmation - SSA Summer Programs - Program Verification

1 message

Smartsheet Forms <forms@app.smartsheet.com>

Tue, Jan 11, 2022 at 11:21 AM

To: businessservices@thelighthouseschool.org



Thank you for submitting your entry. A copy is included below for your records.

### SSA Summer Programs - Program Verification

**School** THE LIGHTHOUSE SCHOOL

**Name** MICHELLE SILVA

**Position** BUSINESS MANAGER

**Email Address** businessservices@thelighthouseschool.org

**Do you want to accept or decline funds?**  Accept

**Grant Manager Name** MICHELLE SILVA

**Email Address** businessservices@thelighthouseschool.org

**Send contract(s) to:** SHELLEY LAKE

**Email Address** director@thelighthouseschool.org

**SSA Summer Point Person**

**Email Address**



Michelle Silva <[businessservices@thelighthouseschool.org](mailto:businessservices@thelighthouseschool.org)>

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## Application Decision

1 message

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**The Coquille Tribal Community Fund** <[administrator@grantinterface.com](mailto:administrator@grantinterface.com)>

Fri, Dec 10, 2021 at 4:13 PM

Reply-To: [jackiechambers@coquilletribe.org](mailto:jackiechambers@coquilletribe.org)

To: [businessservices@thelighthouseschool.org](mailto:businessservices@thelighthouseschool.org)

Good Afternoon, I wanted to reach out to let you guys know that our Board of Trustees met this week and they would like to award your organization with a \$9,725.00 grant towards your requested project. I will be getting paperwork ready that will be mailed out in the next couple of weeks. Upon arrival of that paperwork please sign the grant agreement and fill out the W4 and get those back to me, mail or email works great. We would appreciate that all public announcements wait until all applicants have been notified, which should be by next week. If you have any questions in the meantime, please feel free to reach out.

-Jackie Chambers

[jackiechambers@coquilletribe.org](mailto:jackiechambers@coquilletribe.org)