

The Lighthouse School

"Lighting the way to a brighter future." 62858 Hwy 101 Coos Bay, Oregon, 97420 (541) 751-1649



Agenda February 3, 2021

1. Call to order

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment -

(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please sign in. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings)

- 3. Union report—Amanda Rowe
- 4. Discuss & Approve Board Minutes
 - a. December 2nd Regular Board meeting minutes
 - b. December 2nd Executive Session Minutes
 - c. December 11th Emergency Board meeting minutes
 - d. January 6th Regular Board meeting minutes
- 5. Consent Agenda all reports on hold due to Covid-19.
- Directors Report—Shelley Lake, attached
- 7. Business Report—Michelle Silva, attached
- 8. Curriculum Report—Julie Graber, attached
- 9. Report from last District Board meeting -
- 10. Old Business
 - a. Charter Renewal with CBSD
 - i. CBSD is ready to meet need to send TLS's available dates
 - ii. Set renewal team dates -
 - b. Land Acquisition The Lighthouse School officially owns 62860 HWY 101
- 11. New Business
 - a. Resignation Teresita Munoz, effective 1/26/2021
 - b. New Hire Hailey Starks, Roving Sub, effective 1/19/2021

ROUND TABLE / GOOD OF THE ORDER



The Lighthouse School "Lighting the way to a brighter future." 62858 Hwy 101 Coos Bay, Oregon 97420 (541) 751-1649



BOARD OF DIRECTORS MEETING MINUTES

- ❖ The Board of Directors met December 2nd, 2020, at 7:01 pm.
- The meeting was held via video conference.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: George von Dassow, Stephanie Ospina, Jenni Schmitt, Tim Hyatt, Stephanie Messerle, Avena Singh, Scott McEachern, Daniel Pruett, and John Gibson. TLS director- Shelley Lake, Curriculum Coordinator-Julie Graber, Union President-Amanda Rowe, Administrative Secretary- Michaela Vonderohe, and Business Manager- Michaele Silva. A quorum was present because nine of the twelve of board members were in attendance. Not present was Paula Mosely, Lisa LaGesse, and Josie Keating. Presiding officer was John Gibson.

REGULAR MEETING - REPORTS AND DISCUSSION

- Minutes from the previous meeting 11/4/2020 were unanimously approved (MM by Stephanie Messerle/2nd by George von Dassow)
- 2. Lighthouse Student Rep. -none.
- 3. Public comment—none.
- 4. Union report—Report from Amanda Rowe. New officers are President-Amanda Rowe, Vice President-Diane McMahan, Secretary-Megan Maxwell, Treasurer-Amanda Brown.
- 5. Consent Agenda all reports on hold due to Covid-19.
- 6. Directors report—Shelley Lake, attached Additionally:
 - Report cards finished and mailed
 - Presentation for CBSD is 50% finished. It includes history, pictures, and more. Running about 20 minutes in length.
- 7. Business report—Michelle Silva, attached Additionally:
 - Audit complete, and no extension needed
- 8. Curriculum Report—Julie Graber, attached
 - Nothing additional to report
- 9. District meeting report
 - Stephanie Ospina attended the meeting, Tuesday, Nov 9th
 - Millicoma was the school presenting.
 - Sessions are recorded and posted to YouTube
 - Next meeting is December 14th. TLS renewal will be presented. Then Jan 6th they will vote on renewal. If yes vote, negotiations begin. John will attend. Michelle will notify Shelby George. Stephanie Messserly, Daniel Pruett, and Stephanie Ospina willing to attend.

10. Old Business—

- Traffic has slowed down with more enforcement.
- No change in request for signage from ODOT.
- Jenni Schmidt reported on OSBA annual (virtual) conference. Lots of discussion about COVID and BLM.

11. New Business—

• Resignation of Secretary, Josie Keating. Discussion on options for filling position. Michaela, as Administrative Secretary will take minutes until decision is made.

EXECUTIVE SESSION - 8:04PM - 8:28PM

Executive Session under ORS 192.660 (2) (e)) To conduct deliberations to negotiate real property transactions

CORPORATE ACTIONS:

The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

Motion made to pursue property acquisition. MM by George von Dassow/2nd by Scott McEachern Approved.

ROUND TABLE / GOOD OF THE ORDER

Thanks to Director and staff for extra communication along with Robo calls.

TLS Administrative Secretary, Michaela Vonderohe; on behalf of the board

- Items or notes for Josie, as previous secretary can be dropped off at Lighthouse and Julie will arrange getting them to her.
- The winter tree idea is exciting.

ADJOURNMENT: The meeting adjourned	ed at 8:3/pm. The next me	eeting time and date w	III be Wednesday
January 6, 2021 at 7:00pm.			
Signature of			
Cooroton		Data	



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BOARD OF DIRECTORS EXECUTIVE SESSION MINUTES

- ❖ The Board of Directors met on Wednesday, December 2, 2020 at 8:04pm.
- The meeting was held via video conference.
- ❖ The Directors present at the meeting were: George von Dassow, Stephanie Ospina, Jenni Schmitt, Tim Hyatt, Stephanie Messerle, Avena Singh, Scott McEachern, Daniel Pruett, and John Gibson. TLS Director- Shelley Lake, Curriculum Coordinator-Julie Graber, Administrative Secretary- Michaela Vonderohe, and Business Manager-Michelle Silva. A quorum was present because nine of the twelve board members were in attendance. Not present was Paula Mosely, Lisa LaGesse, and Josie Keating.
- The presiding officer was John Gibson.

REGULAR MEETING – REPORTS AND DISCUSSIONS:

Executive Session under ORS 192.660 (2) (e))
Discussed: deliberations to negotiate real property transactions.

ADJOURNMENT: There being no further business, the executive session was adjourned at 8:28pm.

Signature of	
Secretary	
TLS Administrative Secretary, Michaela Vonderohe; on behalf of the board	
Date	



The Lighthouse School "Lighting the way to a brighter future." 62858 Hwy 101 Coos Bay, Oregon 97420 (541) 751-1649



BOARD OF DIRECTORS MEETING MINUTES 12/11/2020 Emergency Session

The Board of Directors met December 11, 2020 The meeting was held via video conference The emergency board meeting was called to order at 7:01

The Directors present at the meeting were: George von Dassow, Stephanie Ospina, Jenni Schmitt, Tim Hyatt, Stephanie Messerle, Avena Singh, Scott McEachern, Paula Mosley, Lisa LaGesse and John Gibson. TLS Director- Shelley Lake, Curriculum Coordinator - Julie Graber, and Business Manager- Michelle Silva. A quorum was present because ten of the eleven board members were in attendance. Not present was Daniel Pruett. Presiding officer was John Gibson.

- 1. Public comment none
- On December 2, 2020, the Board approved the corporate action for Director Shelley Lake, Business Manager - Michelle Silva and Board President - John Gibson to pursue Land Acquisition. After an offer was made and accepted, this Emergency Board meeting was called to get Board approval to purchase the property located at 62860 Highway 101 Coos Bay, OR 97420.
 - Discussions were had regarding further inspections either before or after purchasing
 - b. Future repairs and work that would need to be done
 - c. The prospect of renting the upstairs as is to generate revenue until the school was ready to remodel or renovate it for other purposes

CORPORATE ACTIONS:

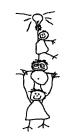
The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated: Motion made to approve resolution #2021-002 the purchasing of 62860 Highway 101, Coos Bay Oregon. MM by Avena Singh/2nd by Scott McEachern Approved unanimously.

ADJOURNMENT:	The	meeting	adjourned	at	7:33	pm.

Signature	Date	
Rusiness Manager - Michelle Silva: on behalf of the hoard		



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BOARD OF DIRECTORS MEETING MINUTES

- ❖ The Board of Directors met January 6th, 2021.
- ❖ The meeting was held via video conference and called to order at 7:02 pm.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: George von Dassow, Stephanie Ospina, Jenni Schmitt, Tim Hyatt, Stephanie Messerle, Avena Singh, Daniel Pruett, Paula Mosely, Lisa LaGesse, and John Gibson. Director- Shelley Lake, Curriculum Coordinator Julie Graber, union President Amanda Rowe, Administrative Secretary- Michaela Vonderohe, and Business Manager- Michaele Silva. A quorum was present because ten of the eleven board members were in attendance. Not present was Scott McEachern. Presiding officer was John Gibson.

REGULAR MEETING - REPORTS AND DISCUSSION

- 1. Public comment—none.
- 2. Auditors Report Financial Audit from HMWFG CPA Associates: Laura Fisher and Randall Minich
 - No corrected or uncommon misstatements. Big improvements have been made over the years. Congrats on no findings.
- 3. Union report—Report from Union President Amanda Rowe. Amanda read statement from the union expressing teachers concerns over returning to campus; statement attached.
- 4. Minutes from the previous meeting 12/2/2020 were not present, will be presented at next meeting.
- 5. Consent Agenda all reports on hold due to Covid-19.
- Directors report—Shelley Lake, attached Additionally:
 - Return to campus
 - K-4th transitioning back starting Monday with the full day teacher switch starting K-3
 - 5th & 6th grades starting January 20th with Cohort B
 - CBSD Presentation slideshow presented
- 7. Business report—Michelle Silva, attached Additionally:
 - Closing on purchase of property at 62860 has been postponed until the current renter is
 - Resolution 2021-003 replaced with memorandum
- 8. Curriculum Report—Julie Graber, none defer to Director's report
- 9. Report from last District Board meeting -
 - Shelley Lake, John Gibson, & Stephanie Messerle attended the meeting, December 14th
 - CBSD voted to renew The Lighthouse Charter.

- Shelley will present at the next CBSD board meeting. Everyone is encouraged to attend.
- 10. Old Business -
 - Charter Renewal with CBSD
 - > Charter negotiations will begin in February,
 - Shelby will get TLS financial reports and set dates
 - Set renewal team dates see action items
 - Land Acquisition Closing has been postponed see Business Report
 - Enrollment report requested at last board meeting
 - 1. Compared September December ADM
 - 2019/2020 was 92% with 2020/2021at 93%

11. New Business -

- Vote for new Board Positions
 - Secretary Opening there was a brief discussion & interview of the two applicants for Board Secretary: Stephanie Messerle & Avena Singh.
 - By a vote of 6 to 2; Stephanie Messerle will be the new board secretary.
- Daniel Pruett made a motion to keep the rest of the current positions status quo due to the current conditions of the year
- Resignation of Arena Thompson, 2nd grade
- New hire long term sub Mezdulene Reed for support in 2nd grade

ACTION ITEMS:

John will create a Doodle poll to find the best time for the renewal team work sessions.

CORPORATE ACTIONS:

The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

RESOLVED to approve memorandum to surplus storage trailer (MM by Lisa LaGesse/2nd by Avena Singh)-Motion passed unanimously

RESOLVED to approve that the current and existing executive team members remain status quo until January 2022: (MM by Daniel Pruett/2nd by George von Dassow)

John Gibson - President

Lisa LaGesse – Vice President

Tim Hyatt – Treasurer

(MM by Daniel Pruett/2nd by George von Dassow)

ROUND TABLE / GOOD OF THE ORDER

- Best report from HMWFG CPA; shout out to Michelle Silva
- Great presentation by Shelley for the CBSD board meeting.
- Skip counting videos created by Megan Maxwell and Debbie Shupe are great.

ADJOURNMENT:	The meeting a	djourned at 9:08pm	n. The next meeting	g time and date	e will be Wednesday,
February 3, 2021				-	

Signature of Secretary, Stephanie Messerle	water and the second se
Date	

Director's Report: 2/3/2021

Action Item:

 The Playground cameras work, but do not connect to the Security system in real time, and therefore do not record past actions. I can see them live using the IP address. The School may need to purchase a more updated system.

Connections

- Rick Roberts-Connected to review Lock-down protocols and include TLS to future ALICE trainings
- Chad Putnam-to be updated and trained in OAKS and other state assessments
- Gold Coast Security-Fire Drill 1/26/21
- Donette Savey-Sodexco to include more students on campus with projected dates for 4-8 return
- Shelby George and Bryon Trendell-added my personal contact for potential snow days

School Shout-outs!

- 1/6/21 Optional PD Day for staff to enrich and enhance engagement for students in CDL
- SafeSchools trainings: Active Shooter & Threat assessment. The staff reviewed Lock-Down and Shelter in place (formally lok in) protocols
- TLS Virtual Concert was a big success with positive message, we are looking to get this
 uploaded to our website
 - https://drive.google.com/file/d/1QrSogt_0yJu2-PcgLgnwala9bxBm9LrD/view
- JUMPmath training with founder John Mighton on 1/29/21. Teachers discussed advanced practices for students who need additional challenge.
 Additionally I have included the recording from the meet, it will be available for one month.

K-3 Passcode:8mj42T#H

4-6 Passcode: t5a1g*is

https://us02web.zoom.us/rec/share/9Rx7f2QTh0Ua7i3aQkbdBoLateu7G87TgsUW9QcYqpOGs9_ 7EZaDjrKjRipzdgM4.gqQJk2wqZSPND0pY

- Pushed into 3rd Grade as Clinical Supervisor for Teacher Candidate Kalan Orsel to help her finish her degree
- Pushed into 3rd Grade with a virtual field trip presentation to India for Main lesson enhancement of Jataka Tales
- 4-6 grades back on campus using the hybrid model (2 days on campus, 3 days CDL)
- 7-8 grades return starting 2/8/21
- 6-8 grade math competition is scheduled the end of Feb.
- 100th Day of School 2/18/21
 - K-1 Celebrations
 - o 7-8 special surprise
- TLS 2nd Spirit Week coming up: Kindness Week
 - o Monday 2/8: CHALK THE WALK

- * Classes will participate in Chalk the walk: classes take turns writing Kindness Quotes and draw pictures on the playground
- * students wear the color BLUE to school)
- o Tuesday 2/9: Lighthouse School ROCKS!
 - * Students bring a painted rock to add to our garden
 - * Students wear the color YELLOW to school
- Wednesday 2/10: PoetryPals
 - * Students write a poem dedicated to the Lighthouse School
 - * students wear GREEN to school
- o Thursday 2/11: Heart Art for first responders
 - * Students make a valentine card that we deliver to our local fire and police station
 - * Students wear RED or PINK to school
- o Friday 2/12: Teacher love notes
 - * Student email a letter of gratitude to their classroom teachers

GOALS by March BOARD MEETING:

- Hailey Starks, Julie and I are collaborating the organization of the school library with hopes to use it in full function in Fall of 2021.
- Teacher Evaluations
- Second Round of Teacher Vaccinations



Thursday, January 7, 2021 Hello Lighthouse Families,

As you know, The Lighthouse School will begin to transition our students back to in person learning, beginning with:

- K-4th grade students, Monday, 1/11/21
- 5th & 6th Grade (Cohort B), Wednesday, 1/20/21
- 5th & 6th Grade (Cohort A), beginning Monday 1/25/21.

I cannot emphasize enough the importance of remaining diligent in maintaining the safety protocols of our school and community. We remind you to please, keep students home if they are experiencing symptoms or feel sick. Students will participate in a visual screen every morning (see attached) and will not be granted access to the classroom if they exhibit any symptoms.

Symptoms include: chills, cough, shortness of breath or difficulty breathing, fatigue, body aches, loss of taste or smell, sore throat, runny nose, congestion, nausea, diarrhea, vomiting, fever, jaundice, eye pain or swelling, rash or open sores.

Students will need to wear face coverings at all times while on campus. Please pack an additional facemask (or 2), a water bottle and snacks in the student's backpacks. Per the "Ready Schools" recommendations, the school cannot provide snacks to students, and for safety reasons, water fountains will also remain unavailable. Parents will be notified immediately if students are experiencing anxiety and or non-compliant behavior pertaining to these mandatory safety restrictions.

Please pack up all of the student's school supplies that were sent home for distance learning: i.e. main lesson books, crayons, scissors, glue, paper, pencils, rulers, erasers, colored pencils, chromebooks, chromebook sleeves, adapters AND charging cords, and have them ready to return to the classroom Monday morning. The school does not have additional supplies for distribution should student items be misplaced. Thank you in advance for making sure the student chrome books are *CHARGED* prior to their return so they are ready to be used in the classroom.

Breakfast and Lunch are currently FREE for all students through the end of the 2020-21 school year. Please make sure that if you are packing your student a lunch, your student is able to independently open the items provided.

For those returning, and unfamiliar with the drop-off and pick-up procedures, please review the attached transportation route and/or call the school office for clarification. Due to safety concerns, only students arriving by bus may be dropped off in the bottom parking lot. ALL other students MUST be dropped off following the safety protocols (see attached form from our initial welcome packet.) Please enter on Woodstock Rd, off Highway 101.

K-1 grades will be dropped off in front of the school. All vehicles will continue through the gate.. 2nd-3rd grade will be dropped off under the covered structure as usual. 4th-6th grade students will be dropped off by the gym near marked locations (cones). Cars with multiple students in various grades will stop at each respective location as needed.

Please note that students may NOT be dropped off early, and families should not arrive prior to 7:45am. Additionally, any students that arrive after the 8am start time, will need a guardian to walk and wait with them at the main entrance. They will be required to go through the morning check-in procedures before being guided to their classroom. We cannot ensure breakfast for late arrivals and students are expected to be in their desks at 8am when class begins. Therefore, prompt arrivals are greatly appreciated.

If your student(s) are using bus transportation, please note that your reservation only pertains to the pre-requested stop. This bus schedule cannot be changed per COVID capacity restrictions. If you are unsure of your reservation or stops, please email the office as soon as possible.

The Lighthouse School pick-up procedures will be similar to the drop-off procedures. The gate will not open until 3:00pm. Please plan accordingly to avoid lines that will back onto the highway if you arrive too early. I assure you this process runs smoothly once class is released, and the Lighthouse School has managed a consistent average of 10 minutes for pick-up in grades K-3. Please be patient, and know that as we include more students, this process may take a bit longer. Please note that any changes in transportation need to be made through the office by 1pm each day.

The Lighthouse School is excited to bring students back on campus but please note that these changes will be monitored weekly, per the advisory metrics, to ensure the safety of our students, staff and community at large. As we have learned throughout the course of this school year, in-person learning walks a precarious line. At any given time we may encounter a condition that would limit our ability to accommodate students on campus, in which case a transition back to CDL would need to occur, with little notice. It is imperative that we all keep this in mind as we walk this journey together.

In all aspects, and at all times, we ask that students, staff and families maintain proper social distancing, take safety measures and follow quarantine procedures, as outlined by Coos Health and Wellness. If at any time your family undergoes a quarantine process and/or you choose to continue CDL, please alert the school office immediately, so that we can communicate with teachers and accommodate this ongoing situation. With that being said, please be patient with our teachers as they transition into this hybrid model of in-person instruction. The Comprehensive Distant Learning models and schedules that we have become accustomed to have changed. For all academic related concerns, parents are encouraged to reach out to their respective teachers.

Shelley Lake

Director

The Lighthouse School

Staff meeting Agenda 1/8/21

8:30-9:30 Virtual Staff Meeting - ALL Staff

9:30-10:00 4-6 Grade Meet with Shelley and Julie (Virtually) to review planning & Schedules

10:00-10:30 4-6 Grade Meet with Micheala to review transportation duty

Establish Routines for Virtual Meets

Please Mute your Screen unless speaking Micheala will monitor Chat for Questions Please Hit the "Raise Hand" Icon to alert speaker that you wish to speak

Full Day Switch Begins MONDAY 1/11/2021

Metrics-Michelle

K-4 Grade Back on Campus Monday 1/11/2021

5-6 Grade Cohort B starts 1/20/21

Cohort A starts 1/25/21

7-8 Grade proposed Start 2/1/21

7th Grade 2 day switch

8th Grade 4 days

Teacher Feedback

Preparations for return to campus

- Transportation pick-up & Drop Off
- · Supply preparation for projects/pick-up
- Reorganizing your surfaces
 - o Empty surfaces on the desks to allow custodians to quick clean daily
 - o Remove any extra chairs
 - Cover bookcases with a cloth or butcher paper

Families may choose to keep students in CDL. If families wish to return students from CDL to school they need to send those requests to the office. Admin will always chat with the teacher before any official change.

Schedule Expectations

· Specialty times are non-negotiable

PE: K-3 & 8 (Live)

Music K-3 (Live)

Spanish: 1-4 (Virtual Live) 5-8 Live for In-person Cohorts and Virtual for CDL

Art 4-8 (Virtual)

Webinar: Strategies and Resources for Engaging Learners in a Digital Environment Briefly highlight points (Shelley, Julie, Debbie)

Easy CBM Winter Benchmark is OPEN Monday 1/11-February 2/28

Yearbook COVER participation: Much like last year, we encourage all of our 8th grade students to submit school-appropriate & inspired artwork to be incorporated in the cover of the 2020-21 Yearbook. Submissions due Tuesday 2/2.

SafeSchools Please check Safeschools to make sure you are in compliance and have completed ALL mandatory Trainings. Due to recent event I have extended the deadline to NEXT Friday 1/15

Week of 2/5/21: Virtual Parent Night (Julie)

Establish any new Academic Routines or Cohort (blended learning) Expectations Share homework expectations and CDL Guidelines/Parental Supports Share Physical Classroom Expectations and Safety Protocols

Introduce Themes for upcoming Semester

Grading Expectations (not individual conferences)

Remind Families How Best to Communicate as a School-Family Team Member

Remind Families the Trimester Cutoff is 3/5/21

Math:

PD days to include Jump Math training in PLC cohorts in the works Topics include: Date TBA

- Early intervention and scaffolding strategies K-3
- Math Acceleration and Math Olympiad 5-8

Beginning Math Club to incorporate the Math League competition on Campus for our excelling students in grades 5-8 (invitation only, see Debbie for details)

Other Dates:

- 1/8 TLS MUSIC Video put on by Mrs. Maxwell. Submissions due
- 1/12 CBSD Board Meeting Tuesday 6:00pm
- 1/18 School Holiday
- 1/19 Fire Drill
- 2/3 TLS Board Meeting @ 7:00pm
- 2/12 Staff Inservice Day-No School for Students
- 2/23 New Student Video Orientation
- 3/4 End of Trimester 2

Future staff meetings will include time to communicate as grade level teams, to discuss what is working well and where we can improve; advise one another as to cohort situations, new technology experiences, ways teachers are engaging students, (SEL) Social, Emotional Learning experiences/ideas, etc.

Thursday, January 13, 2021

Hello Lighthouse Families,

What a great week back at school! It has been so exciting to see our students- including our 4th grade scholars, who've stepped back onto campus for the first time in 9 months!

I am aware of the mixed feelings and trepidations associated with opening schools and returning to live instruction amidst the rising metrics in Coos County. Please be aware that the Admin team is in direct contact with Coos Health & Wellness (CHW). Although our current numbers are extreme, they are localized, and do not impact the school's decision to proceed with transitioning 5th & 6th grade students back to school next week.

Here at Lighthouse, we realize that we cannot control the spread within our community, but we can control and limit exposure at school, through the strict enforcement of our Ready Schools Plan and safety protocols. Should we be alerted by CHW that The Lighthouse School encounters a condition that would limit our ability to accommodate students on campus, we would of course, transition back to CDL. It is imperative that we all keep this in mind, as we walk this journey together.

We look forward to our next phase:

- 5th & 6th Grade (Cohort B), Wednesday, 1/20/21
- 5th & 6th Grade (Cohort A), beginning Monday 1/25/21.

I cannot emphasize enough the importance of remaining diligent in maintaining the safety protocols of our school and community. We remind you to please, keep students home if they are experiencing symptoms or feel sick. Students will participate in a visual screen every morning (see attached), and will not be granted access to the classroom if they exhibit any symptoms.

Symptoms include: chills, cough, shortness of breath or difficulty breathing, fatigue, body aches, loss of taste or smell, sore throat, runny nose, congestion, nausea, diarrhea, vomiting, fever, jaundice, eye pain or swelling, rash or open sores.

Shelley Lake

Director

The Lighthouse School

Staff meeting Agenda 1/15/21

8:30-9:30 Virtual Staff Meeting - ALL Staff

9:30-10:00 5-6 Grade Meet with Shelley and Julie (Virtually) to review planning & Schedules

Accolades

Review Routines for Virtual Meets

Please Mute your Screen unless speaking
Micheala will monitor Chat for Questions
Please Hit the "Raise Hand" Icon to alert speaker that you wish to speak

Metrics-update

5-6 Grade Cohort B starts 1/20/21 Cohort A starts 1/25/21

7-8 Grade proposed Start 2/1/21

Vaccines update: Per Yesterday's email from HR: If you were able to successfully sign up for the COVID vaccine please note that you will need to bring a pay stub or some other school related proof with you as well as a state or federal issued photo id with you.

The vaccine is not a requirement of employment

We will notify staff with any additional information as we receive it.

Back to School: Teacher Feedback

Schedule Update/Clarification (Julie)

Recess Duty Schedule New Hire-Halley Starks

Easy CBM Winter Benchmark is OPENed Monday 1/11-February 2/28

Vision Screening (Micheala)

Donna Roland will be ready for students about 8:30 Thursday . She will be set up in the hall. Each student will have a name tag on that morning (Emily will bring them by). Donna will call for the next student and each class should only take her about 15-20minutes.

Yearbook COVER participation: Much like last year, we encourage all of our 8th grade students to submit school-appropriate & inspired artwork to be incorporated in the cover of the 2020-21 Yearbook. Submissions due Tuesday 2/2.

SafeSchools Please check Safeschools to make sure you are in compliance and have completed ALL mandatory Trainings. Deadline is Today, Friday 1/15

Safety Day:

Fire Drill-TUESDAY 1/26

We will Review Lock Down/Lock Out Drills at NEXT STAFF MEETING 1/22

Week of 2/5/21: Virtual Parent Night (Julie)

Establish any new Academic Routines or Cohort (blended learning) Expectations

Share homework expectations and CDL Guidelines/Parental Supports

Share Physical Classroom Expectations and Safety Protocols

Introduce Themes for upcoming Semester

Grading Expectations (not individual conferences)

Remind Families How Best to Communicate as a School-Family Team Member

Remind Families the Trimester Cutoff is 3/5/21

JumpMath: FRIDAY 1/29 K-8 JumpMath Collaboration

K-3 9:00-10:00am Early intervention and scaffolding strategies K-3

4-8 10:30-11:30am Math Acceleration and Math Olympiad 5-8

MathLeague Club to incorporate the Math League competition on Campus for our excelling students in grades 5-8 (invitation only, see Debbie for details)

Other Dates:

1/18 Schoo	I Holiday	Martin Luther	· Kina J	r. Dav
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- 1/21 K-3rd grades VISION Screening
- 1/22 Staff Meeting
- 1/26 Fire Drill
- 1/29 K-8 JumpMath PLC
- 2/3 TLS Board Meeting @ 7:00pm
- 2/12 Staff Inservice Day-No School for Students
- 2/15 School Holiday President's Day
- 2/23 New Student Video Orientation
- 2/28 End of Winter EasyCBM test window
- 3/4 End of Trimester 2

Staff Meeting Minutes

Friday January 22, 2021 8:30am-9:26am

Present: Hallie Starks, Callie Hart, Madeline Shelton, Aengy Pedrazzini, Tere Munoz, Debbie Shupe, Colton Henricks, Karen White, Amanda Brown, Amanda Rowe, Angie Gibson, Diane McMahan, Emily Wilson, Marie Sweet, Michaela Vonderohe, Megan Maxwell, Michelle Silva, Julie Graber, Shelley Lake, Eric Hamner, James Elwell, Kalan Orsel, Anita Martins, Mezdalene Reed Not Present: Ody Frangopoulos

Accolades

Housekeeping:

Reviewed Virtual Meeting expectations

Metrics-update (Michelle):

- Clarified 100 contacts is for students only but is only recommended for staff also. Lighthouse will
 try to uphold the 100 contacts as possible.
- Explained that Oregon revised the school metrics to 350 counts and what that means. Governor
 wants planning in two-week intervals. Schools are advised to work with LHA and evaluate
 whether cases are isolated or communal.
- Clarification on who contact person(s) is on each RSSL and to name who the union team member will be. Amanda will be that person as union president in representation for all of the union members.

Friday's on campus:

ROLL CALL email will continue on campus. Self-screening form due by 7:30 each day when on campus.

Vaccine 2nd shot:

- Is causing fever, chills, body aches last 3-5 days. Try to schedule 2nd shot for end of the week in order that we have enough staff so that we don't have to close school.
- Please let Michelle know when so that we can plan to the best of our ability.
- Wherever you got first shot from is who you should contact to schedule your next.

Friday Attendance (Michaela):

Please try to have in as early as possible and accurate to your Friday class expectations. Robo calls are made as quickly as possible and it is ineffective if done days later.

Student Technology K-3:

- Friday work should not be dependent on technology. Paper packets are to be sent home K-3 in order to provide equality.
- We will be asking for those extra computers to be returned next week. When computers start
 arriving please call the office and someone will come down to check it in.

Rocks on the Playground:

Rocks are stacked on the short surrounding walls and spilled all across the pavement. We need to make sure students don't remove rocks from our covered ditch on the playground. It's a "French drain" and the rocks act as filters. Also, Joni has a really hard time mowing, if they end up in grassy areas.

Valentine's Day:

- In the past, we've asked families to try and make homemade Valentines to be dispersed. Rather
 than dispersing we could decorate the halls since we don't have any color or art in our hallways.
 May need to be brought in early for quarantine if coming from home.
- Or classes could make art pictures or messages of some kind. Other ideas shared.
- Michelle needs supply / paper order by Monday in order to get it in time.

Safety Day:

Fire Drill-TUESDAY 1/26

Lock Down/Lock Out Drills Procedure is in your inbox:

SafeSchools Recommended training: Active Shooter and Threat Assessment

- Shelter in Place Doors locked, and windows shut. (Such as the dog on campus.)
- Lock down Serious threat that creates immediate action. Goal is to prevent the threat from
 entering the campus or spreading through campus. (Such as active Shooter, riot, local police
 activity, etc)
 - Do quick assessment and get students in the classroom, lock students in whatever location is safest and closest. Interior and exterior doors are to be locked with latches and windows closed with no visibility through blinds.
 - All students and staff to stay low and away from window. Get comfortable as they may be there for a while.
 - Everyone should be quiet and do not try to assess threat. Telephones, electronics, cell
 phones, walkies silent. Do not text each other or allow students to text out. Walkie talkies
 quiet.
 - Do not open door for anyone include a police officer.
 - Identify students with anxiety or special needs to practice hiding nearer to teacher/staff.
- Monthly Drill situation is different than ALICE or Active Shooter training. That training will come at
 a later date. It may be longer as to have it be more to real time. Always assume the drill is real.
- Communication with parents will be ahead of time prior to first few drills and then it will be a safety drill routine.
- Everyone will be notified by 'shelter in place' or 'lock down'. Repeated over intercom.

Easy CBM Winter Benchmark is Opened Monday 1/11-February 2/28
Dibels benchmark first week of February
K-8 JumpMath Collaboration (Debbie)
K-3 9:00-10:00am and 4-8th 10:30-11:30am
Debbie will get back to everyone on how connecting

Yearbook:

Please assist us getting more photos for the yearbook. Deadline is coming up soon.

Yearbook COVER participation:

Much like last year, we encourage all of our 8th grade students to submit school-appropriate & inspired artwork to be incorporated in the cover of the 2020-21 Yearbook. Submissions due Tuesday 2/2.

Week of 2/5/21: Virtual Parent Night (Julie)

Establish any new Academic Routines or Cohort (blended learning) Expectations Share homework expectations and CDL Guidelines/Parental Supports Share Physical Classroom Expectations and Safety Protocols Introduce Themes for upcoming Semester Grading Expectations (not individual conferences)

Remind Families How Best to Communicate as a School-Family Team Member Remind Families the Trimester Cutoff is 3/5/21

Upcoming Dates:

1/26 Fire Drill

1/29 K-8 JumpMath PLC

2/3 TLS Board Meeting @ 7:00pm

2/12 Staff Inservice Day-No School for Students

2/15 School Holiday President's Day

2/23 New Student Video Orientation

2/28 End of Winter EasyCBM test window

3/4 End of Trimester 2



TLS Director < director@thelighthouseschool.org>

No ALL STAFF meeting TOMORROW

1 message

TLS Director <director@thelighthouseschool.org>

Thu, Jan 28, 2021 at 1:31 PM

To: Amanda Brown <abrown@thelighthouseschool.org>, Amanda Rowe <arowe@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>, Callie Hart <chart@thelighthouseschool.org>, Debbie Shupe <dshupe@thelighthouseschool.org>, Diane McMahan <dmcmahan@thelighthouseschool.org>, Eighth Grade <apedrazzini@thelighthouseschool.org>, Eric Hamner <ehamner@thelighthouseschool.org>, Hailey Starks <hstarks@my.wgu.edu>, James Elwell <jelwell@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, Kalan Orsel <korsel@thelighthouseschool.org>, Karen White <kwhite@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Larry Willaims <lwill976401@yahoo.com>, Marie Sweet <msweet@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Mezdulene Reed <mezdulene@mezdulene.com>, Michelle Silva <msilva@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Seventh Grade <7thgrade@thelighthouseschool.org>, Shelley Lake <mshelton@thelighthouseschool.org>, TLS Office <mvonderohe@thelighthouseschool.org>

Hello Staff,

Just a reminder that there is NO ALL STAFF meeting tomorrow. Instead we will have our JumpMath PD. Staff are welcome to attend from home or at school

Grade K-3: 9am-10am Use Link: https://zoom.us/j/6736833782 Grades 4-8 10:30-11:30 Use Link: https://zoom.us/j/6736833782

VIRTUAL PARENT NIGHT NEXT WEEK:

If you have not already done so, please include your *Virtual Parent Night* day, time and link in the document Below https://docs.google.com/spreadsheets/d/1f-hd_5nKvQ0O7jjKjbEv8M8ENMqvt__P5DffG1C5HRY/edit?ts=60104a0f#gid=0

Reminder THIS IS NOT A PARENT TEACHER CONFERENCE! This is an informational night and topics to address include:

- * Any new Academic Routines associated with the hybrid blending of students on campus and students in CDL
- * Share homework expectations and CDL Guidelines/Parental Supports-INCLUDE discussion of FRIDAY ASSIGNMENTS and ATTENDANCE
- * Share Physical Classroom Expectations and Safety Protocols
- * Introduce Themes for upcoming Semester
- * Discuss your Grading Expectations (for parental support at home)
- * Remind Families How Best to Communicate as a School-Family Team Member
- * Remind Families the Trimester Cutoff is 3/4/21

Housekeeping:

- * Remind students that they are NOT to dump milk down the classroom sink drain-this can cause an undesirable odor in your classrooms.
- *Please remind students that they need to flush the toilet after use.

Recess Reminders:

- * Help monitor playground-students are NOT allowed to be in undesignated areas. Last week Donette's car was hit with basketballs as students were trying to utilize the hoop near the kitchen-THIS IS NOT A RECESS OPTION!
- * Remind students that the former gagaPit is now a hands free soccer area for passing drills only. Students are making up a kicking game similar to Gaga that can lead to injuries and exclusion.
- *The Yellow X's on the picnic tables are used for rest and masks breaks. Not socializing.

Upcoming Dates:

- *Tuesday 2/2/ 8th Grade YEARBOOK ART DUE
- *WEDNESDAY 2/3/21 TLS Board meeting
- * SPIRIT WEEK- 2/8-2/12 (see below for details)
- * FRIDAY 2/12 is an IN-SERVICE day meaning that there is NO CDL for students Students should not be assigned work to complete for attendance.
- * February 18th is the 100th day of school

SPIRIT WEEK- 2/8-2/12

The Theme of this week will be: Kindness -Let's spread Kindness around like confetti!

Monday 2/8: CHALK THE WALK

- * Classes will participate in Chalk the walk: classes take turns writing Kindness Quotes and draw pictures on the playground
- * students wear the color BLUE to school)

Tuesday 2/9: Lighthouse School ROCKS!

- * Students bring a painted rock to add to our garden
- * Students wear the color YELLOW to school

Wednesday 2/10: PoetryPals

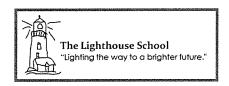
- * Students write a poem dedicated to the Lighthouse School
- * students wear GREEN to school

Thursday 2/11: Heart Art for first responders

- * Students make a valentine card that we deliver to our local fire and police station
- * Students wear RED or PINK to school

Friday 2/12: Teacher love notes

* Student email a letter of gratitude to their classroom teachers



Thursday, January 29, 2021 Hello Lighthouse Families,

The Lighthouse School is excited to bring our 7th & 8th grade students back on campus starting on Monday, 2/8/21.

7th Grade Cohort A will begin on Monday 2/8/21 with Monday -Tuesday on campus and Wednesday-Friday in Comprehensive Distance Learning (CDL)

7th Grade Cohort B will begin on Wednesday 2/10/21 with Wednesday and Thursdays on Campus and Monday, Tuesday and Friday in CDL.

8th Grade will attend Campus Monday-Thursday from 8:00am-3:00pm and Friday will remain in CDL

Please note that these changes will be monitored weekly, to ensure the safety of our students, staff and community at large. I cannot emphasize enough the importance of remaining diligent in maintaining the safety protocols of our school and community. We remind you to please, keep students home if they are experiencing symptoms or feel sick. Students will participate in a visual screen every morning (see attached) and will not be granted access to the classroom if they exhibit any symptoms.

Symptoms include: chills, cough, shortness of breath or difficulty breathing, fatigue, body aches, loss of taste or smell, sore throat, runny nose, congestion, nausea, diarrhea, vomiting, fever, jaundice, eye pain or swelling, rash or open sores.

Students will need to wear face coverings at all times while on campus. Please pack an additional facemask (or 2), a water bottle and snacks in the student's backpacks. Per the "Ready Schools" recommendations, the school cannot provide snacks to students, and for safety reasons, water fountains will also remain unavailable. Parents will be notified immediately if students are experiencing anxiety and or non-compliant behavior pertaining to these mandatory safety restrictions.

Please pack up all of the student's school supplies that were sent home for distance learning: i.e. main lesson books, crayons, scissors, glue, paper, pencils, rulers, erasers, colored pencils, chromebooks, chromebook sleeves, adapters AND charging cords, and have them ready to return to the classroom Monday morning. The school does not have additional supplies for distribution should student items be misplaced. Thank you in advance for making sure the student chrome books are *CHARGED* prior to their return so they are ready to be used in the classroom.

Breakfast and Lunch are currently FREE for all students through the end of the 2020-21 school year. Please make sure that if you are packing your student a lunch, your student is able to independently open the items provided.

For those returning, and unfamiliar with the drop-off and pick-up procedures, please review the attached transportation route and/or call the school office for clarification. Due to safety concerns, only students arriving by bus may be dropped off in the bottom parking lot. ALL other students MUST be dropped off following the safety protocols (see attached form from our initial welcome packet.) Please enter on Woodstock Rd, off Highway 101. K-1 grades will be dropped off in front of the school. All vehicles will continue through the gate.. 2nd-3rd grade will be dropped off under the covered structure as usual. 4th-6th grade students will be dropped off by the gym near marked locations (cones). Cars with multiple students in various grades will stop at each respective location as needed.

Please note that students may NOT be dropped off early, and families should not arrive prior to 7:45am. Additionally, any students that arrive after the 8am start time, will need a guardian to walk and wait with them at the main entrance. They will be required to go through the morning check-in procedures before being guided to their classroom. We cannot ensure breakfast for late arrivals and students are expected to be in their desks at 8am when class begins. Therefore, prompt arrivals are greatly appreciated.

If your student(s) are using bus transportation, please note that your reservation only pertains to the pre-requested stop. This bus schedule cannot be changed per COVID capacity restrictions. If you are unsure of your reservation or stops, please email the office as soon as possible.

The Lighthouse School pick-up procedures will be similar to the drop-off procedures. The gate will not open until 3:00pm. Please plan accordingly to avoid lines that will back onto the highway if you arrive too early. I assure you this process runs smoothly once class is released, and the Lighthouse School has managed a consistent average of 10 minutes for pick-up in grades K-3. Please be patient, and know that as we include more students, this process may take a bit longer. Please note that any changes in transportation need to be made through the office by 1pm each day.

In all aspects, and at all times, we ask that students, staff and families maintain proper social distancing, take safety measures and follow quarantine procedures, as outlined by Coos Health and Wellness. If at any time your family undergoes a quarantine process and/or you choose to continue CDL, please alert the school office immediately, so that we can communicate with teachers and accommodate this ongoing situation. With that being said, please be patient with our teachers as they transition into this hybrid model of in-person instruction. The Comprehensive Distant Learning models and schedules that we have become accustomed to have changed. For all academic related concerns, parents are encouraged to reach out to their respective teachers.

Shellev Lake

Director

The Lighthouse School

Alext families Prior to Drill Alext families After a Drill

Best Practices for Campus and School Lockdown Procedures

During campus emergencies it's vital that students and faculty are prepared to react quickly.

A school lockdown is issued when there is a threat to students and school staff and faculty members.

Types of lockdowns include:

- Shelter-in-Place The goal of this procedure should be to keep everyone safe until the threat is completely removed. Students and Staff remain inside the building with windows closed, and doors locked but all classroom operations can proceed as normal.
 - Usually an external health hazard where building evacuations are not recommended. This threat could also exist when the danger is inside of the school or campus. (i.e. dog, poor air quality, etc.)
- Lockdown This scenario involves a serious threat that requires immediate action. This type of threat occurs outside of the school building or campus. The goal of this lockdown is to prevent the threat from entering the school or campus.

The types of events that require lockdowns include situations such as the following:

- Active shooter
- Hostage situation
- Riots
- Police activity nearby

School lockdown procedures require the cooperation of the faculty, staff and students. The following are general guidelines and best practices for having an effective lockdown:

Faculty & staff should do the following if a lockdown is ordered:

- Clear hallways, bathrooms and any area or room that cannot be thoroughly secured.
- Lock all doors and windows immediately. If a door can't be locked, attempt to quickly block the door with heavy items.
- Close and latch all windows. Keep Doors and windows locked until an all clear is announced.
- Turn off all lights, and close the blinds or curtains.
- Instruct all students to stay low and away from the windows and doors.
- · Keep students inside of the classroom.
- Silence televisions, cell phones and other electronics.
- Account for every student in the room.-send email to office and Director if you have an additional student in your room and/or if you have a student not accounted for.
- Assist students with special needs.

- Remain indoors and under lockdown until you receive an "all clear" from authorized personnel.
- Do not open doors unless instructed to do so by Admin. Always ask for documentation from an official to confirm their identity

Students should abide by the following rules during a school lockdown:

- Should assume all drills are real.
- · Remain quiet, still, calm and alert.
- Follow all instructions.
- Avoid the use of cellular devices unless instructed to do so by a staff member.

Throughout the school year, we will have practice drills on a monthly basis so that students and staff become familiar with the emergency procedures. By knowing the lockdown procedures, and taking the practice drills seriously, you can keep yourself and others safe.

BUSINESS/HR REPORT FOR THE BOARD MEETING OF FEBRUARY 3, 2021

- HR
- Resignation of Teresita Munoz
 - Was received on 1/19/2021
 - The Executive Board was called to order on 1/20/2021 at 5:30pm
 - TLS and Ms. Munoz entered into a resignation agreement that ultimately waived the 60-day resignation requirement by TSPC licensing
 - Ms. Munoz last day was 1/25/2021
- o Hired roving sub Hailey Starks
 - Hailey will be on campus Monday Thursday to
 - cover absences
 - help out with the duty schedule
 - begin work on the library inventory
 - · do any other duties that we may need an extra set of hands or eyes for
- Financial Report
 - Bank balances as of 2.2.2021:



- Current Enrollment is 212
- PPP loan forgiveness was completely approved and forgiven see email confirmation attached



Michelle Silva <businessservices@thelighthouseschool.org>

Fw: Paycheck Protection Program (PPP) loan number ending in 9584

2 messages

lagessepl@frontier.com <lagessepl@frontier.com> To: Michelle Silva <businessservices@thelighthouseschool.org> Sun, Jan 17, 2021 at 10:11 PM

---- Forwarded Message -----

From: Banner Bank SBA Team <bannerbank@info.bannerbank.com>

To: "lagessepl@frontier.com" < lagessepl@frontier.com> Sent: Friday, January 15, 2021, 12:00:13 PM PST

Subject: Paycheck Protection Program (PPP) loan number ending in 9584

This message contains graphics. If you do not see the graphics, click here to view.

Dear The Lighthouse School,

Thank you for choosing Banner Bank to provide your Paycheck Protection Program (PPP) loan.

I am delighted to inform you the SBA has approved your loan forgiveness application and the loan referenced above has been paid in full.

There is no additional action you need to take. We appreciate your trust in Banner Bank and look forward to continuing to earn your business. If we can be of service to you now or in the future, please reach out to your Banner banker or contact us at 800-272-9933.

Sincerely,

M. Kirk Quillin

Executive Vice President, Chief Commercial Executive

MKGailh

This message is transactional in nature and is not intended for advertising or promotional purposes. Our transactional messages do not include an unsubscribe option to ensure that critical, client-specific information can reliably reach its intended recipients.



Banner Bank @ 2021

10 S. 1st Ave., Walla Walla, WA 99362

800-272-9933 | bannerbank.com

Member FDIC

Michelle Silva <businessservices@thelighthouseschool.org> To: "lagessepl@frontier.com" <lagessepl@frontier.com>

Mon, Jan 18, 2021 at 7:21 AM

THATS AWESOME!!!

[Quoted text hidden]

Curriculum Report – January 2021

- Jan 6 Shelley and I attended a webinar on "Strategies and Resources for Engaging Learners in a
 Digital Environment". Tips were provided for blending the online and in-class instruction,
 enhancing communication, respecting students, random checkpoints, data collection and socialemotional learning. These notes were distributed to staff.
- We brought grades 4-6 successfully back to the classroom. Things are going well and I thank Michelle, Michaela and Shelley for all their assistance in helping to create processes for transportation, recess, meals, health and safety, etc. Congratulations to our teachers who also have worked tirelessly to bring this phase to fruition!
- Hiring a roving sub has helped Shelley and I immensely! We're still stepping in as needed, but at least a good portion of the pressure is off and we can focus on the things we need to get done.
- The schedules have been updated, and updated again, as Spanish became live in the primary grades and then were no longer available. We will be substituting Art and Handwork in those timeslots, and will provide coverage during Art for the teachers to have their designated breaks. For now, the upper grades will continue to pursue Spanish using the IXL format.
- With the start of the new year, my "host-teacher" observations have begun with regards to our student teacher Kalan Orsel, and we'll be formally submitting her mid-term evaluations soon.
- Due to my long-term sub situation in kindergarten this fall, the first round of my typical informal
 evaluations of staff did not take place. I usually do two a year. In the month of February
 however, I will be conducting a round, to provide Shelley with additional data for her part in the
 process.
- Work has begun on making our 2021-2022 Orientation Night a virtual event. This is scheduled for February 23rd at 7pm. I'm putting together materials and it will feature both Shelley and me presenting online, while using slides and video. This is not ideal, but the silver lining is that having it recorded will make it available in future, as we often have to do long-distance orientations, such as with Coast Guard families. The will also provide the school with a consistent message to share.
- I am considering options for our annual Alumni Gathering, which typically takes place at the end of February. We won't be able to meet live, and our freshman really haven't had a true school experience. I may invite them to send me something they think I should share with our group, and then re-invite them to attend the following year, when they're Sophomores.
- Jan. 29th, Mrs. Shupe coordinated another math session with John Mighton, creator of our JUMP MATH series. He met with our primary, then upper grades. I really appreciate his passion and warmth, and I hope our staff could see more potential with this product, as well as new ways to present material. In fact, he is continuing to create material and is sharing all of that with us.