

Agenda January 6, 2020

1. Call to order

2. **Public comment** (The board welcomes comments and questions from the public. If you wish to address the Board this evening, please sign in. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings))

3. Auditor's Report

4. Union Report

5. Discuss & Approve Prior Board Minutes

6. Consent Agenda items – All meeting reports put on hold due to COVID-19

7. Director Report – Shelley Lake – in board packet
 - a. CBSD Presentation slideshow
 - b. Return to Campus

8. Business HR Report – Michelle Silva – in board packet
 - a. Resolution 2021-003 Surplus equipment - **action item – needs approved**

9. Curriculum Report – Julie Graber – please refer to the Director's report

10. Report from last district board meeting -
 - a. Representative for next district board meeting –

11. Old Business
 - a. Charter Renewal with CBSD
 - i. The CBSD approved our renewal at their December Board meeting
 - ii. negotiations are pending a February start date, CBSD will let us know available dates
 - iii. Shelby is getting us the requested cost analysis numbers from the prior 4 years
 - b. Set Renewal Team dates for January
 - c. Land acquisition – Closing is scheduled for 1/6/2021
 - d. Enrollment report requested at last board meeting

12. New Business –
 - a. Vote for new Board Officers
 - b. Resignation – Arena Thompson
 - c. New Hire - long term sub Mezdulene Reed for support in 2nd grade

Round table-

Director's Report: 1/6/2021

Action Item:

Board Slideshow presentation attached for preview. Please provide any additional talking points, or areas that need to be addressed by Friday 1/8/21.

https://docs.google.com/presentation/d/1KqvsRWZOZlVny994eON7XvdZRN6Vn5_BGN9V8SC26M/edit?usp=sharing

Connections

- Sedexco and CBSD now allow free Breakfast and Lunch (district Wide) to also include the Lighthouse Charter school for ALL students regardless of application qualifications.
-Passed in the 12/14/20 CBSD Board Meeting
- Reese Electric was able to come on campus 12/16/21. The electrician was able to utilize and access ALL of the cameras. The Playground and Upper Lot cameras may have faulty wiring that cause them to disconnect live feed in real time. Reese will return to campus Friday 1/8/21 to further investigate and hopefully fix the faulty wires.
- Winter Tree Art: Success! Student engagement met just under 50% including many of our CDL families. Our Local Squirrel population is truly grateful! I was also able to clock in 11,000+ steps in a 3 hour window walking students to and from the winter tree staging area.
https://drive.google.com/file/d/1UdgDG_R6nX_SbPGxH8KpNEGd4Fed_VvC/view?usp=sharing
- We were able to fill in the pot holes on Woodstock for smooth parent transportation.
- Emmanuel Episcopal Church, First Presbyterian Church and The ARKproject for Families in need over the Winter Break Holiday

School Shout-outs!

- Micheala in the office for boosting communication, weekly announcements, Robocalls for attendance, assisting teachers in technology, distribution of materials for CDL
- Michelle for diligence as our Union liaison, CHW communications and emphasizing safety protocols that have proven to work with excellence thus far.
- Julie for the many hours she poured into the hybrid schedules in preparation for students eventually returning to campus: recess duty & specialties in preparation from ½ day to full day switch schedules. Thus allowing students more class time and less transitions to incorporate increased access and time for main lesson
- Mr. Elwell in his degree for his dedication towards the main lesson and inclusion of STEM activities like the Owl pellet dissections.
- Mrs. Rowe in her European Geography studies. The kids were very engaged, and I had the honor of reading many of their country reports.

- Mrs. White and Ms. Shelton for boosting Kindergarten engagement with their daily Humphry pictures! And Ms. Shelton for her Google Classroom Walk through tutorial.



- Debbie Shupe and Megan Maxwell for putting together the skip counting videos of the students/for the students.
https://drive.google.com/file/d/1SM28dtvTKmOyQ_sHqa1oKeHa87H700JO/view
<https://drive.google.com/file/d/1ybp72Q7YgyTckrSICFBwt-iokfNLx0yR/view>
- To all of our Staff for their increased flexibility with the ever changing metrics and their ability to promote CDL participation with fidelity, as shown by our steady attendance and the sudden shift for K-3 from in person to CDL 12/14/20-1/8/21

TLS **chose** to transition into CDL due to the county metrics shift into the red, the increasing number of cautionary quarantines between staff and students, and to shift teacher focus prior to the break to allow a *true* transition period for families, students and teachers.

- Teachers sent home work packet, and hosted daily meet sessions with students
- Parent feedback was mostly positive-One first grade family went out of their way to call the office and praise the staff on how well their student was prepared for the CL transition with little to no parental assistance.
- Attendance did not waiver
- Despite technical difficulties on campus the show goes on!

GOALS by February BOARD MEETING:

- Prepare Slideshow presentation for CBSD Board meeting 1/12/21
- TLS MUSIC Video put on by Mrs. Maxwell. Submissions due 1/8/21
- PD days to include Jump Math training in PLC cohorts:
- Looking to incorporate a Math League competition on Campus for our excelling students
 - Postponed per teacher request:
 - Early intervention and scaffolding strategies K-3
 - Math Acceleration and Math Olympiad 4-8
- Ongoing PD to increase distance learning communication and effectiveness



TLS Director <director@thelighthouseschool.org>

Staff Meeting

4 messages

TLS Director <director@thelighthouseschool.org>

Thu, Dec 3, 2020 at 12:20 PM

To: Amanda Brown <abrown@thelighthouseschool.org>, Amanda Rowe <arowe@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Arena Thompson <athompson@thelighthouseschool.org>, Callie Hart <chart@thelighthouseschool.org>, Debbie Shupe <dshupe@thelighthouseschool.org>, Diane McMahan <dmcMahon@thelighthouseschool.org>, Eighth Grade <apedrazzini@thelighthouseschool.org>, Eric Hamner <ehamner@thelighthouseschool.org>, James Elwell <jelwell@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, Kalan Orsel <korsel@thelighthouseschool.org>, Karen White <kwhite@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Marie Sweet <msweet@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Michelle Silva <msilva@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Seventh Grade <7thgrade@thelighthouseschool.org>, Tere Munoz <tmunoz@thelighthouseschool.org>, TLS Office <mvonderohe@thelighthouseschool.org>, lwill976401@yahoo.com, Madeline Shelton <mshelton@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>

Hello Staff,

We will be holding a staff meeting in the Gym tomorrow morning, 12/4/20, at 8:30am-9:30am

I am asking that staff no longer make plans for Flex Friday's to begin earlier than 6am-2:30pm and no later than 8am to 4:30 pm to accommodate necessary and adequate collaboration between grade level staff.

Items to be covered in tomorrow's staff meeting

School Metrics and Reopening updates for grades 4-8

COVID-19 and Safety Protocol review

Updated Schedules for all Staff as we transition to Full day Switch for Grades K-3 and anticipate the return for grades 4-8.

Winter Tree Event

Spirit Dress Week 12/14-12/17

If you have any other items that you wish to be addressed, please reply to the email so we can prepare accordingly in efforts in keeping to the meeting to the hour we have scheduled

Shelley Lake

Director

The Lighthouse School

Virtual Staff Meeting 12/4/2020

1.) Good Job on completing the Report Cards in a Timely Manner. The Office has since printed, folded and mailed each report card

2.) Time to clean up those Google Classrooms! Please see the Link below for a recommendation in Archiving all those old assignments from Trimester 1 so that students can now focus on Trimester 2 content only

3.) Housekeeping:

a.) Pull window shades down each night

b.) CLOSE AND LOCK BOTH classroom doors and all class windows double-checked.

Joni found three doors unlocked the other night. This is the season where homeless folks will take advantage of opportunities.

c.) Staff need to model Socially Distance at all times

d.) Be sure to send homework for students to complete at home on Fridays. This can be an email to your parents with a suggested Friday Routine. We want to encourage participating for Online Art class and/or Music Class Each Friday. Distance Learners need weekly reminders to complete the PE activity form online.

e.) Sub Binders-Julie to Handout/review

f.) Duty Schedules for Full Day Switch (see Handout)

4.) Safety Protocol: (See Michelle's memo attached Below)

a.) NEW ROUTINE: Kindergarten will enter and exit through the building hallways for PE and Recess. First Grade will enter and exit through the building through the back side Hallway Door

b.) Prefer HAND WASHING before SANITIZER always. (When entering the classroom, Before eating, when returning to class AFTER PE and RECESS)

c.) Remind students (constantly) to wear their masks pulled up above the nose at all times.

d.) Limit Student movement around the classroom.

e.) Students should sit forward while eating snack and recess.

5.) Spirit

a.) Winter Tree -December 10, Kindergarten - Third Grade (hang ornaments)

December 11-Distance Learners from 12-3pm

b.) Spirit Week- 12/14-17

-Monday: Winter Hat Day

-Tuesday: Holiday Sweater

-Wednesday: Grinch and Who's Day

-Thursday: Pajama Day

c.) Virtual Concert (Megan)



TLS Director <director@thelighthouseschool.org>

Fire Drill

1 message

TLS Director <director@thelighthouseschool.org>

Tue, Dec 8, 2020 at 3:39 PM

To: Amanda Brown <abrown@thelighthouseschool.org>, Amanda Rowe <arowe@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Arena Thompson <athompson@thelighthouseschool.org>, Callie Hart <chart@thelighthouseschool.org>, Debbie Shupe <dshupe@thelighthouseschool.org>, Diane McMahan <dmcMahon@thelighthouseschool.org>, Eighth Grade <apedrazzini@thelighthouseschool.org>, Eric Hamner <ehamner@thelighthouseschool.org>, James Elwell <jelwell@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, Kalan Orsel <korsel@thelighthouseschool.org>, Karen White <kwhite@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Marie Sweet <msweet@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Michelle Silva <msilva@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Seventh Grade <7thgrade@thelighthouseschool.org>, Tere Munoz <tmunoz@thelighthouseschool.org>, TLS Office <mvonderohe@thelighthouseschool.org>

Hello Staff,

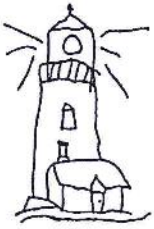
We were scheduled to have a Fire Drill THIS THURSDAY 12/10/2020. But with the announcement of school closure I am thinking that Thursday might be a bit too hectic already. We will instead have the fire drill TOMORROW around 12Noon to satisfy our December Drill. Please plan accordingly.

The Winter Tree is still scheduled for this week. If you have students that bring their ornaments tomorrow, please notify the office so that I can pull them for a brief walk up the trail to place their ornaments. Feel free to let me know if you have a time preference. Likewise, if you have a preference on Thursday just let me know and I will be happy to accommodate.

Finally, we had discussed a spirit week for next week but with the sudden change in schedule, I feel that this may be too much all at once. Therefore, we will NOT be having the dress up days as planned. Instead I will be pre-recording myself reading holiday stories and posting them into your google class for students to access in their google classrooms each afternoon next week. This will provide an additional CDL activity for your students that you do NOT have to plan.

Believe it or not, we are in fact all in this together. Please continue to be vigilant in communicating avenues and ways that Administration and the Office staff can come alongside and help you during this transition.

Shelley Lake
Director
The Lighthouse School



The Lighthouse School
"Lighting the way to a brighter future."
62858 Highway 101
Coos Bay, Oregon 97420
(541) 751-1649



12/08/2020

Hello Lighthouse families,

Coos Health and Wellness' recent release of school metrics has placed Coos County in the red, meaning The Lighthouse School will now need to transition to Comprehensive Distance Learning (CDL), for all students. Therefore, this **Thursday, 12/10/20, will be the last day our K-3 students will be on campus, until further notice.**

Teachers are putting together workbooks and materials to send home with students on Thursday. This will include EVERYTHING that students will need for the duration of CDL. Teachers will also email further details and information related to individual class expectations, online resources, google class codes and daily schedules, as they gradually introduce CDL beginning next Monday, 12/14/20.

Over this next week, it will be particularly important for all K-3 families to go online and check into their student's Google Classroom. We understand that for many of our K-3 students and families, this will be quite the change, know that we are here to support you throughout the process. Please email the office if you have any trouble logging into your students' accounts.

Grades 4-8 will continue to study via CDL, as they have been, throughout the end of next week.

If your student(s) need to check out a school chromebook, please plan to attend our supply pick-up scheduled for this Friday, 12/11/2020, from 9am-12noon. Grades 4-8, are also encouraged to come during the same time and hike the trail with Mrs. Lake to place their homemade wildlife ornaments on our first annual winter tree.

Winter Break will begin NEXT Friday, 12/18/2020, as planned. However, our administrative team will continue to closely monitor county metrics throughout the break, and will inform our Lighthouse community, should we have to remain in CDL beyond the planned return date of 1/4/21.

Thank you for your diligence and support through these challenging and unprecedented times;

Shelley Lake

Director
The Lighthouse School



TLS Director <director@thelighthouseschool.org>

(no subject)

2 messages

TLS Director <director@thelighthouseschool.org>

Wed, Dec 16, 2020 at 9:49 AM

To: Amanda Brown <abrown@thelighthouseschool.org>, Amanda Rowe <arowe@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Arena Thompson <athompson@thelighthouseschool.org>, Callie Hart <chart@thelighthouseschool.org>, Debbie Shupe <dshupe@thelighthouseschool.org>, Diane McMahan <dmcMahon@thelighthouseschool.org>, Eighth Grade <apedrazzini@thelighthouseschool.org>, Eric Hamner <ehamner@thelighthouseschool.org>, James Elwell <jelwell@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, Kalan Orsel <korsel@thelighthouseschool.org>, Karen White <kwhite@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Marie Sweet <msweet@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Michelle Silva <msilva@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Seventh Grade <7thgrade@thelighthouseschool.org>, Tere Munoz <tmunoz@thelighthouseschool.org>, TLS Office <mvonderohe@thelighthouseschool.org>, lwill976401@yahoo.com, Madeline Shelton <mshelton@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>

Hello Staff,

I just want to remind everyone that THIS FRIDAY is a no School day for our students. Therefore, staff should not send out any requirements for students to complete on Friday 12/18/20.

Friday is a half day inservice for many of us, and for others it is a non-work day. Please check your work schedules or email me if you are unsure. With that being said, there is no staff meeting scheduled for This Friday 12/18/2020. Just as we have done this week, please continue to check in with the office, Michelle and myself if you choose to work from home.

I know that many of us are anxious to know when we will have students back on campus, and unfortunately, at this time it would be premature to make any response. The Admin team will continue to monitor the metrics and will inform you as we have more information, but ultimately the numbers are trending in the wrong direction and we are still climbing higher into the red. It would be in your best advantage to continue to plan for CDL.

I will continue to pop into your CDL classrooms to offer support as needed. If you have any additional questions, please do not hesitate to contact me.

Shelley Lake
Director
The Lighthouse School



The Lighthouse School
"Lighting the way to a brighter future."

December 17, 2020

Hello Lighthouse Families,

As we take time to celebrate during this holiday period and reflect on what has been one of the most challenging years of our lives, I want to extend my heartfelt wishes for a very happy, healthy, and peaceful holiday season. On behalf of The Lighthouse School and Staff, I offer my deepest appreciation for your continued support and faith in the Lighthouse School's ability to educate your child/ren throughout these challenging times and we do not take your trust for granted. I'd also like to take this opportunity to personally thank the tireless work of our medical community, first responders, and essential workers - many of whom belong to our immediate TLS community. In the midst of this turbulent year, our communities remain safe, goods and services are being delivered, and our children continue to learn.

As our world continues to evolve, so too does the Ready School Plans and State metrics that are provided to us through the Oregon Department of Education (ODE). ODE has just announced that they will be releasing new guidance that will allow schools to stay open despite the climbing cases that we are seeing in the news. Please do not be alarmed as this is GOOD NEWS! This reaffirms that the safety protocols that we have put into place are working, and that ODE feels confident that school is a safe place for students to be with little risk of exposure and contagious spread.

With that being said, The Lighthouse School is waiting for the most accurate information from ODE before we publically announce a return date for our students. ODE is set to release this information on Monday, 12/28/2020. The Administration will wait to review this plan before making a final decision on the return of K-3 students back on campus. We know that other schools have stayed open through this past week, but I am confident that closing the campus was the right decision, as it has truly given our staff time to plan and prepare for whatever comes next. Should we return to campus on Jan. 4th, which is now looking like a very real possibility, you will be notified with time to adequately prepare and plan. Despite the ever changing data, our commitment to our TLS community has never been stronger.

While 2020 has been a year marked with uncertainty, frustration, and often, disappointment, a new year brings renewed hope, perspective, and opportunity. While there is still much unknown about our immediate future, please rest assured that The Lighthouse School remains ready to serve you, your family, and our communities. We are excited for 2021 and optimistic for our school's future.

On behalf of everyone at The Lighthouse School, I'd like to wish you a wonderful holiday season and a safe and happy new year.

Sincerely,

Shelley Lake
Director, The Lighthouse School



TLS Director <director@thelighthouseschool.org>

CDL 1/4-1/8

1 message

TLS Director <director@thelighthouseschool.org>

Tue, Dec 29, 2020 at 11:47 AM

To: Amanda Brown <abrown@thelighthouseschool.org>, Amanda Rowe <arowe@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Arena Thompson <athompson@thelighthouseschool.org>, Callie Hart <chart@thelighthouseschool.org>, Debbie Shupe <dshupe@thelighthouseschool.org>, Diane McMahan <dmcMahon@thelighthouseschool.org>, Eighth Grade <apedrazzini@thelighthouseschool.org>, Eric Hamner <ehamner@thelighthouseschool.org>, James Elwell <jelwell@thelighthouseschool.org>, Julie Graber <jgrab@thelighthouseschool.org>, Kalan Orsel <korsel@thelighthouseschool.org>, Karen White <kwhite@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Marie Sweet <msweet@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Michelle Silva <msilva@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Seventh Grade <7thgrade@thelighthouseschool.org>, Tere Munoz <tmunoz@thelighthouseschool.org>, TLS Office <mvonderohe@thelighthouseschool.org>, lwill976401@yahoo.com, Madeline Shelton <mshelton@thelighthouseschool.org>, Anita Martins <anitammartins1@gmail.com>, Joni Martin <jonim@coos-bay.k12.or.us>

Hello Lighthouse staff,

After reviewing the county metrics, it does appear that our cases dropped slightly from the **Extremely** High Risk for the week of 12/05-12/12 to **High** levels for the week of 12/12-12/19 with the most recent metrics release. As you can tell from the dates associated with the number fluctuation, these numbers do not reflect any exposure from winter break/holiday & travels.

The Administrative team has been alerted from Coos Health and Wellness that a significant portion of our K-3 students have been exposed and/or tested and will remain in quarantine past the anticipated date of return, as well as at least one teacher that we are currently aware of. We anticipate this number may rise seeing as how symptoms can generally take up to 10 days post exposure.

With all that being said, it is my firm belief that although we can unanimously agree that students learn best in person and on campus, we wish for this to take place safely. Therefore, The Lighthouse School will begin the 2021 school year in Comprehensive distant learning (CDL) for the week of 1/4-1/8 and I anticipate that our K-3 Students will return to campus starting 1/11/2021.

Our 4th-8th grade students will not be able to return until our County Numbers drop from Orange back into the Yellow range. I will continue to monitor the metrics and alert you all again when this opportunity presents itself.

The TLS office will be sending out the morning ROLL call to all staff starting on Monday 1/4/2021, please respond each morning by 7:15am so that we know if staff are choosing to work on campus or from home. Please be sure to include your google meet times and meetLINK (if different than your google class banner) in your lesson plans so that I can pop into class to say hello to the students.

If You have any questions, comments or concerns, please feel encouraged to reach out to me via email and/or text. I hope that you all continue to have a very restful break at home with your families and I look forward to our return to work life on 1/4/2021.

Shelley Lake
Director
The Lighthouse School

12/29/2020

Hello Lighthouse Families,

After reviewing the county's most recent metrics release, it does appear that our cases dropped slightly from the **Extremely** High Risk for the week of 12/05-12/12 to **High** levels for the week of 12/12-12/19. As you can tell from the dates associated with the number fluctuation, these numbers do not reflect any exposure from winter break/holiday & travels.

I, however, have been informed through Coos Health and Wellness, that at least one of our teachers and a significant portion of our K-3 students have been exposed and/or tested and will remain in quarantine past the anticipated date of return. We anticipate this number may rise seeing as how symptoms can generally take up to 10 days post exposure.

With all that being said, it is my firm belief that although we can unanimously agree that students learn best in person and on campus, we wish for this to take place safely. Therefore, The Lighthouse School will begin the 2021 school year in Comprehensive distant learning (CDL) for the week of 1/4-1/8 and I anticipate that our K-3 Students will return to campus starting 1/11/2021.

We will continue to monitor the situation for returning our 4th-8th grade students, as guidance from the state is still changing. We should know more on how to proceed after the next update on January 19, 2021.

If you have any questions, comments or concerns, please feel encouraged to reach out to me via email. I hope that you all continue to have a very restful break at home with your families and I look forward to our return to School via CDL on 1/4/2021.

A handwritten signature in cursive script that reads "Shelley Lake".

Shelley Lake

Director, The Lighthouse School



TLS Director <director@thelighthouseschool.org>

Return To Campus

1 message

TLS Director <director@thelighthouseschool.org>

Tue, Jan 5, 2021 at 2:02 PM

To: Amanda Brown <abrown@thelighthouseschool.org>, Amanda Rowe <arowe@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Arena Thompson <athompson@thelighthouseschool.org>, Callie Hart <chart@thelighthouseschool.org>, Debbie Shupe <dshupe@thelighthouseschool.org>, Diane McMahan <dmcMahon@thelighthouseschool.org>, Eighth Grade <apedrazzini@thelighthouseschool.org>, Eric Hamner <ehamner@thelighthouseschool.org>, James Elwell <jelwell@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, Kalan Orsel <korsel@thelighthouseschool.org>, Karen White <kwhite@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Marie Sweet <msweet@thelighthouseschool.org>, Megan Maxwell <mmaxwell@thelighthouseschool.org>, Michelle Silva <msilva@thelighthouseschool.org>, Odysseus Frangopoulos <ofrangopoulos@thelighthouseschool.org>, Seventh Grade <7thgrade@thelighthouseschool.org>, Tere Munoz <tmunoz@thelighthouseschool.org>, TLS Office <mvonderohe@thelighthouseschool.org>, Madeline Shelton <mshelton@thelighthouseschool.org>, lwill976401@yahoo.com, Anita Martins <anitammartins1@gmail.com>

Cc: Valerie Eiselein <ValerieE@coos-bay.k12.or.us>, Cynthia Voller <CynthiaV@coos-bay.k12.or.us>, Lisa DeSalvio <lisad@coos-bay.k12.or.us>

Bcc: Shelby George <ShelbyG@coos-bay.k12.or.us>

Hello Lighthouse Staff,

I hope this winter break allowed you to rest, reflect, and recharge with your loved ones. As we move into 2021, this new year brings a sense of hope and opportunity. Here's wishing you a wonderful new year as we continue this adventure together.

As you know, while we were on break, a letter from Governor Kate Brown went out to all District Administrators, expressing hope for schools to transition to in-person instruction by February 15, 2021. Beginning January 1, 2021 the Health Metrics for Returning to In-Person Instruction (RSSL, Section 0) will transition from mandatory requirements in the guidance to **advisory** recommendations.

This change will mean that decisions about what instructional model we operate in will move through a local process, with guidance from ODE and OHA on how districts and schools should consider the county metrics and local conditions. It is critical that this shift is not confused with any release from other requirements of schools and districts in the Ready Schools, Safe Learners (RSSL) guidance. The health and safety protocols, expectations for maintaining an operational blueprint, and all other guidance remains **active** and is **required**. ODE's RSSL guidance has been updated to reflect the changes.

The reason that the Admin team CHOSE to keep students in CDL this week was to minimize the risk of contagious spread that we assumed inevitable with the recent holidays, and to allow additional planning in the preparations for moving our students back onto campus. Looking at our numbers today, we are back in the Red Zone with cases that reflect the holiday season and the recent outbreak at the local care facility with 213 per 100,000 and an 11.8% positivity rate, affirming our decision to remain in CDL for this week. However, having watched the trends, I anticipate that these numbers will steadily decrease provided that our community continues to take the necessary precautions and follow safety protocols.

With that said, The Lighthouse School will begin transitions to bring ALL of our students back to campus using the Full day switch schedules that were passed out towards the end of November 2020 (please contact Julie or myself if you need another copy of this schedule.)

Effective Monday 1/11/21, Kindergarten-4th grade will return to campus for in person instruction. K-3 will begin the full day switch and 4th grade will be the 2-day switch (Cohort A on campus Monday-Tuesday, and CDL Wednesday-Friday

& Cohort B will be on campus Wednesday-Thursday and will be CDL Monday-Tuesday & Friday.)

5th and 6th grade will begin phasing back onto campus with Cohort B starting Wednesday 1/20/21 and Cohort A beginning Monday 1/25/2021. Please check your cohort schedules to see which students apply, or contact the school office for clarification of individual schedules.

The Admin Team will continue to monitor the situation with hopes to bring our 7th and 8th grade students back to campus as early as feasibly possible, with our proposal date in early February.

I anticipate your thoughts and input, and thank you in advance for attending our upcoming VIRTUAL staff meeting THIS Friday 1/8/21:

8:30-9:30 Virtual Staff Meeting - Attendance is Mandatory for all employees per Staff Calendar

9:30-10:00 4-6 Grade Meet with Shelley and Julie (Virtually) to review planning & Schedules

10:00-10:30 4-6 Grade Meet with Micheala to review transportation duties (pick-up/Drop-off)

Shelley Lake
Director
The Lighthouse School

January 5, 2021

Hello Lighthouse Community,

I hope this winter break allowed you to rest, reflect, and recharge with your loved ones. As we move into 2021, this new year brings a sense of hope and opportunity. Here's wishing you a wonderful new year as we continue this adventure together.

As you know, while we were on break, a letter from Governor Kate Brown went out to all District Administrators, expressing hope for schools to transition to in-person instruction by February 15, 2021. Beginning January 1, 2021 the Health Metrics for Returning to In-Person Instruction ([RSSL, Section 0](#)) will transition from mandatory requirements in the guidance to **advisory** recommendations.

This change will mean that decisions about what instructional model we operate in will move through a local process, with guidance from ODE and OHA on how districts and schools should consider the county metrics and local conditions. It is critical that this shift is not confused with any release from other requirements of schools and districts in the [Ready Schools, Safe Learners](#) (RSSL) guidance. The health and safety protocols, expectations for maintaining an operational blueprint, and all other guidance remains **active** and is **required**. ODE's RSSL guidance has been updated to reflect the changes.

The reason that The Lighthouse School CHOSE to keep students in CDL this week was to minimize the risk of contagious spread that we assumed inevitable with the recent holidays, and to allow additional planning in the preparations for moving our students back onto campus. Looking at our numbers today, we are back in the Red Zone with cases that reflect the holiday season and the recent outbreak at the local care facility with 213 per 100,000 and an 11.8% positivity rate, affirming our decision to remain in CDL for this week. However, having watched the trends, I anticipate that these numbers will steadily decrease provided that our community continues to take the necessary precautions and follow safety protocols.

With that said, The Lighthouse School will begin transitions to bring ALL of our students back to campus. Effective Monday 1/11/21, **Kindergarten-4th grade** will return to campus for in person instruction. K-3 will begin the full day switch and 4th grade will be the 2-day switch (Cohort A on campus Mon-Tues, and CDL Wed-Fri & Cohort B will be on campus Wed-Thurs and will be CDL Mon-Tues & Friday.)

5th and 6th grade will begin phasing back onto campus with Cohort B starting Wednesday 1/20/21 and Cohort A beginning Monday 1/25/2021. Please check your cohort schedules to see which students apply, or contact the school office for clarification of individual schedules.

I will continue to monitor the situation with hopes to bring our 7th and 8th grade students back to campus as early as feasibly possible, with our proposal date in early February.

Shelley Lake



Director
The Lighthouse School

BUSINESS HR REPORT FOR THE BOARD MEETING OF JANUARY 6, 2021

- HR

- Ready Schools Safe Learners Guidance update
 - Per the ODE and the Governor the metrics is now advisory rather than mandatory, however the RSSL is still required.
- 2ND grade update OPENING
 - Our interviewee came and spent the day and then rescinded her application
 - The union signed an MOU allowing us to employee a long term sub for more than 90 days. This allowed us to bring in our other sub to 2nd grade to provide consistency for the students. This also allows us to keep Julie as a floating sub in case folks are out.
- The new Union rep is expected 1/25/2021 and Steve Sears will be filling in until then.

- Financial Report

- Bank balances as of 1.5.2021:

Current: \$761,816.79 ⓘ

Available(s): \$761,816.79 ⓘ

<table> <tr> <td>Current Balance</td> <td style="text-align: right;">\$231,227.41</td> <td style="text-align: center;">⋮</td> </tr> <tr> <td>Available Balance(s)</td> <td style="text-align: right;">\$231,227.41</td> <td></td> </tr> </table>	Current Balance	\$231,227.41	⋮	Available Balance(s)	\$231,227.41		<table> <tr> <td>Current Balance</td> <td style="text-align: right;">\$14,832.43</td> <td style="text-align: center;">⋮</td> </tr> <tr> <td>Available Balance(s)</td> <td style="text-align: right;">\$14,832.43</td> <td></td> </tr> </table>	Current Balance	\$14,832.43	⋮	Available Balance(s)	\$14,832.43	
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<table> <tr> <td>Current Balance</td> <td style="text-align: right;">\$515,756.95</td> <td style="text-align: center;">⋮</td> </tr> <tr> <td>Available Balance(s)</td> <td style="text-align: right;">\$515,756.95</td> <td></td> </tr> </table>	Current Balance	\$515,756.95	⋮	Available Balance(s)	\$515,756.95								
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Available Balance(s)	\$515,756.95												

- Current Enrollment is **215**
- PPP loan forgiveness was tentatively approved
- We would like to surplus the storage trailer and potentially sell it to another school



Michelle Silva <businessservices@thelighthouseschool.org>

Forgiveness Application Reviewed: Approved in Full

3 messages

Banner Bank <bannerppppconfirmation@bannerbank.com>

Wed, Dec 30, 2020 at 12:59 PM

To: "businessservices@thelighthouseschool.org" <businessservices@thelighthouseschool.org>



Dear MICHELLE SILVA,

Thank you for choosing Banner Bank for your Small Business Administration (SBA) Paycheck Protection Program (PPP) loan. We reviewed your loan forgiveness application, provisionally approved it as submitted, and transmitted it to the SBA on 12/30/2020. The SBA has up to 90 days from the date the application is submitted to them to review and approve the final loan forgiveness amount. No loan payments will be due during this review period.

You can review and download your SBA PPP loan forgiveness application (referred to by the SBA as Form 3508), as well as the bank's forgiveness calculation worksheet any time by logging in to the Banner Bank Business Loan portal through which you applied for loan forgiveness.

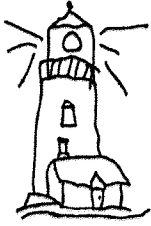
We will inform you once we receive the final forgiveness approval from the SBA.

If you have any questions about your forgiveness application, please email us at BannerPPPApplicationSupport@bannerbank.com or call us at 800-272-9933 (7 a.m. to 7 p.m. PT weekdays).

Thank you for trusting Banner to assist you with your financing needs during this challenging time.

Sincerely,

The Banner Bank PPP Loan Team



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101 S.
Coos Bay, Oregon 97420
(541) 435-7700



MEMORANDUM

To: The Lighthouse School Board of Directors
Date: January 6, 2021
Re: Surplus item

The Lighthouse School would like to surplus the Wire Out Connex Trailer, originally purchased in 2018, for \$7,700.00. The trailer is now 3 years old and has been vandalized multiple times reducing its current resale value. Additionally, the trailer now has to be stored off campus and is not useable for its intended purposes.

The Lighthouse School will offer the trailer to other local school districts first before making it available to the general public. Any proceeds obtained from the sale of the trailer will go back into the general fund to offset operating expenses.

	Enrollment	Attendance
Sept - Dec 2019		92%
Sept - Dec 2020		93%

Sep-19	220	94%
Sep-20	215	94%

Oct-19	221	92%
Oct-20	214	91%

Nov-19	221	91%
Nov-20	214	92%

Dec-19	219	89%
Dec-20	214	93%